



OFFICE OF THE BOARD OF TRUSTEES

Public Meeting Notice

April 14, 2021

TO: Southern Oregon University Board of Trustees, Finance and Administration Committee

FROM: Sabrina Prud'homme, University Board Secretary

RE: Notice of Regular Meeting of the Finance and Administration Committee

The Finance and Administration Committee of the Southern Oregon University Board of Trustees will hold a regular meeting on the date and at the location set forth below.

Topics of the meeting will include a vice president's report with updates on the Higher Education Coordinating Commission, excess university properties, and enterprise resource planning.

Information items will include a fall 2022 enrollment forecast and a budget forecast with a review of the pro forma. There will be discussion and action on mandatory student incidental fees for Academic Year 2022-2023 as well as tuition and mandatory enrollment fees for Academic Year 2022-2023, including a discussion on SOU tuition affordability and the cost of attendance at SOU. Additional action items will include a consent agenda, which will consist of the financial dashboard and past meeting minutes.

The meeting will occur as follows:

Thursday, April 21, 2022

4:00 p.m. to 6:00 p.m. (or until business concludes)

Meese Room, Hannon Library, SOU Campus

Members of the public may view the proceedings at <https://sou.zoom.us/j/83876249893> at the time of the meeting.

Materials for the meeting are available at governance.sou.edu.

Public Comment

Members of the public who wish to provide public comments for the meeting are invited to sign up to speak or submit their comments in writing at least 24 hours in advance of the meeting to the Board of Trustees email address: trustees@sou.edu. Public comments also may be delivered by hand or mailed to SOU Board of Trustees, 1250 Siskiyou Boulevard, Churchill Hall, Room 107, Ashland, OR 97520.

If special accommodations are required, please contact at (541) 552-6060 at least 48 hours in advance.



Board of Trustees
Finance and Administration Committee Meeting
April 21, 2022

Call to Order / Roll / Declaration of a Quorum



**Board of Trustees
Finance and Administration Committee Meeting**

**Thursday, April 21, 2022
4:00 p.m. – 6:00 p.m. (or until business concludes)
Meese Room, Hannon Library, SOU Campus
<https://sou.zoom.us/j/83876249893>**

AGENDA

Persons wishing to provide public comment shall sign up in advance or do so in writing via trustees@sou.edu.
Please note: timings are approximate and items may be taken out of order.

- | | | | |
|---------|----------|--|---|
| | 1 | Call to Order/Roll/Declaration of a Quorum | Chair Sheila Clough |
| | 1.1 | Welcome and Opening Remarks | |
| | 1.2 | Roll and Declaration of a Quorum | Sabrina Prud'homme, SOU,
Board Secretary |
| | 1.3 | Agenda Review | Chair Clough |
| | 2 | Public Comment | |
| 5 min. | 3 | Consent Agenda | |
| | 3.1 | Financial Dashboard | Chair Clough |
| | 3.2 | March 17, 2022 Minutes | |
| 15 min. | 4 | Vice President's Report | Greg Perkinson, SOU, Vice
President for Finance and
Administration |
| | 4.1 | Higher Education Coordinating Commission
Update | |
| | 4.2 | Excess University Properties Update | |
| | 4.3 | Enterprise Resource Planning Update | |
| | 5 | Action, Information and Discussion Items | |
| 10 min. | 5.1 | Fall 2022 Enrollment Forecast | Dr. Matt Stillman, SOU,
University Registrar and
Assistant Vice President for
Enrollment Management;
Josh Lovern, SOU, Director
of Budget and Planning |
| 20 min. | 5.2 | Budget Forecast and Review of Pro Forma | Greg Perkinson; Josh
Lovern |

**Board of Trustees
Finance and Administration Committee Meeting
Thursday, April 21, 2022
4:00 p.m. – 6:00 p.m. (or until business concludes)**

AGENDA (Continued)

20 min.	5.3	Mandatory Student Incidental Fees for Academic Year 2022-2023 (Action)	Mason Healy Patterson, ASSO, Vice President; Josh Lovern
45 min.	5.4	Tuition and Mandatory Enrollment Fees for Academic Year 2022-2023 (Action)	Dr. Susan Walsh, SOU, Provost and Vice President for Academic Affairs; Greg Perkinson; Josh Lovern
	5.4.1	SOU Tuition Affordability	
	5.4.2	Cost of Attendance	
	5.5	Future Meetings	Chair Clough
	6	Adjournment	Chair Clough

Public Comment

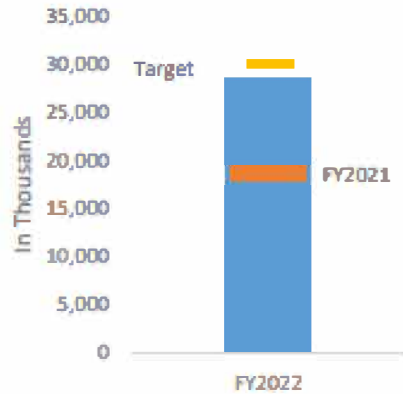
Consent Agenda

Financial Dashboard

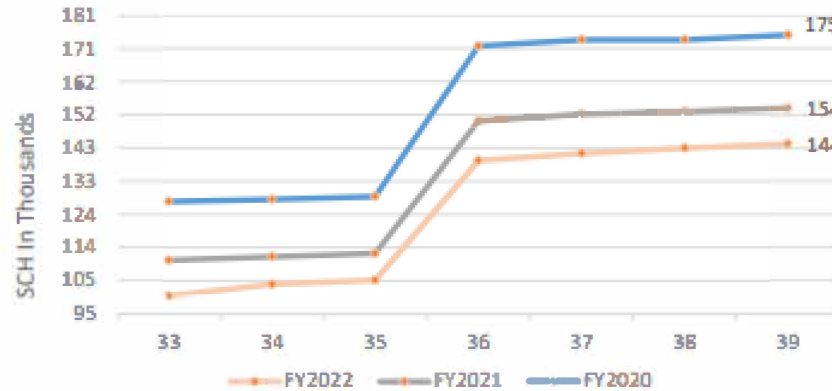
For FY2022

As of March 31, 2022 (with prior to close numbers)

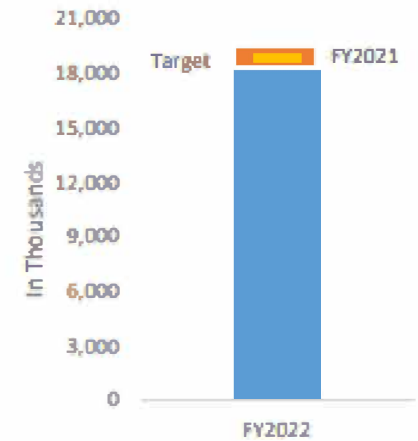
Public University Funds Operating Cash



Total Student Credit Hours by Week of the Fiscal Year

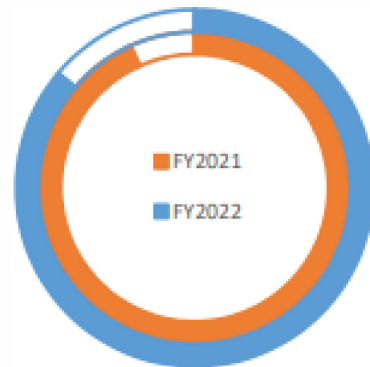


E&G Fund Balance

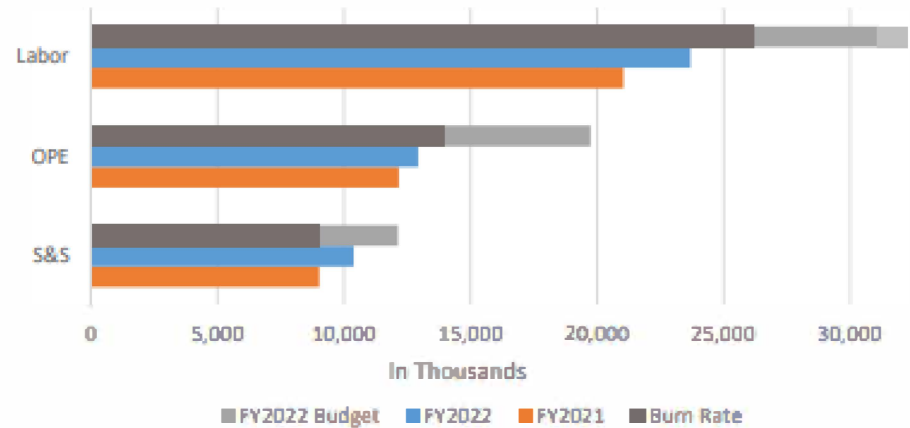


**"Institution" portion of
Federal Relief Funds
in hand.
\$3.3m allocated to E&G during
March.**

E&G YTD Revenues



E&G YTD Select Expenses



Finance Dashboard

Notes and take-aways (for read ahead file)

- \$3.3m of federal relief funds were placed in the Education and General fund (E&G) in March (this shows up as a "transfer-in" from the federal fund)
- Even with federal funds in E&G, anticipate we'll still come in a little under \$5m ending fund balance (EFB) (a little under 8% of EFB metric)
- Cash (all funds): up substantially from the prior year (largely tied to increased occupancy in Housing, as well as the University receiving remaining \$9.5m federal relief)
- Student Credit Hours: Enrollment declines continue
- E&G total revenues predominantly down due to COVID. Excluding State funding, revenues currently trailing last year by about 9.2% (\$2.4m)
- Expenses: Compared to the last report, the overall cost increases are shown:
 - total labor costs (YTD) increased from 9% to 10%;
 - OPE is up by 6%; and
 - Supplies and Services spending is up from 9.4% to 15% (about \$1.2M).

**Board of Trustees
Finance and Administration Committee Meeting
Thursday, March 17, 2022**

MINUTES

Call to Order/Roll/Declaration of a Quorum

Committee Members:

Sheila Clough	Present	Shaun Franks	Present
Lyn Hennion	Present	Mimi Pieper	Present
Bill Thorndike	Present	Steve Vincent	Present

Chair Sheila Clough called the meeting to order at 4:00 p.m. The secretary recorded the roll and a quorum was verified.

Trustee Shaun Franks later read the SOU Land Acknowledgement.

Other trustees in attendance: Daniel Santos and President Rick Bailey.

Other attendees and Zoom webinar panelists included: Greg Perkinson, Vice President for Finance and Administration; Dr. Susan Walsh, Provost; Janet Fratella, Vice President for University Advancement; Jeanne Stallman, Associate Vice President for Government and Corporate Relations; Tom Battaglia, Chief Information Officer; Josh Lovern, Director of Budget and Planning; Director, Office of Postsecondary Finance and Capital; Steve Larvick, Director of Business Services and Controller; and Sabrina Prud'homme, Board Secretary.

Chair Clough welcomed special guest, Jim Pinkard from the Higher Education Coordinating Commission (HECC), to the meeting.

Public Comment

No members of the public offered comments to the committee.

Consent Agenda

Trustee Bill Thorndike moved to approve the consent agenda as presented. Trustee Hennion seconded the motion, and it passed unanimously.

Vice President's Report

Tuition Advisory Council (TAC) Update

Vice President Perkinson said the TAC has been meeting regularly and their next steps are to continue the dialogue on affordability as well as modeling of the pro forma and see if they can get to consensus on tuition and fees. He commended the work the TAC has been doing and Provost Walsh for her leadership of the council.

Facility Planning and Utilization Committee Update (FPUC)

Regarding the FPUC, he said it was formed as a way to clean up the governance of space planning and utilization on campus. It is a committee with himself, Provost Walsh and Vice President Woolf as tri-chairs. The group started off reviewing the space needs of Native American Studies and in February, they prioritized capital projects, as that is due to the HECC April 4. The committee

offered to any proponent the opportunity to pitch their projects and four were proposed, as presented in the materials.

Facility Planning and Utilization Committee Capital Projects Recommendation

Based on the four proposed projects and others of importance that previously had been identified, the FPUC's recommended capital projects prioritization are: 1) Creative Industries Center and Digital Media Conversion; 2) Stevenson Union mechanical repairs; 3) Central Hall Phase 2; 4) Affordable Housing (Replace Greens Springs); and 5) Business Sustainability Center at the Farm. He also discussed, as presented in the materials, the estimated costs, funding source for each project, remarks on each project, as well as the sample scoring rubric.

Responding to Chair Clough's question on the scoring rubric, Vice President Perkinson said yes, it includes components pertaining to equity, and regarding furthering the strategic plan, he said the strongest link is Strategic Direction (SD) 3 regarding sustainability, which is an important part of an effective project submittal to the HECC. Another clear link is to SD 6 on active learning and universal design, as well as SD 7 and the community relationship. For example, SOU's number one prioritization on the list supports performing arts activities currently degraded by condition, lack of size and accessibility on restrooms and improving these helps SOU's students as well as patrons.

