



**Board of Trustees
Executive and Audit Committee Special Meeting**

**Tuesday, July 28, 2015
10:00 a.m. – 11:00 a.m. (or until business concludes)**

MINUTES

Call to Order

Board and committee chair, Bill Thorndike, called the meeting to order at 10:01 a.m. He welcomed those in attendance and noted that the purpose of the meeting was to review President Saigo's evaluation by the OUS chancellor for the year ending June 30, 2015.

The following committee members were present and a quorum was established: Bill Thorndike, Lyn Hennion, Paul Nicholson, Teresa Sayre, April Sevcik and Judy Shih.

The following trustees also were present: Les AuCoin (by phone), Roy Saigo (ex-officio), Joanna Steinman, Dennis Slattery and Steve Vincent.

Others in attendance included: university board secretary, Sabrina Prud'homme; general counsel, Jason Catz; and executive assistant to the board secretary and general counsel, Kathy Park.

Public Comment

There was no public comment made.

Consent Agenda

The minutes from the committee's June 26, 2015 meeting were amended to correct the spelling of Trustee Sevcik's name. Pending the change, the chair called for a motion to approve the minutes. The motion was moved by Trustee Sevcik, seconded by Trustee Nicholson, and passed unanimously.

Before the executive session, President Saigo addressed the committee, noting that it has been a pleasure for him to be at SOU for the past year. He informed the committee that he provided them with: a thorough evaluation document where the group could find the criteria that Oregon University System hired him to fulfill along with related metrics; acting OUS Chancellor Dyck's evaluation; and his own self-evaluation. President Saigo further noted that SOU will be in retrenchment until 2018 but that so far, the turnaround has been dramatic.

He added that the university expects an increase in budget. Noting that this was a tremendous amount of turnaround, he cautioned that it is early still, at approximately 8-weeks before the start of the fall quarter, but that SOU is currently up in applications, admits, confirmed and enrolled students. He hopes that trend continues

into September.

President Saigo further expressed that it has been a privilege to work with the board to meet or exceed the metrics. At the conclusion of his remarks, the president exited.

Executive Session

Chair Thorndike announced that the committee was meeting in executive session pursuant to ORS 192.660(2)(f) to discuss records that are exempt by law from public inspection. Pursuant to ORS.193.660(4), representatives of the news media are allowed to attend, but the committee requires that the discussions and any reports received in the executive session be undisclosed; no members of the media were present. Pursuant to ORS 192.660(6), no final action will be taken or final decision made in the executive session.

With the exception of President Saigo, all trustees in attendance remained in the meeting. The following individuals also remained in the executive session: Sabrina Prud'homme; Jason Catz; and Kathy Park.

After the trustees' discussion, the meeting resumed in open session.

Return to Open Session and Adjournment

Before adjourning, the chair announced that he would call a special meeting of the full board to consider decision points going forward in the short term.

Regarding the schedule of this standing committee, which has been meeting on an ad hoc basis, chair Thorndike surveyed the group regarding a desired regular meeting schedule. The committee agreed that a quarterly one-hour meeting, directly preceding full board meetings and more frequently when needed, would be most desirable.

Ms. Prud'homme introduced the trustees to Ms. Park, who officially joined the university as executive assistant to the university board secretary and general counsel, on July 22, 2015. Ms. Park shared information regarding her background. The trustees welcomed her to the university.

Chair Thorndike adjourned the meeting at 10:57 a.m.

Date: OCTOBER 16, 2015

Respectfully submitted by,

A handwritten signature in cursive script, reading "Sabrina Prud'homme", written in black ink. The signature is written over a horizontal line.

Sabrina Prud'homme
University Board Secretary