Regarding Trustee Vincent's question about whether SOU pursued LEED design and certification for the Central Hall project, Vice President Perkinson said SOU considered but could not afford certification. Much discussion ensued on the applicability of the executive order to pursue LEED standards in SOU's projects as well as Earth Advantage as an alternative to LEED. The vice president thanked Trustee Vincent for the information and said he would follow up on Earth Advantage and if SOU is subject to the executive order.

Trustee Thorndike asked if SOU has building standards within its maintenance plan for uniformity across buildings and systems to allow the university to maintain them successfully and efficiently so SOU is not competing with pricing. Mr. Perkinson said yes and no: SOU used all Johnson controls for a long time but broke ranks with Johnson on the Churchill project due to significant costs and other issues. He said those decisions were made by his predecessors. Another example is the Stevenson Union, which was a 1972 install and typical of older buildings. With that at end of life, SOU now has better design standards.

Update on Banner System Replacement

On the Banner project, Vice President Perkinson described that the technical evaluation has been completed, legislative advocacy is ongoing and the next steps will be to publish a request for proposals for implementation support, and develop an implementation cost and timeline for the project. He said he would keep the committee posted on new developments.

Action, Information and Discussion Items

Higher Education Coordinating Commission Evaluation: Financial Conditions Report

Chair Clough introduced the topic explaining that every two years the HECC evaluates the state's public universities on a number of criteria and in SOU's last evaluation, the report had challenging information regarding SOU. She said the committee is excited to welcome Jim Pinkard, from the HECC to discuss the financial metrics as the work continues to sustain this institution. Vice President Perkinson, introduced other members of the panel discussion: Steve Larvick and Josh Lovern.

Mr. Perkinson provided an overview, as presented in the materials, that the baseline information supplied to HECC is from the university's audited financial statements. Mr. Pinkard said HECC

tries to take a broad perspective of oversight, communication, collaboration, and monitoring, as theirs is not a governing role. They perform a ratio analysis with financial data from both the university and the foundation together and use industry ratios that have been standard for almost 40 years now. These ratios simplify the data for commissioners into a composite financial index to indicate directionally, over time, where an institution is headed.

Discussing “why we use financial ratios,” Josh Lovern shared perspectives on benchmarking and analysis, the main points were that it provides quantifiable measures, it allows for benchmarking and analysis, communicates financial health of SOU, and is an accepted practice with a 40-year history recognized by ratings agencies and others. Chair Clough affirmed that outside of higher education, this is standard practice in other industries. Regarding how these ratios support governance and oversight, Mr. Perkinson pointed out that these ratios measure financial resources, provide a way to view the institution holistically, measure indebtedness, measure the use of resources to achieve mission or support growth, and measure the importance of programs to mission and financial health over time. Steve Larvick added that over time SOU has seen dramatic ebbs and flows in the overall health of the institution. He said the individual ratios in a particular year only tell part of the story; the trend in the ratios tells the bigger story. For example, if the institution is in the process of investing in programs, the results may not fully transpire until further years out. With that, there comes a balance of ensuring the institution is healthy and keeping the institution affordable for students, which is important for public institutions especially.

Regarding the current versus future state of the “finance follows mission” graphic, Jim Pinkard said, a key element is balance. When looking at the four ratios making up the composite financial index, a weighted approach is used. Two indicators focus on current operations and two speak to future state so it is weighted 70-30, long versus short term. Short term is important but long term is to make sure the universities are capable of a stable foundation for success well into the future (40 to 50 years). Trustee Vincent remarked on Steve Larvick’s earlier comments regarding balance, and added a third item: the state’s need, if not tension, to educate its people but now, it’s on the backs of [students’] tuition as the state has defunded higher ed and as legislatures appropriate for the greater good, that has been lost for academia; it’s as if students are customers who ought to pay and the greater good of society is no longer part of that. Mr. Pinkard agreed and said that in Oregon over the last two decades, the state contributed enough to pay for 45 percent of the cost of the students’ education and now it is about 25 percent of the total Education and General spending. Around the nation, a university degree is less attainable creating more disparity and inequities since the great recession, which is problematic. As a commission, HECC is concerned about affordability to address this, the staff recommendations will focus on student affordability, equity, underrepresented minorities, etc. and spoke of efforts outside of the funding formula to address the inequities and student affordability.

Discussing SOU’s financial condition ratios and the composite financial index (CFI) numbers, Mr. Pinkard pointed out the main difference between the CFI and adjusted CFI: the adjustment includes pension and post-employment benefit obligations as government accounting standards have changed how pension liability is recorded. There is little SOU can do to affect the size of those liabilities because they are determined by the Public Employees Retirement System board, but the CFI is very different without these liabilities as a result, so the CFI is computed both ways.

Processing through the materials, Vice President Perkinson showed the CFI over time and highlighted the positive uptick from 2020 to 2021 attributable to cost management, furloughs,

federal support, and a strong \$8M at the foundation. These transient factors, and not structural changes, helped improve the university's CFI.

Looking at the seven universities over time, Mr. Pinkard explained that the data set begins about 5 or so years ago because there was a different governance model before 2014 or 2015. He said the universities generate an operating deficit, meaning they spend more money than they collect and they close this gap with fund balance dollars. However, this can only be done so many years in a row until a fund balance is exhausted. It is a balancing act and the hard work is up to the governing boards to decide, "where do we want that balance to be?" Does a board side with student affordability to maintain consistent tuition or does it increase tuition to build fund balance? At the end of day, HECC has seen many of the universities' operating balances decline over time as they have had to deal with enrollment decreases and expense increases to the point where many in Oregon and nationally believe higher education is reaching an inflection point.

He explained further that in the rear view of 20 years, overall, enrollment across Oregon's public universities has been up only one percent, while at most institutions it has dropped. Going forward there are many challenges to face. There is overall population growth expected but a decline in the normal college-going population, or people under 30. Oregon has raised tuition such that a strong economy is a headwind. Unemployment in the state is the lowest it has ever been, which could affect a student's decision to go to college if they can get good job with benefits. State funding is another challenge and whether strong funding can be sustained going forward. Oregon is largely dependent on income taxes versus sales taxes like other states. Of course, inflation is a headwind as well. All of these considerations are important as governing boards try to figure out how to strike the balance of affordability, paying the bills the universities need to pay, growing the institution, and paying for expense growth going forward.

Vice President Perkinson highlighted several key takeaways noting that trustee advocacy for direct funding to SOU is critical especially in the post-pandemic ecosystem and that SOU cannot cut its way out of its financial issues, although cost management is still critical to success. Another takeaway was that the pandemic has been brutal, financially, but the team endured through aggressive cost control, furloughs and federal relief; expense items outside of SOU's control are too heavy to shift to students (retirement, healthcare, IT, utilities, insurance, etc.); and that SOU needs more revenue streams. Trustee Franks thanked the vice president for slowing down this topic for the committee to make sure trustees understand it well.

Trustee Thorndike said he always tries to keep the whole of higher ed in the state in mind and hopes the university doesn't get caught in the trap of just utilizing ratios and not taking into account what the dollars and cents mean to SOU's goals. He appreciates these efforts, and acknowledged SOU has come a long way from a couple years ago.

Budget Update and Review of Pro Forma

Before discussing the budget, Vice President Perkinson reminded the trustees of the challenges he faces in trying to balance revenue and expenses. The major areas of expenses are labor including retirement and benefits, and supplies and services (S&S). The major revenue areas are tuition, the state allocation, and fees. He appreciated board's willingness to approve a deficit budget, as it forced him to stretch to emphasize efforts on cost management and revenue generation. He then reminded trustees that SOU has been implementing significant cost management strategies, and showed a pie chart of where SOU gets its monies to operate, including the grants "slice." President Bailey added thanks to Vice Presidents Perkinson, Walsh, and Fratella and mentioned he had just

met with them earlier in the day to discuss supercharging grant revenue and reimagining the grants function.

Regarding enrollment revenue, Vice President Woolf said the team runs a number of different models and factors to see where enrollment may land. Headcount for fall 2021 saw a slight increase while FTE was down slightly. For fall of 2022, there are already some positive indicators on new freshmen, which are getting back to pre-pandemic levels; transfers are expected to be down; graduate students are expected to be flat; continuing students are expected to be flat; and overall, total headcount is expected to be flat, but it is still very early so this will be updated.

Mr. Perkinson showed the key assumptions and observations and reviewed the pro forma spreadsheet, focusing on the differences in the data elements from what the trustees have seen previously. There was an uptick in state funding, but SOU learned yesterday that there also will be a \$1M hit to state funding next year, which is not yet represented in the data set. There is about a \$500K positive indicator in labor on the faculty side from vacancies met with about \$200K in new faculty contracts, and a big swing in S&S due to inflation.

The board-approved budget was focused on a 15 percent reserve and included an \$8M disconnect to get there. That came with risk but was taken because SOU had federal relief dollars. As the board approved the plan to spread the federal dollars over three years, there was about a \$2.9M. SOU will continue to monitor costs, show restraint and think big about revenue. Mr. Perkinson then showed the pro-forma across the biennia, but noted that it does not yet include yesterday's new information about the \$1M loss in state funding, or the sale of excess properties. Chair Clough said it is fair to say there is work to do.

Revenue Diversification Opportunities: Fiscal Possibilities

President Bailey introduced the topic saying that after only eight weeks at SOU, he sees some interesting possibilities. He said the ideas will not solve everything—they could—but SOU needs to be efficient with what the university does operationally and figure out what SOU can do to be entrepreneurial to change the fiscal picture. Thirdly, he finds it shocking that in eight weeks, it has been possible for him to put some meat on the bones of these ideas already. He said this is because the team at SOU is so good, it has allowed him the bandwidth to do some of this work; he commended and offered gratitude to the team.

There were four ideas he discussed in varying degrees of detail: solar energy production or energy transformation, both internal to the campus and on an external community scale; a Cascades Housing Project; a university district business accelerator, and a Pacific Northwest Workday Training Center. Regarding energy transformation, he highlighted that SOU spent \$717 in a COVID year, which could quickly be \$1M. If SOU could generate 7.2 megawatts, it could be a \$1M savings. Today, SOU generates 8 percent of its own electricity so there is tremendous opportunity. The cost of energy is relatively low and if SOU leverages infrastructure dollars to produce energy and gets external stakeholders to buy into it, there is tremendous opportunity. The challenge is that because of existing contractual obligations, there is a flat fee cost that Ashland must pay regardless of use. Dr. Bailey believes the infrastructure bill President Biden recently signed is promising for this project and Dr. Bailey will be going to Washington to meet with Oregon's federal delegation's energy experts to let them as well as local experts be part of this solution. Dr. Bailey offered special thanks to the students and staff in sustainability, Becs Walker, Jeanne Stallman, and Trustees Franks and Vincent especially. Trustee Vincent encouraged, ranking opportunities by

return on investment and identifying which goals help SOU achieve which goals—for example, it may do one at the consequence of the other. He offered further cautioned using examples of other energy projects and challenges they faced.

On the housing project idea, it would be a partnership different from the Shasta and McLoughlin models in that the president would like to see courses built in to the rent model. This would focus on people other than those under 30—possibly even seniors. Residents could become students, there could be a mentoring-auxiliary support system model. The student leaders he has spoken with, including Trustee Pieper and ASSOU, have been supportive, especially, as they understand the *university district* idea. That idea would form a business accelerator in South Ashland and be a partnership with the City. He thanked Trustee Pieper about her ideas to survey students for their ideas for the types of businesses they'd like to see in such a district that would keep them in town.

A Workday Training Center, the fourth idea, would exist for the purpose of end user training and design. President Bailey said he spoke with Workday about it noting that SOU will lead the transition to Workday knowing that the other universities will follow. They said SOU would not only be the only entity in Oregon, SOU would be the only entity doing this anywhere. It would a headquarters and a terrific use of the Medford Campus.

Lastly, he said, these are not the only four! All of them involve collaborations so SOU can't be territorial. He also believes they all have the potential to change the higher education paradigm, which will not come without obstacles but that calculated risks could really pay off for SOU in the future.

Future Meetings

The next meeting of the committee is scheduled to take place on April 21. That is the tuition and fees meeting so the agenda is already a full one. If any trustee has an important topic for the May meeting, please send those to the board secretary.

Adjournment

Chair Clough thanked Jim Pinkard for his partnership and joining the committee. She adjourned the meeting at 6:06 p.m.

Vice President's Report

Roadmap for Vice President's Report



- HECC Update
- Excess Properties Update
- Update on Banner replacement (Enterprise Resource Planning (ERP)) and Student Information System (SIS)

HECC Update

- Capital Projects submitted on 4/4/22...great team effort!
- HECC meeting and recordings at:
 - <https://www.oregon.gov/highered/about/Pages/current-materials.aspx>
- Tuition setting criteria (docket item #10.2):
 - [Tuition criteria](#)

Excess Properties Status Update

(for information only)

Address	Asking / Sales Price	Net revenue	Remarks or Help Needed
668 Roca St	\$300k	\$283.4k	Purchased for \$13k
381 Mountain St	\$340k		In Escrow
391 Mountain St	\$375k		In Escrow
Henry St (multiple)	TBD		Working with Jackson County to purchase 'slivers' of land they own
Oregon St	TBD		
Walker St	TBD		

Banner Replacement Update

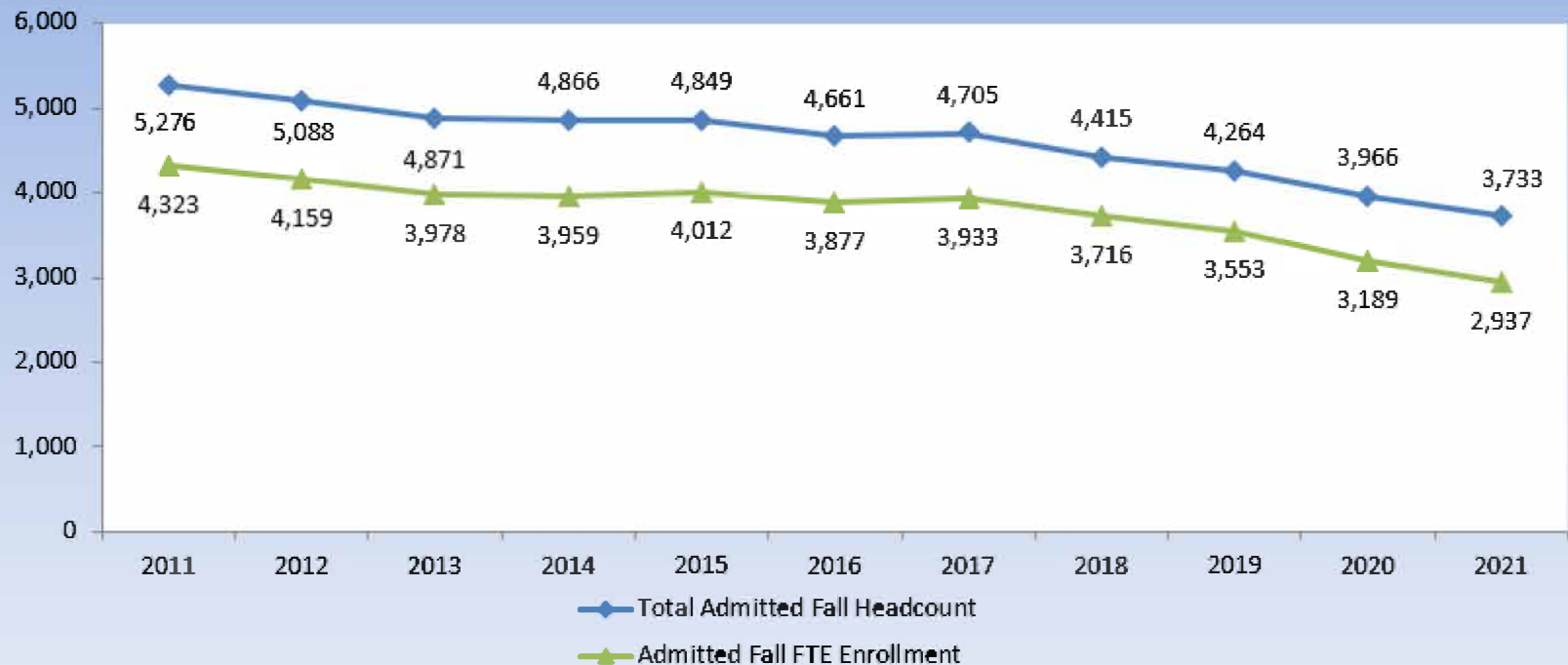
- Enterprise Resource Planning (ERP) and Student Information System (SIS)
 - Status:
 - ✓ Completed “round one” of Legislative advocacy
 - ✓ Established Steering Committee
 - ✓ Published Request for Proposals for Implementation support
 - Next actions:
 - Develop implementation cost and timeline for Project

Fall 2022 Enrollment Forecast

Fall 2021 Headcount and FTE Enrollment

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	% Change from 2020 to 2021
Total												
Admitted	5,276	5,088	4,871	4,866	4,849	4,661	4,705	4,415	4,264	3,966	3,733	-4.8%
Admitted												
Fall FTE												
Enrollment	4,323	4,159	3,978	3,959	4,012	3,877	3,933	3,716	3,553	3,189	2,937	-7.9%

Fall Headcount and Annual FTE Enrollment per Year

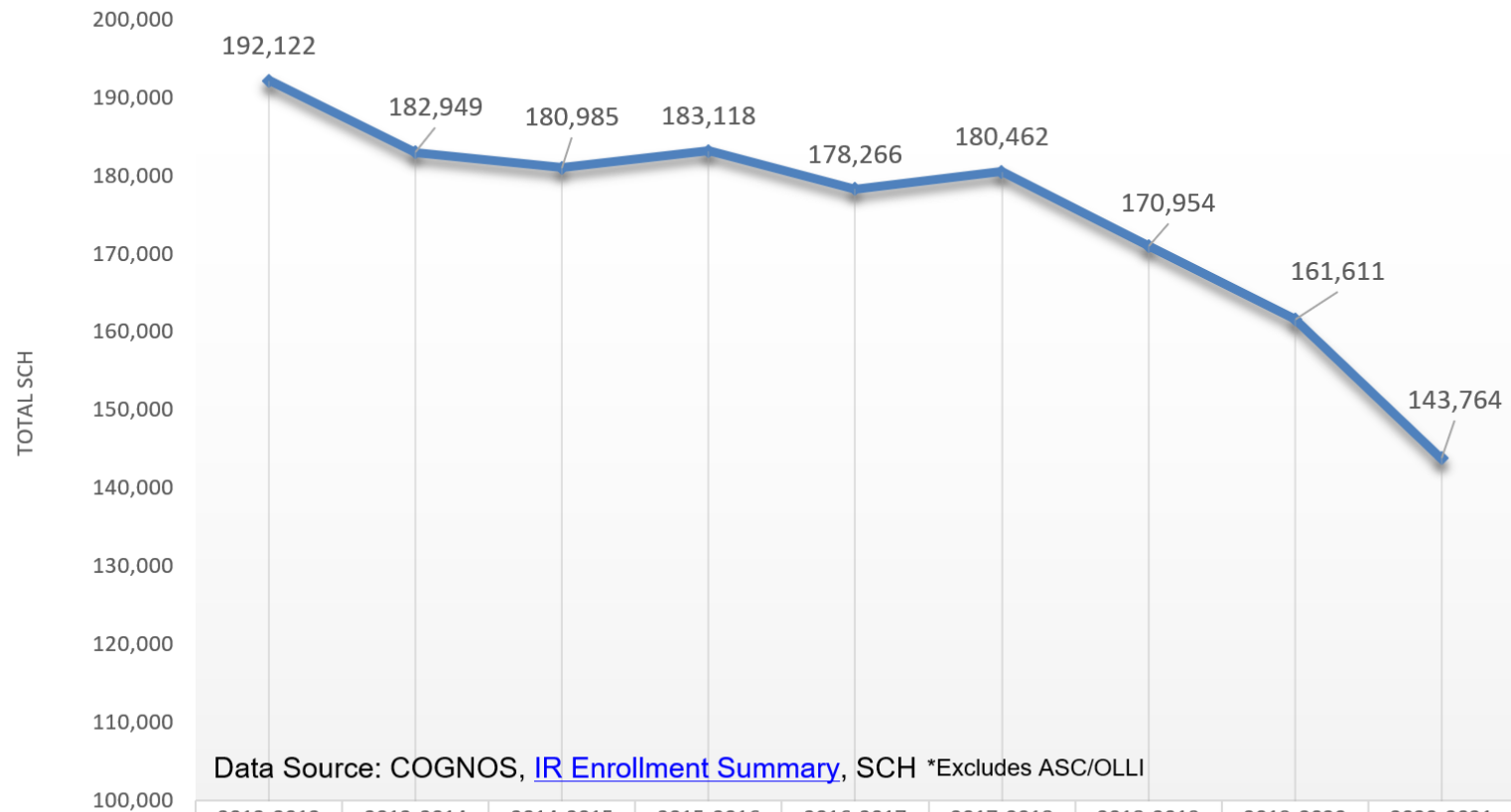


* Source SOU Institutional Research

** Figures do not include Nursing Enrollment or Non-admitted Students

Enrollment Context: Decline in Student Credit Hours (SCH)

Total SCH Per Academic Year 2012 - 2020

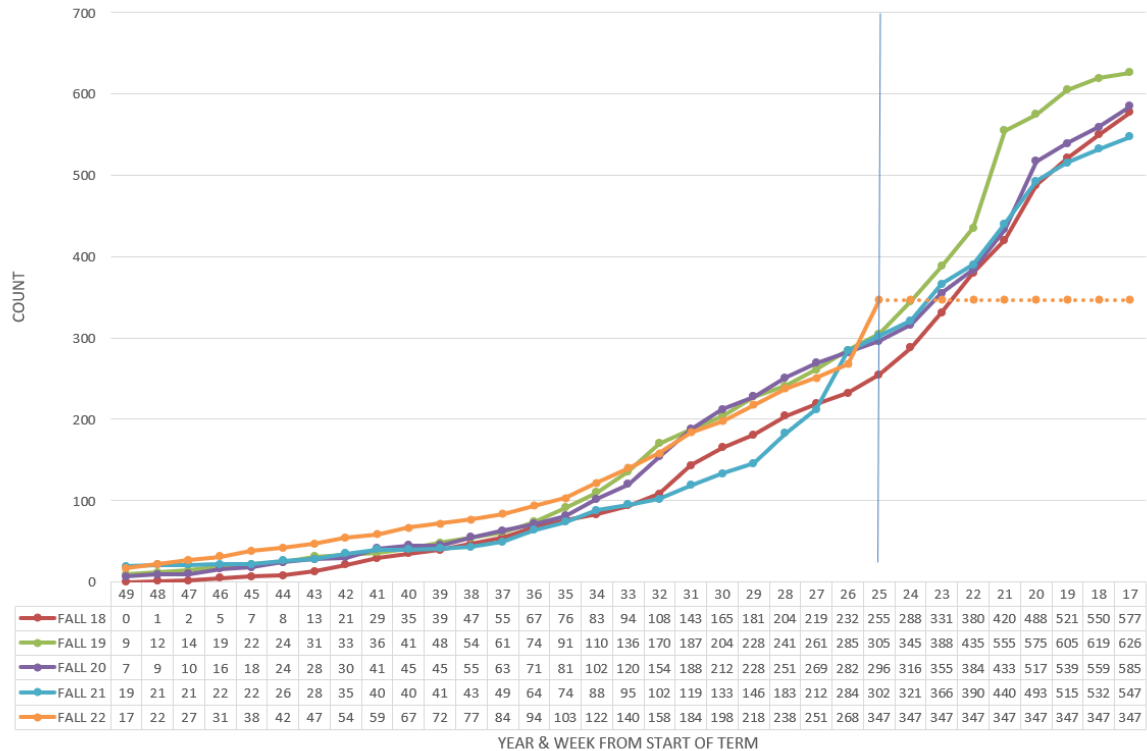


	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
AY SCH Total	192,122	182,949	180,985	183,118	178,266	180,462	170,954	161,611	143,764
% Change From Prior AY		-5.0%	-1.1%	1.2%	-2.7%	1.2%	-5.6%	-5.8%	-12.4%

ACADEMIC YEARS

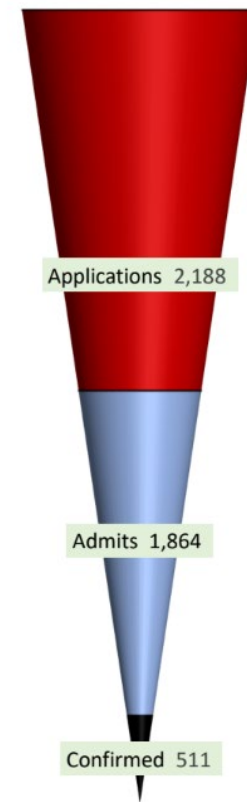
SCH Forecast Variables

FRESHMEN CONFIRMATIONS BY YEAR BY WEEK FROM START OF TERM
FALL 22 FROZEN AT CURRENT WEEK

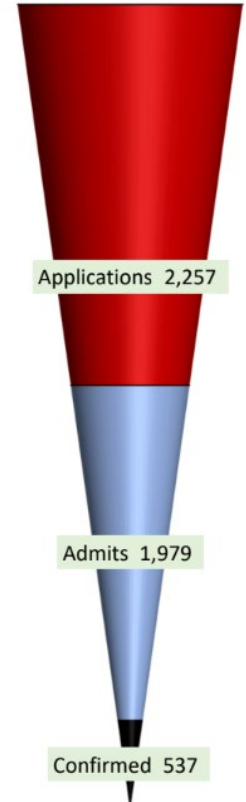


Student Type	Confirmed			
	Fall 2021	Fall 2022	Change	% Change
Freshmen - Resident	176	175	-1	-0.6%
Freshmen - Nonresident	127	172	45	35.4%
Transfer - Resident	66	60	-6	-9.1%
Transfer - Nonresident	62	39	-23	-37.1%
Postbacs/Grads	80	91	11	13.8%
Total	511	537	26	5.1%

Fall 2021 Total Apps



Fall 2022 Total Apps



Fall 2022 SCH & Revenue Forecast

(4/8/2022)

Raw enrollment projection based on history Plus Levers	CURRENT AY	Future AY	Future AY
	2021-22	2022-23	2022-23
Enrollment by SCH			
01-WUE SCH	25,680	23,409	7,350,290
02-UG Resident SCH (incl. EXRES)	50,153	46,437	9,705,411
02.2-UG JackJo Pledge	1,381	1,473	229,803
03-UG Non Resident SCH	1,281	1,031	636,365
04.1-UG Online SCH RES	23,676	25,052	5,235,906
04.2-UG Online SCH NON-RES	3,057	3,380	1,061,311
04.3-UG Online SCH WUE	8,299	8,045	2,526,055
	113,528	108,827	26,745,141
Enrollment % Chg: Undergraduate Enrollment	-8.4%	-4.1%	
05-GR Resident SCH (incl. EXRES)	1,628	1,541	808,874
06-GR Non Resident SCH	1,278	1,210	762,178
07.0-GR AP MBA Online SCH	4,681	4,552	1,957,452
07.1-GR Online SCH RES	1,457	1,492	783,246
07.2-GR Online SCH NON-RES	753	838	439,925
07.3-GR AP MS.Ed Online SCH	TBD	TBD	TBD
08-GR - MEDU SCH	4,698	4,475	2,013,757
	14,495	14,107	6,765,432
Enrollment % Chg: Graduate Enrollment	-5.2%	-2.7%	
09-Staff	730	676	41,921
10-Waived Tuition SCH	1,192	1,185	-
11-Course Based Tuition SCH (excl. On-Line, ASC, EE, STAFF/Co-Pay)	3,307	3,158	372,622
12-Adv Southern Credit SCH	16,357	15,674	815,056
13-Early Entry Credit SCH	221	212	40,845
	21,806	20,905	1,270,444
Enrollment % Chg: Other Categories	6.9%	-4.1%	
Enrollment SCH Chg: Across all tuition categories	149,829	143,839	0.2%
Enrollment % Chg: Across all tuition categories	-6.2%	-4.0%	34,781,017

Budget Forecast and Review of Pro Forma

Roadmap

- Introduction
 - ✓ Revenues: just looked at enrollment in detail
 - Tuition and Fee rate setting will follow this review
- Cost Management deep dive to follow in late spring
- Pro Forma: year-to-date status
- Pro Forma: out-year projection (conservative data set with aid and controls)
- Reminder of the path forward

FY22 E&G Budget Forecast (w/Aid)

- Year to date actuals and Estimate to complete FY22
- Revenues **are not keeping** pace with expenses
- Misc. Revenue well below targets
- Expenses **do** include cost impact of labor agreements
- S&S Growth exceeding budget
- **\$3.3M transferred into E&G**
- Projected \$4.9M EFB ties to 8% KPI and roughly 1 month of operations
 - NACUBO recommendation is 40%
 - OR Department of Treasury requires 30 days of available cash on hand

Education and General

(in thousands of dollars)

	2020-21 Actual (000's)	2021-22 FY22 BUDGET (000's)	2021-22 FYE Forecast (000's)
Revenue			
State Appropriations: SSCM	23,559	24,864	25,720
Total State Funding (SSCM,ETSF,SELP)	23,937	25,242	26,098
Tuition	36,451	36,340	34,396
Fees	3,457	3,293	3,642
Raider Aid	(3,245)	(3,276)	(3,918)
Tuition, net of Raider Aid	36,663	36,358	34,119
Misc. Other Revenue	481	2,101	980
TOTAL REVENUES	61,081	63,700	61,198
Personnel Services			
Faculty	(14,691)	(17,118)	(15,530)
Admin	(8,127)	(10,261)	(9,893)
Classified	(5,309)	(6,900)	(6,728)
Student (& Other)	(1,005)	(1,615)	(1,065)
Salaries Total	(29,132)	(35,894)	(33,216)
Retirement (PERS + ORP)	(7,050)	(8,355)	(8,520)
PEBB	(7,026)	(7,780)	(6,968)
Other	(3,172)	(3,612)	(3,617)
OPE	(17,249)	(19,747)	(19,105)
Net Personnel	(46,381)	(55,184)	(52,321)
Supplies & Services	(10,337)	(12,160)	(12,505)
Capital Expenses	(124)	(260)	(139)
Total Supplies & Services, Capital Expenses	(10,461)	(12,420)	(12,644)
Cost Reductions, Savings, Outside Support		8,178	3,312
TOTAL EXPENDITURES	(56,842)	(59,427)	(61,653)
Net from Operations Before Transfers	4,239	4,274	(455)
Budgeted Transfers	(1,526)	(2,513)	(2,462)
NET TRANSFERS	(1,526)	(2,513)	(2,462)
Change in Fund Balance	2,713	1,761	(2,918)
Beginning Fund Balance	5,081	7,794	7,794
Ending Fund Balance	7,794	9,555	4,877
% Operating Revenues	12.76%	15.00%	7.97%

Days of Operations

48.74

56.31

27.76

Months of Operations

1.62

1.88

0.93

Pro Forma with Aid & Cuts

Education and General

(in thousands of dollars)

Revenue		2019-21 Biennium		2021-23 Biennium		2023-25 Biennium	
		2020-21 Actual (000's)	2021-22 FY22 BUDGET (000's)	2021-22 FYE Forecast (000's)	2022-23 FORECAST (000's)	2023-24 FORECAST (000's)	2024-25 FORECAST (000's)
State Appropriations: SSCM		23,559	24,864	25,720	26,297	27,340	28,394
Total State Funding (SSCM,ETSF,SELP)		23,937	25,242	26,098	26,674	27,717	28,771
Tuition		36,451	36,340	34,396	34,480	33,770	33,628
Fees		3,457	3,293	3,642	3,460	3,389	3,375
Raider Aid		(3,245)	(3,276)	(3,918)	(3,415)	(3,344)	(3,330)
Tuition, net of Raider Aid		36,663	36,358	34,119	34,526	33,815	33,672
Misc. Other Revenue		481	2,101	980	2,148	2,197	2,246
TOTAL REVENUES		61,081	63,700	61,198	63,349	63,729	64,690
Personnel Services							
Faculty		(14,691)	(17,118)	(15,530)	(16,259)	(16,654)	(17,111)
Admin		(8,127)	(10,261)	(9,893)	(10,096)	(10,387)	(10,851)
Classified		(5,309)	(6,900)	(6,728)	(7,263)	(7,649)	(8,032)
Student (& Other)		(1,005)	(1,615)	(1,065)	(1,446)	(1,655)	(1,654)
Salaries Total		(29,132)	(35,894)	(33,216)	(35,063)	(36,344)	(37,649)
Retirement (PERS + ORP)		(7,050)	(8,355)	(8,520)	(8,915)	(10,280)	(10,668)
PEBB		(7,026)	(7,780)	(6,968)	(7,191)	(7,421)	(7,659)
Other		(3,172)	(3,612)	(3,617)	(3,818)	(3,958)	(4,100)
OPE		(17,249)	(19,747)	(19,105)	(19,924)	(21,659)	(22,427)
Net Personnel		(46,381)	(55,184)	(52,321)	(54,987)	(58,003)	(60,076)
Supplies & Services		(10,337)	(12,160)	(12,505)	(12,817)	(13,105)	(13,400)
Capital Expenses		(124)	(260)	(139)	(142)	(146)	(149)
Total Supplies & Services, Capital Expenses		(10,461)	(12,420)	(12,644)	(12,959)	(13,251)	(13,549)
Cost Reductions, Savings, Outside Support			8,178	3,312	3,312	3,312	As Modeled
TOTAL EXPENDITURES		(56,842)	(59,427)	(61,653)	(64,634)	(67,942)	(73,625)
Net from Operations Before Transfers		4,239	4,274	(455)	(1,286)	(4,214)	(8,935)
Budgeted Transfers		(1,526)	(2,513)	(2,462)	(2,865)	(2,970)	(3,076)
NET TRANSFERS		(1,526)	(2,513)	(2,462)	(2,865)	(2,970)	(3,076)
Change in Fund Balance		2,713	1,761	(2,918)	(4,151)	(7,184)	(12,011)
Beginning Fund Balance		5,081	7,794	7,794	4,877	726	(6,457)
Ending Fund Balance		7,794	9,555	4,877	726	(6,457)	(18,468)
% Operating Revenues		12.76%	15.00%	7.97%	1.15%	-10.13%	-28.55%
Days of Operations		48.74	56.31	27.76	3.93	-33.24	-87.89
Months of Operations		1.62	1.88	0.93	0.13	-1.11	-2.93

Path Forward

Reminder



1. Continued austerity (spending restraint) and transparency with campus
2. Long-term—bend the cost curve—continue to innovate and transform
3. Revenue
 - Stabilize after the pandemic (state and tuition/fees)
 - Develop alternative sources (like property sales and P3)

Mandatory Student Incidental Fees for AY 2022-2023 (Action)

Roadmap

- Introduction and reminder of the legal statute
- Student Incidental Fee recommendation
- Reminder of purpose and process
- Joint presidents' recommendation

Mandatory *Incidental* Fees

Statute: ORS 352.105

- The board for each public university shall collect mandatory incidental fees upon the request of the recognized student government under a process established by the recognized student government of a university in consultation with the board.
- The process may include a student body referendum conducted under procedures established by the recognized student government.
- Mandatory incidental fees collected under this section shall be allocated by the recognized student government.

Mandatory Student Incidental Fees

- Established by ORS 352.105
 - oregonlaws.org/ors/352.105
- **Student Incidental Fee (including Green Tag)**
 - Recommended by ASSOU to the President
 - Recommended by the President to the Governing Board
 - Adopted by the Governing Board – not included in HECC review/approval
- **Student Recreation Center Fee**
 - Recommended by ASSOU to the President
 - Recommended by the President to the Governing Board
 - Adopted by the Governing Board – not included in HECC review/approval
- **Proposed fee schedule as approved by ASSOU on Mar. 1st, 2022**

Mandatory Incidental Fees (Student Fee Process)	Current	Per AY	Proposed	Per AY	\$ ▲ Per Term	\$ ▲ per AY	% ▲
Student Incidental	\$380.00	\$1,140.00	\$395.00	\$1,185.00	\$15.00	\$45.00	3.95%
Green Tag	\$13.00	\$39.00	\$14.00	\$42.00	\$1.00	\$3.00	7.69%
Student Rec Center	\$104.00	\$312.00	\$104.00	\$312.00	\$0.00	\$0.00	0.00%
Composite <u>Incidental</u> Fees:	\$497.00	\$1,491.00	\$513.00	\$1,539.00	\$16.00	\$48.00	3.22%

Purposes of Incidental Fees

Reminder

- Provide funding to student organizations
- Foster a marketplace of ideas
- Increase recruitment and retention of underrepresented students
- Consolidating student resources to create student power & voice



What the Student Fee Budget Committee (SGBC) Considers



Reminder

- Inflation
- Student Fee Historically
- Student Enrollment Projection
- Student Fee Options

➤ Keep Same

➤ \$385

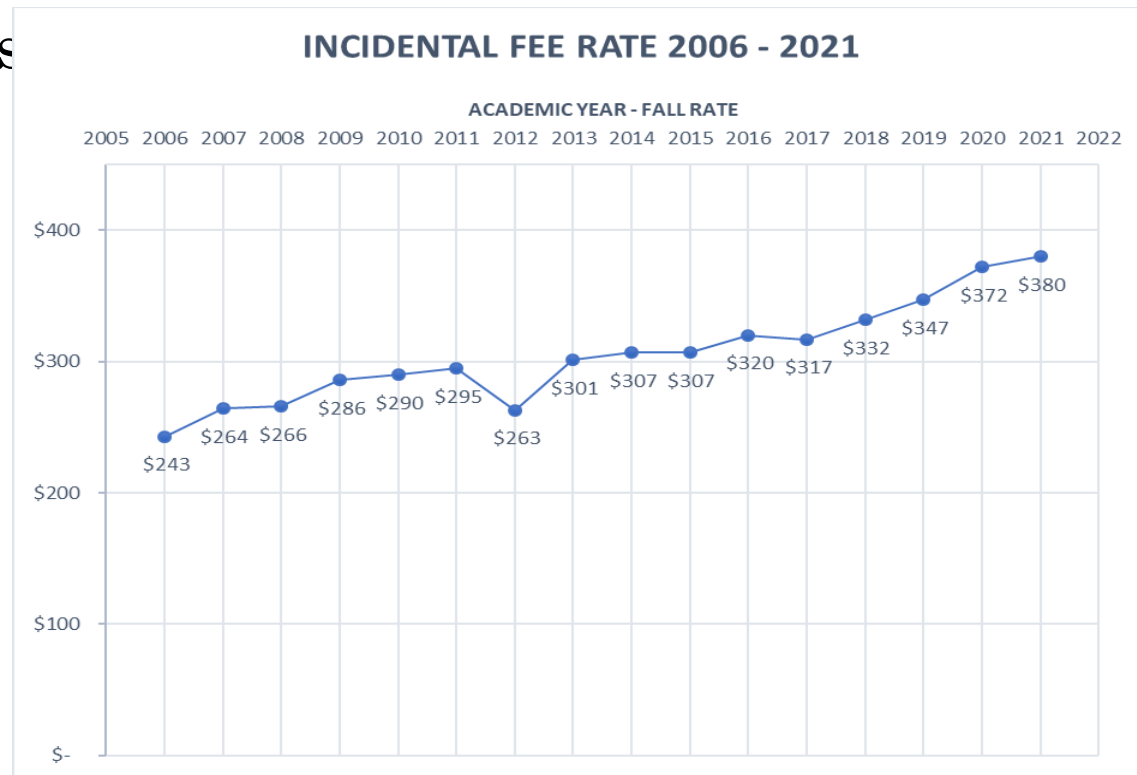
➤ \$390

➤ \$395

➤ \$400

➤ Breakeven Fee

- Fee Comparison
- Recommendations



Student Enrollment Projection

Reminder



5-Year Avg: -6.38%

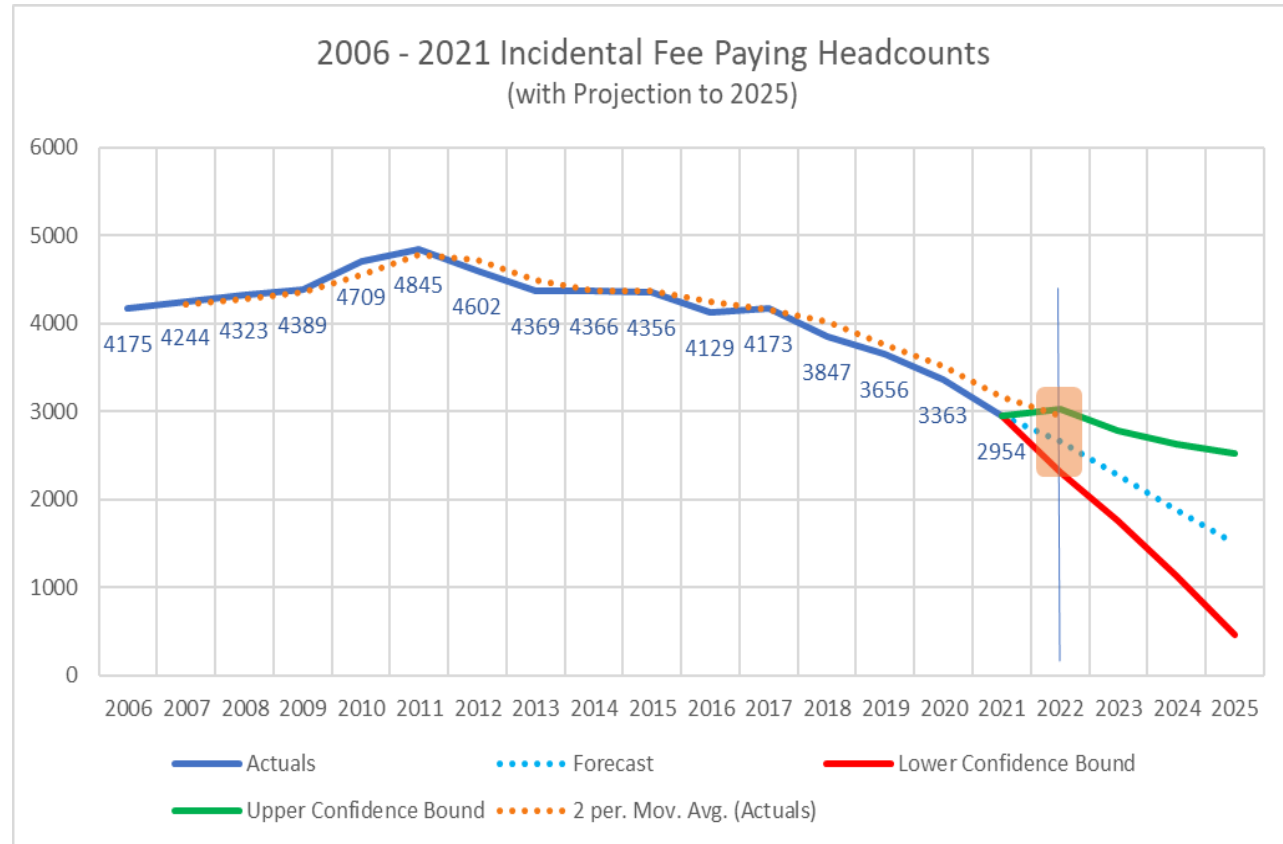
- 20-21: -12.17%
- 19-20: -8.01%
- 18-19: -4.97%
- 17-18: -7.82%
- 16-17: +1.07%

FY23: 8087 -8.6%

- Fall: 2,842
- Winter: 2,691
- Spring: 2,554

5-Year Attrition AVG

- F-W: 5.4%
- W-S: 5.1%



Incidental Fee Modeling - SFBC

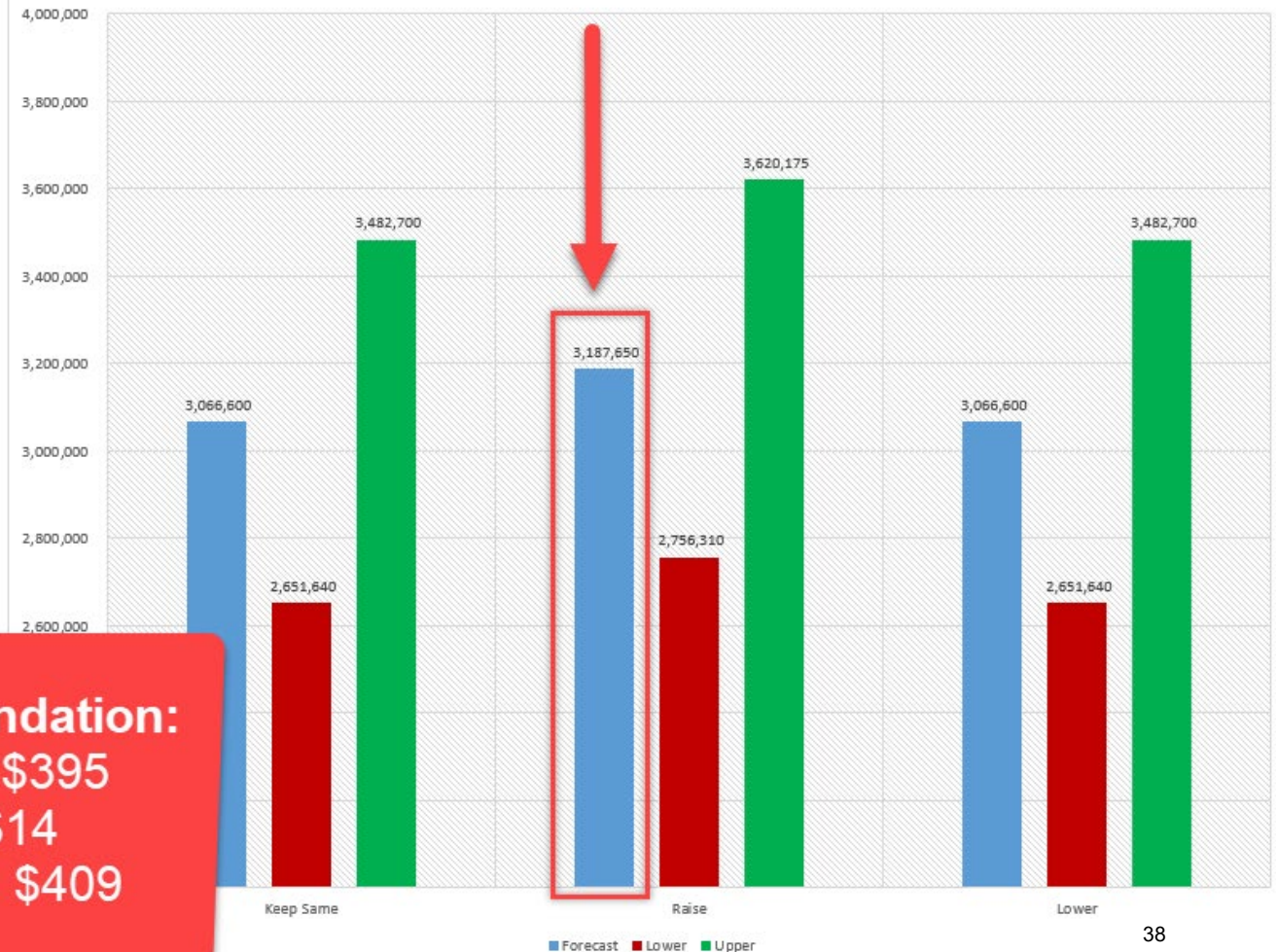
2022 <--Forecast Year

	1.10%
-10% <	> 10%
Headcount	Slider
Forecasts	Adjustment:
Forecast	2661 2690
Lower	2301 2326
Upper	3022 3055

Raise	Lower	Current Rate
395	380	380
100	0	
^	^	
v	v	
0	-100	
3.95%	0.00%	

***NOTE: Use slider only. Do not manually change values.

Revenue Projections
(excluding Green Tag & Refunds)



FINAL Recommendation:
Incidental Fee: \$395
Green Tag: \$14
Total Incidental: \$409

STUDENT INCIDENTAL FEE

Incidental Fee - Academic Year 2022 - 23	\$395
Incidental Fee - Prior Academic Year 2021 - 22	\$380
\$ Change from Prior Year:	\$15
% Change from Prior Year:	3.95%
Incidental Fee - Summer Term 2022	\$88
Incidental Fee - Prior Summer Term	\$85
\$ Change from Prior Year:	\$3
% Change from Prior Year:	3.95%

Programs Supported

Athletics (Incidental Fee Supported Programs), Campus Recreation (Incidental Fee Supported Programs), Student Life & Educational Activities, Indirect Budget Authority Support (e.g. OCA Art Gallery), Building/Equipment Reserves & General Liability Easements, Incidental Fee Reserve

Est. AY Collections

Incidental Fee Estimated Collections AY22 -23: \$3,194,365

GREEN TAG FEE

Green Tag Fee - Academic Year 2022 - 23	\$14
Incidental Fee - Prior Academic Year 2021 - 22	\$13
\$ Change from Prior Year:	\$1
% Change from Prior Year:	7.69%

Programs Supported

Est. AY Collections

Green Tag Projects \$113,218

RECREATION CENTER FEE

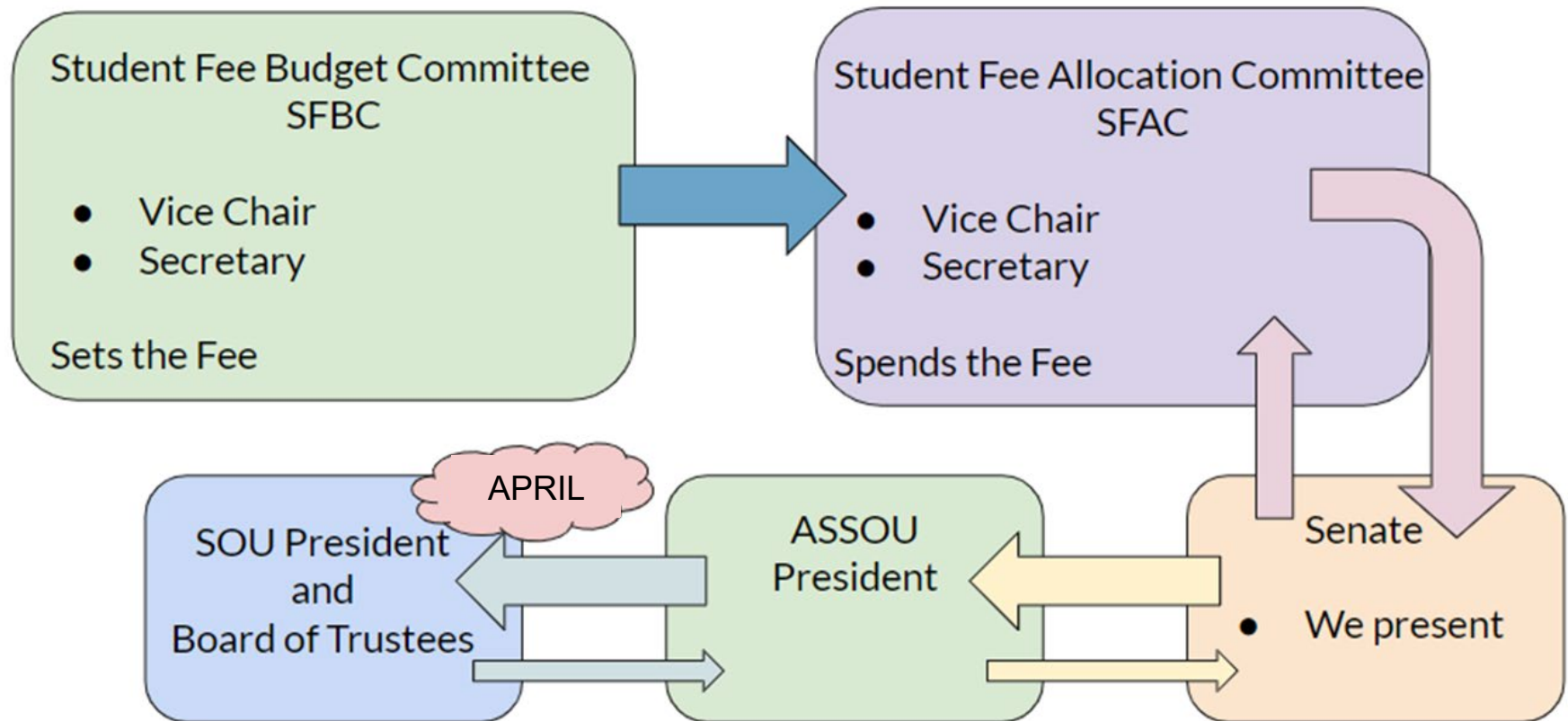
Recreation Center Fee - Academic Year 2022 - 23	\$104
Recreation Center Fee - Prior Academic Year 2021 - 22	\$104
\$ Change from Prior Year:	\$0
% Change from Prior Year:	0.00%

Programs Supported

Est. AY Collections

Recreation Center (Building, Debt Service, Core Salaries, etc.) \$841,048

Mandatory Student Incidental Fee Process





MANDATORY STUDENT INCIDENTAL FEES – JOINT RECOMMENDATION

For July 1, 2022 through June 30, 2023

Date: April 14, 2022

To: The Board of Trustees of Southern Oregon University

From: Associated Students of Southern Oregon University (ASSOU)

DESCRIPTION OF REQUEST

Joint Recommendation for Mandatory Incidental Fees for Academic Year 2022-23 & Summer Term 2022

DESCRIPTION OF FUNDS

Mandatory Incidental Fees as authorized and collected according to ORS 352.105. Fees include:

<u>STUDENT INCIDENTAL FEE</u>	
Incidental Fee - Academic Year 2022 - 23	\$395
Incidental Fee - Prior Academic Year 2021 - 22	\$380
\$ Change from Prior Year:	\$15
% Change from Prior Year:	3.95%
Incidental Fee - Summer Term 2022	\$88
Incidental Fee - Prior Summer Term	\$85
\$ Change from Prior Year:	\$3
% Change from Prior Year:	3.95%

Programs Supported

Athletics (Incidental Fee Supported Programs), Campus Recreation (Incidental Fee Supported Programs), Student Life & Educational Activities, Indirect Budget Authority Support (e.g. OCA Art Gallery), Building/Equipment Reserves & General Liability Easements, Incidental Fee Reserve

	<u>Est. AY Collections</u>
Incidental Fee Estimated Collections AY22 -23:	\$3,194,365

<u>GREEN TAG FEE</u>	
Green Tag Fee - Academic Year 2022 - 23	\$14
Incidental Fee - Prior Academic Year 2021 - 22	\$13
\$ Change from Prior Year:	\$1
% Change from Prior Year:	7.69%

<u>Programs Supported</u>	<u>Est. AY Collections</u>
Green Tag Projects	\$113,218

<u>RECREATION CENTER FEE</u>	
Recreation Center Fee - Academic Year 2022 - 23	\$104
Recreation Center Fee - Prior Academic Year 2021 - 22	\$104
\$ Change from Prior Year:	\$0
% Change from Prior Year:	0.00%

<u>Programs Supported</u>	<u>Est. AY Collections</u>
Recreation Center (Building, Debt Service, Core Salaries, etc.)	\$841,048

JOINT RECOMMENDATION

[X] Approve [] Disapprove


President, Associated Students
of Southern Oregon University
Gabrielle Slyfield

4/15/2022
Date

[X] Approve [] Disapprove


President, Southern Oregon University
Dr. Richard Bailey

4/14/2022
Date

Additional Background Information on the Student Fee Provided by ASSOU

This information will not be presented during the meetings. It has been provided by ASSOU to trustees for review and reference only.

Objectives



- Develop a shared knowledge around the purpose of the student fee
- Place student fees in a historical context
- Describe the ever-strengthening legal foundation supporting the use of student fees in Oregon
- Recognize the power of student autonomy in maintaining the student fee process
- Understand the mechanism by which student fees are collected and disbursed at SOU

Recent Developments for Student Fees



2000: In *UW Madison v. Southworth*, SCOTUS unanimously rules in favor of student fees as constitutional, when facilitating the free and open exchange of ideas

- Extra-curricular student speech may be funded as long as funding process is **Viewpoint Neutral**.

2021: [Oregon HB 3012](#), Regarding Student Fee Autonomy; alters requirements for adoption of a student fee; restricts when a university governing board may reject that fee; requires the student government to collaborate with institutional leadership with a 'good faith effort'; If rejected by institution, must be accompanied by a written explanation and can be appealed to the HECC.



ASSOCIATED STUDENTS OF SOUTHERN OREGON UNIVERSITY

Date: April 12, 2022

To: SOU Board of Trustees

From: Monica Benton

ASSOU Chief Justice

In Compliance with [HB 3012](#)

The ASSOU Bylaws Committee has recently made some changes to sections regarding the Student Fee Process. These changes primarily served three purposes:

1. To reword and reorganize sections to be concise, intuitive, and understandable to the average student and ASSOU officer;
2. To record processes which had heretofore only existed in institutional memory;
3. To restructure the membership of each Student Fee Committee to be proportional to the newly reduced membership of ASSOU following an institutional restructure in 2021.

The Bylaws Committee updated two sections pertaining to the Student Fee Process, attached as exhibits:

Exhibit A: Student Fee Committees

Exhibit B: Environmental Affairs Committee

Thank you for your time. If there is anything further I or ASSOU can do to assist you in understanding these changes, please let me know.

Sincerely,

Monica Benton

“EXHIBIT A”

Changes to the ASSOU Bylaws Index F, Student Fee Committees

The ASSOU Bylaws Committee made changes to Index D, Student Fee Committees using the following color code:

RED → subtractions

GREEN → additions

BLUE → changes to formatting or organization

Notable changes include:

- The reduction of the total number of voting members seated on each mentioned committee to remain proportional with the reduced number of voting members within ASSOU;
- Establishing a more fluid timeline for the Student Fee Process based on the distribution of Form 1 rather than calendar deadlines;
- Updating the definition of a justifiable emergency to include emergency situations which have affected the process in the past;
- Editing the process of deliberations to be more intuitive and better reflect the process in actuality.

Change 1: Section 3 Edits to remove redundancy

3 Student Fee Committees

3.1 The Student Fee Budget Committee (SFBC) is a recognized standing committee of **the Associated Students of Southern Oregon University (ASSOU)** and shall establish guidelines for budget development, set the Student Incidental Fee, hear fee recommendations from the reserve, and emergency request for the current fiscal year

3.2 The Student Fee Allocation Committee (SFAC) is a recognized standing committee of **the Associated Students of Southern Oregon University (ASSOU)** and, as such, shall conduct public hearings on budgets requests within the guidelines stated in this document, and recommending the yearly budgets for;

- Athletics.
- Operation and maintenance of the Student Union, as well as for all activities that reside in the Student Union (i.e. have office space in the Union).
- Educational and cultural activities that do not reside in the Student Union and all student government activities.

3.3 The Student Recreation Center is funded by a separately assessed mandatory incidental fee. Changes to the Student Recreation Center fee shall be subject to the deliberation and processes of the Recreation Center Advisory Committee and then brought before the ASSOU Senate and ASSOU President for approval and recommendation to the SOU Board. However, in the absence of a specific request to change the Student Recreation Center fee, that fee will at all times be adjusted for inflation consistent with the terms of the student referendum that approved funding of the Student Recreation Center.

3.4 The Green Tag Fee is funded by a separately assessed mandatory incidental fee. Changes to the Green tag fee shall be subject to the deliberation and processes of the Environmental Affairs Committee and then brought before the ASSOU Senate and ASSOU President for approval and recommendation to the SOU Board. The allocation of Green Tag Funds shall be overseen by the Environmental Affairs Committee.

3.5 The Inter-Club Council Allocation Committee is recognized as a subcommittee of the is an organization funded through Student Fee Allocation Committee, and is charged with conducting budget investigations for clubs that do not get direct funding from the Student Fee Allocation Committee, and allocating money out of the Inter-Club Council's budget on a yearly or term-by-term basis to said clubs. They shall operate under a separate set of rules, contained in the Inter-Club Council Allocation Committees' Constitution.

Change 2: Section 5 Edits for clarity and to reflect membership post-restructure

5 Membership of the Student Fee Process

5.1 Student Fee Budget Committee

5.1 Voting membership of the Student Fee Budget Committee (SFBC) shall be composed of no less than four (4) two (2) and no more than six (6) four (4) ASSOU Senate representatives and at least one at-large SOU student committee member. The ASSOU Director of Finance and Administration will serve as the Chair.

5.1.2 **5.1.1** An institutional Director of Student Life, or designee and The Associate Vice President for Budget and Planning, or designee, shall serve as the ex-officio member of the Student Fee Budget Committee.

5.1.3.1 **5.1.1.1** These staff members should be knowledgeable in both the current Student Fee rules and Oregon Public Meeting Law, and provide guidance to students when necessary.

5.1.3.2 **5.1.1.2** The role of these staff members is to provide unbiased information and context to the student members of the committees, as well as serving as a liaison between the committee and budget authorities.

5.1.4 This committee shall have an ASSOU executive cabinet officer serve as an ex-officio, non-voting member of the Student Fee Budget Committee.

5.2 Student Fee Allocation Committee

5.2 Voting membership of the Student Fee Allocation Committee (SFAC) shall be composed of no less

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than ~~four (4)~~ ~~two (2)~~ and no more than ~~six (6)~~ ~~four (4)~~ ASSOU Senate representatives and at least one at-large SOU student committee member. The ASSOU Vice President will serve as the Chair.

5.2.1 An institutional Director of Student Life, or designee, shall serve as the ex-officio member of the Student Fee Allocation Committee.

5.2.2 The role of these staff members is to provide unbiased information and context to the student members of the committees, as well as serve as a liaison between the committee and budget authorities.

5.2.3 These staff members should be knowledgeable in both the current Student Fee rules and Oregon Public Meeting Law, and provide guidance to students when necessary.

~~5.2.3 This committee shall have an ASSOU executive cabinet officer serve as an ex-officio, non-voting member of the Student Fee Allocation Committee.~~

5.3 Information Applicable for all Student Fee Committee

5.3.1 The voting members of each of these committees shall not be the President or Vice President of the ASSOU.

5.3.2 The members of each of these committees shall be recommended to the Committee on Committees by the President of the ASSOU.

5.3.3 The Student Fee Committees and each subcommittee shall have a member of the judiciary assigned to the committee to provide oversight and guidance on the rules and regulations pertaining to the student fee process. The assigned judicial member shall not be recognized as a voting member, but shall provide knowledge and insight to the procedure.

5.3.4 The ASSOU Chief Justice shall be responsible for assigning a member of the judiciary to each subcommittee.

5.4 Recruitment and Placement of At-large Committee Members

5.4.1 At-large committee members shall undergo an application process and be chosen by the Committee on Committees in consultation with the ASSOU Director of Finance and Administration.

5.4.2 At-large positions shall be widely advertised to the campus community for at least two weeks prior to the application deadline and every effort shall be made to ensure that all segments of the student body have the opportunity to apply.

5.4.3 The Committee on Committees shall collect and review applications with the ASSOU Director of Administration and Finance, and will place at-large students based on their demonstration of the following: ability to attend committee meetings and ability to make viewpoint-neutral budget decisions.

5.4.3.1 The Committee on Committees shall strive to place at-large members of varying interests and experiences on each subcommittee.

5.5 Other Subcommittees

5.5.1 One Senator shall sit on the Inter-Club Council Allocation Committee.

5.5.2 The Environmental Affairs Committee shall have an ASSOU executive cabinet officer serve as an ex-officio, non-voting member.

Change 3: Section 6.2 Edits to clarity and committee membership to reflect conditions post-restructure

6.2 Student Fee Allocation Committee

6.2.1 All programs funded by the Student Incidental Fee are required to submit **documentation supporting an initial budget request for the next academic year a Form 1** to the Student Fee Allocation Committee **six weeks after Form 1 had been distributed to the budget authorities. or before week five (5) of Winter term.** **Initial budget requests Form 1** shall serve as a basis for assessing the anticipated need for **student-fee-funded** programs for the next fiscal year.

6.2.2 Each program shall submit a Form 1 to the Student Fee Allocation Committee by no later than week five (5) of Winter term.

6.2.3 6.2.2 After approval by Senate of the Budget recommendation set by the Student Fee Budget Committee, The Director of Finance and Administration shall present its budgetary direction to the Student Fee Allocation Committee.

6.2.4 6.2.3 The ASSOU Senate shall consider the recommendation made by the SFAC for approval by majority vote on or before week four (4) of Spring term.

6.2.5 6.2.4 If the Senate rejects the Student Incidental Fee recommendation, the Senate must provide the Student Fee Allocation Committee a detailed explanation of the reasons it rejected the recommendation. In the case of a rejection, the Senate will send the budget back to the SFAC for review with the explanations. The Student Fee Allocation Committee is expected to consider this explanation and submit a new recommendation for Senate approval within ten (10) days.

6.2.6 6.2.5 Following the ASSOU Senate's approval of Student Fee Allocation Committees' recommendation, the proposed allocation of fees **is** submitted for approval to the ASSOU President. If the ASSOU President vetoes the student incidental fee recommendation, the President shall provide the Senate with a written memorandum articulating the reasons for the veto. The ASSOU Senate may either (a) approve a revised Student Incidental Fee recommendation by majority vote or (b) override the President's veto by two-thirds majority.

Change 4: Section 8.2 through 8.4 edits to allow flexibility

8.2 Budget Hearings

8.2.1 Each program seeking funding **shall may choose to** present its requested budget at a meeting of the Student Fee Allocation Committee, at which the members of the committee shall ask clarifying questions

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of the presenters.

8.2.1.1 If a program chooses not to present, their submitted Form 1 shall be considered a presentation, and clarifying questions shall be emailed to a representative of the program.

8.2.2 The committee shall make every effort to make budget hearings accessible to program leaders and to students at large, by making every effort to hold hearings at times when program leaders can attend, by notifying the campus community well in advance of budget hearings, and by making the hearings process clear to all programs seeking funding.

8.2.3 The committee shall thoroughly investigate all budget requests.

8.3 Budget Recommendations

8.3.1 After holding budget hearings, the Student Fee Allocation Committee shall each have a separate meeting to make decisions on their budget requests.

8.3.2 The Student Fee Allocation Committee decisions shall be made in accordance with the budget provided by the Student Fee Budget Committee.

8.3.3 The Student Fee Allocation Committee may fund requested budgets in full or in part or may deny a budget request completely.

8.3.4 The Student Fee Allocation Committee shall rank their funded programs in order of importance and shall document their decisions and reasoning on a spreadsheet, known as the Form 2.

8.3.5 If the recommended funding level includes specific line item recommendations, the The Student Fee Allocation Committee must include the rationale for specific line item changes on

8.3.6 8.3.5 Form 2 shall be made available to all budget authorities after it is approved by The Student Fee Allocation Committee.

8.3.7 8.3.6 Additionally, ASSOU President shall create a document, known as the Form 2 3, which shall be a compilation of all budget decisions.

8.4 Appeals of the Allocation Process

8.4.1 All programs have a right to appeal the result of their budget request; however, only certain appeals will result in a reassessment of the program's yearly budget.

8.4.2 Any program wishing to appeal the budget process shall submit a grievance to the Judiciary fill out an allocation appeals form by a deadline to be determined by the ASSOU Senate, which shall be no earlier than a week after the Student Fee Committee, submits its recommendations to the Senate, and no later than the Tuesday of the eighth week of Winter term.

8.4.3 The ASSOU Judiciary SFAC shall determine whether an appeal meets any of the following criteria to have its budget request reassessed:

8.4.3.1 The Student Fee Committee or one of its subcommittees failed to follow prescribed processes or knowingly failed to hold sufficient public meetings. The program filing the appeal believes that it was not fairly considered in the first round of allocations.

8.4.3.2 The Student Fee Committee reduced the program's yearly budget without following

proper procedure.

8.4.6 Emergency requests shall not include conference travel.

8.4.7 If a seeker has already proposed a budget to ICC, they shall not be allowed to make a request pertaining to the same budget to SFC, regardless of ICC's funding decision

8.4.8 Requests that do not meet these criteria will not be eligible for emergency funding.

8.4.9 If an emergency request is not granted by the Student Fee Committee, the requester shall be able to make a proper request to a subcommittee during the yearly allocation process.

8.4.10 All such emergency requests shall be heard by the Student Fee Committee.

8.4.11 Emergency funding requests will follow the criteria set forth in 5.6.5.1 and 5.6.11.3.2 in addition to the criteria listed below:

8.4.11.1 Emergency funding request shall fundraise between ten to twenty percent of the total proposal amount where feasible, as determined by the Student Fee Committee.

8.4.11.2 Exact percentages will be determined in the proposal review process.

8.4.11.3 Emergency funding requests shall schedule and give a follow up report with the Student Fee Committee at the first meeting after event completion.

8.4.11.4 Failure to report back to the Student Fee Committee may result in receiving limited funding or rejecting future funding requests.

8.4.11.5 The Student Fee Committee shall be notified of any program changes to approved emergency funding requests.

Change 5: Section 9 rewording, changes to clarify the roles of satellite organizations

9 End of Year Expenditures

9.1 Barring an emergency, there shall be no funding requests submitted or approved during the Summer Term.

9.1.1 A justifiable emergency shall be defined as an event or circumstance which causes significant harm to the physical or mental well-being of the student body outside of a budget authority's control which inhibits the authority from performing its intended purpose or as determined by SFAC if in session.

9.1.2 The Inter-Club Council shall make a presentation the following Fall term to the Student Fee Committee and All ASSOU on funding decisions made.

9.1.2 Effective July 1 of each year, any unused money within an index shall be returned to the unappropriated reserve fund.

9.1.2.1 In the following Fall term, if the unappropriated reserve and the prudent reserve fund

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combined total greater than \$500,000, the SFC shall return up to 5% of each programs' IBL from the previous year, or the remainder of the index's unused money, whichever is less.

9.1.3 Any projects proposed to occur on or after July 1 which are to be paid by the current operating budget shall be proposed to the Student Fee Committee prior to the last week of Spring Term.

9.1.3.1 Projects which are approved by the Student Fee Committee in this capacity shall return all unused funds to the Student Fee Reserve after the project has been completed.

9.1.3.2 Any projects which are carried out after July 1 without previous approval of the SFC and which are to be paid for by the current operating budget shall be considered an improper use of funds and subject to funding restrictions imposed by the Student Fee Committee as described in section 5.10 of these bylaws.

“EXHIBIT B”

Changes to the ASSOU Bylaws Index D, Environmental Affairs Committee (EAC)

The ASSOU Bylaws Committee completed changes to the Environmental Affairs Committee in two phases:

Firstly, Bylaws Committee updated the content and structure of the committee to be more concise, intuitive, and to omit portions of the legislation which are redundant or irrelevant to the committee (illustrated below in Change 1). For example, much of the section regarding funding dispersal was removed, as the Bylaws Committee felt it unnecessary to specify precisely how the money gets transferred from A to B, so long as it is allocated in an ethical and transparent manner in accordance with the rest of the EAC and ASSOU. Likewise, much of the recordkeeping section was removed as it conflicts with or is at least redundant to the general recordkeeping section of the ASSOU Bylaws.

Secondly, Bylaws Committee revised the structure of the Index to be more intuitive and reflect the structure used in other ASSOU Committee Bylaws (illustrated below in Change 2). Most of the changes made in this revision were purely organizational; however, a few clarifying Bylaws were added, and a few more were removed due to redundancy with other portions of the ASSOU Bylaws. The Index F as it is presented in Change 2 is the final product of the revisions; this is how it will appear in the ASSOU Bylaws.

The changes made to this section are noted with the same color scheme as before, with the addition of yellow for clarification as to why a change was made:

RED → subtractions

GREEN → additions

BLUE → changes to formatting or organization

YELLOW → explanation

Change 1:

Index D: The Environmental Affairs Committee (EAC)

D.1 Membership **Criteria**

D.1.1 The Environmental Affairs Committee (EAC) shall be Chaired by the ASSOU Director of Sustainability, and composed of at least five (5) additional voting members: two (2) Senators, one (1) Director in addition to the Chair, and at least two (2) At-Large members, to be seated by the Chair. Additionally, the Equity Coordinator for Sustainability and Basic Needs Resourcing (and/or designee) shall serve as a standing ex-officio member.

D.1.1 The Environmental Affairs Committee (EAC) is comprised of five (5) members of equal voting power including the following: The Director of Sustainability and Civic Engagement (Chair), two (2) or more at-large members, and two (2) additional ASSOU Officers.

D.1.2 The Environmental Affairs Committee shall conduct itself in such a way as to prevent conflicts of interest. All potential conflicts of interest discovered shall be made public. To this end, each Committee member must publicly disclose all campus groups and organizations of which they are a member. Where appropriate, the Committee member shall recuse themselves from voting on grant allocations for projects proposed by such groups. For such votes, the “full Committee membership” as defined for voting majority purposes shall be decreased to account for the Committee member’s recusal.

D.1.3 The Environmental Affairs Committee shall have a staff member serve as an ex-officio, non-voting member of the committee.

Both D 1.2 and D1.3 are redundant

D.1.4 Each member of the Environmental Affairs Committee shall be appointed for one academic year. All member terms will begin in the fall quarter and end the spring quarter of the following year.

D.1.5 The director of Sustainability and Civic Engagement of the Environmental Affairs Committee shall be a member of the Sustainability Council of SOU. ← To be transferred to Exec Rules

D.2 The purpose Purpose of the Environmental Affairs Committee is to:

D.2.1 Create and maintain sustainable solutions on campus through internal efforts as well as in collaboration with other organizations, committees, and clubs.

D.2.2 Organize and provide information for on-campus events, educational campaigns, and other activities that will help the environment, including suggesting legislation to be voted upon before the ASSOU Senate.

D.2.3 Be responsible for the allocation the Green Fund, a fund provided by the Green Tag Student Fee.

D.2.3.1 The Green fund shall be used for renewable energy, water, and campus sustainability projects decided by the students of Southern Oregon University.

D.2.3.1.1 Energy: continued commitment to power our campus with clean, renewable energy, including exploring on-site energy generation or purchasing green power, among others.

D.2.3.1.2 Water: SOU will become the first university to restore 100% of the

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water we use on campus to a critically dewatered stream on the nearby Klamath River Basin.

D.2.3.1.3 Campus Sustainability Projects: A number of student-led sustainability projects will be created to reduce SOU's environmental footprint. These definitions are not needed and cloud the EAC procedure

D.2.3.2 The EAC shall establish and articulate clear priorities and criteria for allocating grant awards through the Green Fund and make this information available publicly.

D.2.3.3 Green Fund funds may be used for student or contracted compensation only with specific approval from the Environmental Affairs Committee.

D.2.4 Review project applications and determine allocations of grant awards.

D.2.4 Provide resources and advice for students pursuing sustainability-related projects prior to the application and post-selection of projects.

D.2.6 Provide guidelines to obtain regular progress updates and final reports for all grants awarded.

D.2.7 Represent the students of SOU and their interests in all decisions.

D.2.6 Be a connection Serve as a liaison between the University and Student-led sustainability efforts.

D.3 The Environmental Affairs Committee shall approve submitted projects by a simple majority vote of the full committee membership.

D.3.1 The Committee may elect to award only a portion of a grant proposal.

D.3.2 Projects seeking funding from the Green Fund must:

D.3.2.1 Submit a "Green Fund Request" application electronically to the Environmental Affairs Committee (EAC) executive member Chair, assousustain@sou.edu. This application shall be made publicly available to all students. is located on the EAC website

D.3.2.2 Following submission, applicants must present their proposal to the EAC. The guidelines for presentations shall be outlined by the EAC and available on the ASSOU EAC website.

D.3.2.2.1 If an applicant chooses not to present, their submitted Green Fund Request shall be considered a presentation, and clarifying questions shall be emailed to a representative of the applicant.

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D.3.2.3 For projects equal to or exceeding \$5,000, applications must also be submitted to the Sustainability Council (SC) by the Chair of EAC. If possible, the funding applicant is encouraged to also present their proposal to the SC.

D.3.2.4 The EAC and the SC bodies will empower students and enable student-driven projects in sustainability by providing a source of funding, guidance, hands-on experience and networking. Redundant, and ASSOU cannot dictate what SC does

D.4 Project Eligibility Criteria

D.4.1 Project proposals may only be submitted by SOU students. Proposals submitted by non-SOU students shall not be considered. Individuals and organizations outside of SOU may not submit proposals. Following is a list of broadly-defined requirements that must be followed for a project to receive funding.

D.4.2 Projects should shall directly address sustainability in operation of the SOU campus or in the capacity that off-campus activities influence on-campus sustainability. This includes a broad range of environmental considerations, including but not limited to energy efficiency, water efficiency, waste reduction, transportation management, green procurement, green buildings, and education.

D.4.3 Projects shall provide a timeline for completion, and a schedule for regular check-ins with the Environmental Affairs Committee.

All projects shall have a mechanism for evaluation and follow-up after funding has been disbursed. Projects that are not completed within a single academic year should have a plan for continuation during the following year, until the project is complete. Projects should include a report made to the Environmental Affairs Committee after successful or unsuccessful implementation.

D.4.4 Projects should shall include some component that raises greater awareness of sustainability issues on campus. This might include an outreach component, a press release, or the fact that the project is conducted in public view.

D.4.5 Projects should shall contain a component of direct student involvement. Such projects include, but are not limited to internships, initiatives with students in oversight bodies, and student research, and projects proposed by students. Redundant, all projects must be proposed by students

D.5 Prioritization Criteria

D.5.1 Prioritization criteria will be made publicly available on the ASSOU website.

D.5.1 Does the project add value? We encourage projects that will complement existing sustainability programs and projects in place on campus. We encourage proposals that build on existing infrastructure and commitment to work towards a common goal for

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campus sustainability.

D.5.2 Does the project educate or raise awareness? Preference will be given to projects that are highly visible, impact daily student life, and/or reach a wide demographic within the SOU community.

D.5.3 Does the project make economic sense? Preference will be given to projects that demonstrate the greatest reduction in SOU's negative environmental impact for the least cost, that can obtain matching funds from sources other than the SOU Green Fund, and/or that are able to repay the Fund.

D.5.4 Does the project include strong student participation? Preference will be given to projects led by students or that involve students in their implementation.

D.5.5 Does the project have long-term impact? Strong preference will be given to projects that will have a lasting impact on campus beyond their completion and beyond the graduation/departure of their original students.

D.6 Other Rules Regarding Green Fund Funds

D.6.1 Any funds not allocated in a given year shall remain in the Green Fund account for future use.

D.6.2 Funds allocated to a project that are not spent within the project timeframe shall be returned to the Fund for reallocation.

D.6.3 Green Fund funds are not to be used or reallocated for purposes other than the proposed request.

D.6.4 The Green Fund shall continue to operate EAC may continue to disperse funding from the Green Fund as long as sufficient money remains in the Green Fund account.

D.6.5 Green Fund funds may not be used for any purposes that violate SOU policies and procedures.

D.6.6 Green Fund funds may be used for student or contracted compensation only with specific approval from the Environmental Affairs Committee.

D.6.7 All materials and equipment purchased with Green Fund funds shall become the property of ASSOU. Once money is allocated, ASSOU should have no claim to what is purchased.

D.7 Accountability, Records and Reports

D.7.1 Accountability of the Green Fund to the Student Body Administration of the Green

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Fund shall be open and visible to the student body and therefore the Environmental Affairs Committee shall:

D.7.1.1 Adhere to Oregon public meeting law.

D.7.1.2 Make all of its records available to the public, including project proposals that have and have not received funding.

D.7.1.3 Publish an annual report during of its activities and disseminate it to ASSOU within the first three weeks of Spring term.

D.7.2 All projects funded by the Green Fund shall submit a report to the Environmental Affairs Committee by the fifth week of spring term. The report must include a budget detailing the spending of all funds. Only those expenditures eligible under these by-laws and the specific terms of the grant award will be paid by the Green Fund.

D.7.3 All projects funded by the Green Fund are to provide a short presentation to the Environmental Affairs Committee on the current status/progress of the project at the end of the academic year. This may include a PowerPoint presentation or a verbal presentation by the assigned project manager or selected project member. **Redundant; already require projects to provide regular updates to EAC**

D.7.4 The Environmental Affairs Committee will assign a project manager to be the primary contact with all grantees. The manager will be responsible for keeping open communication with project group members, provide any guidance, forward updates to the Environmental Affairs Committee, and overall the liaison between student project members, Environmental Affairs Committee and Sustainability Council.

D.7.1.1 Keep Green fund records on file in the assousustain@sou.edu email and the ASSOU Drive, including a record of projects selected each year and the funds allocated to each.

D.7.1.2 Be entitled to access the full ledgers and financial reports of the Green Fund managed by SOU's Equity Coordinator for Sustainability and Basic Needs Resourcing.

Green Fund records will be kept on file with ASSOU. Green Fund must keep on record:

D.7.5.1 Minutes of all meetings of the Environmental Affairs Committee indicating the time and place of meetings, the names of those present and the proceedings thereof.

D.7.5.2 Adequate and correct ledgers and records of account, including accounts of its properties and business transactions and accounts of its assets, receipts, and disbursements.

D.7.5.3 Record of projects selected each year and the funds allocated to each.
Moved to above

D.7.5.4 Reports made back to the Environmental Affairs Committee.

D.8 Disbursement of Funds

D.8.1 The EAC shall disperse funding for approved proposals in the methods outlined by SOU's Environmental Affairs-affiliated professional staff.

[Student] D.8.1 A budget is required with the application for funding.

[ProStaff] D.8.2 Funds may be accessed in the following ways (back-up documentation must be provided to the Environmental Affairs Committee at the time of request):

D.8.2.1 Reimbursement of expenses (check)

D.8.2.1.1 The Green Fund will not reimburse for any expenses incurred prior to funding approval by EAC

D.8.2.2 Direct purchase through campus financial system (i.e. Purchase)

D.8.2.3 Allocation to a specific index code with the university

C.8.8.3 All disbursements of funds must be routed and approved through the Office of Student Life.

[ProStaff] D.8.4 After the funds are expended, provide an accounting of the actual funds spent compared to budget, preferably within 30 days of project completion but always before spring finals.

[ProStaff] D.8.5 Any unspent funds will be returned to the SOU Green Fund unless otherwise approved.

[ProStaff] D.8.6 All backup documentation for expenses, including receipts and invoices for contracted work, shall be submitted no later than two weeks before the end of spring term.

[Student] D.8.7 Funds shall not be transferred to ASSOU or student organization group(s) accounts without approval. Funds may be transferred between SOU accounts with the approval of the Environmental Affairs Committee.

[Student] D.8.8 Funds may be carried over for multiple years on a case by case basis. The final schedule of fund disbursement is to be determined and approved by the Environmental Affairs Committee.

[ProStaff] D.8.9 A signed copy of Acknowledgement of Receipt of Green Fund By-Laws must be on file with ASSOU prior to disbursement(s).

[ProStaff] D.9 A majority vote of the ASSOU Senate may amend, create, or repeal portions of this charter, unless doing so would materially and adversely affect the mission of the SOU Green Fund. This is not how we update the Bylaws; EAC cannot have a separate method of updating since it is part of the Bylaws.

D.9.1 All changes must be approved in the same manner as all other bylaws.

Redundant

D.10 "Final Deliverables" are defined as include the following:

D.10.1 A 2-3 page thorough summary report, including a short PowerPoint or visual presentation, submitted to the primary contact in the Environmental Affairs Committee no later than two weeks before the end of spring term.

D.10.2 All final expense documentation, including receipts, invoices, and balances of project funds shall be turned in to the Environmental Affairs Committee no later than two weeks before the end of spring term.

D.10.3 Optional presentation in an academic capacity (i.e SOAR, Ecological Symposium, Earth Day etc.).

Change 2: Reorganization of Index D

D.1 Membership Criteria

D.1.1 The Environmental Affairs Committee (EAC) shall be Chaired by the ASSOU Director of Sustainability, and composed of at least five (5) additional voting members: two (2) Senators, one (1) Director in addition to the Chair, and at least two (2) At-Large members, to be seated by the Chair. Additionally, the Equity Coordinator for Sustainability and Basic Needs Resourcing (and/or designee) shall serve as a standing ex-officio member.

D.2 Purpose

D.2.1 Create and maintain sustainable solutions on campus through internal efforts as well as in collaboration with other organizations, committees, and clubs.

D.2.2 Organize and provide information for on-campus events, educational campaigns, and other activities that will help the environment, including suggesting legislation to be voted upon before the ASSOU Senate.

D.2.3 Allocate the Green Fund, a fund provided by the Green Tag Student Fee.

D.2.3.1 The Green fund shall be used for renewable energy, water, and campus sustainability projects decided by the students of Southern Oregon University.

D.2.3.2 The EAC shall establish and articulate clear priorities and criteria for allocating grant awards through the Green Fund and make this information available publicly.

D.2.3.3 Green Fund funds may be used for student or contracted compensation only with specific approval from the Environmental Affairs Committee.

D.2.4 Provide resources and advice for students pursuing sustainability-related projects prior to the application and post-selection of projects.

D.2.5 Serve as a liaison between the University and Student-led sustainability efforts.

D.3 Green Fund Process

D.3.1 Project Eligibility Criteria

D.3.1.1 Project proposals may only be submitted by SOU students. **Proposals submitted by non-SOU students shall not be considered.**

D.3.1.2 Projects **shall** directly address sustainability in operation of the SOU campus or in the capacity that off-campus activities influence on-campus sustainability. This includes a broad range of environmental considerations, including but not limited to energy efficiency, water efficiency, waste reduction, transportation management, green procurement, green buildings, and education.

D.3.1.3 **Projects shall provide a timeline for completion, and a schedule for regular check-ins with the Environmental Affairs Committee.**

D.3.1.4 Projects **shall** include some component that raises greater awareness of sustainability issues on campus. This might include an outreach component, a press release, or the fact that the project is conducted in public view.

D.3.1.5 Projects **shall** contain a component of direct student involvement. Such projects include, but are not limited to internships **and** student research.

D.3.2 Projects seeking funding from the Green Fund must: Project Approval Process

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D.3.2.1 Submit a “Green Fund Request” application electronically to the Environmental Affairs Committee (EAC) Chair, assousustain@sou.edu. This application shall be made publicly available to all students.

D.3.2.2 Following submission, applicants must present their proposal to the EAC. The guidelines for presentations shall be outlined by the EAC and available on the ASSOU website.

D.3.2.2.1 If an applicant chooses not to present, their submitted Green Fund Request shall be considered a presentation, and clarifying questions shall be emailed to a representative of the applicant.

D.3.2.3 For projects equal to or exceeding \$5,000, applications shall also be submitted to the Sustainability Council (SC) by the Chair of EAC. If possible, the funding applicant is encouraged to also present their proposal to the SC.

D.3.2.4 Prioritization criteria will be made publicly available on the ASSOU website.

D.3.2.5 The Environmental Affairs Committee shall approve submitted projects by a simple majority vote of the full committee membership.

D.3.2.6 The Committee may elect to award only a portion of a grant proposal.

D.3.3 Funding Dispersal

D.3.3.1 The EAC shall disperse funding for approved proposals in the methods outlined by SOU’s Environmental Affairs-affiliated professional staff.

D.3.3.2 Accountability of the Green Fund shall be open and visible to the student body and therefore the Environmental Affairs Committee shall:

D.3.3.2.1 Keep Green fund records on file in the assousustain@sou.edu email and the ASSOU Drive, including a record of projects selected each year and the funds allocated to each.

D.3.3.2.2 Be entitled to access the full ledgers and financial reports of the Green Fund managed by SOU’s Equity Coordinator for Sustainability and Basic Needs Resourcing.

D.3.3.3 Any funds not allocated in a given year or spent on a project, within the project time frame, shall remain in the Green Fund account for future use.

D.3.3.4 Green Fund funds may be used for student or contracted compensation only with specific approval from the Environmental Affairs Committee.

D.4 Accountability, Records and Reports

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D.4.1 Accountability of the Green Fund shall be open and visible to the student body and therefore the Environmental Affairs Committee shall:

D.4.1.1 Keep Green fund records on file in the assousustain@sou.edu email and the ASSOU Drive, including a record of projects selected each year and the funds allocated to each.

D.4.1.2 Be entitled to access the full ledgers and financial reports of the Green Fund managed by SOU's Equity Coordinator for Sustainability and Basic Needs Resourcing.

D.6.1 Any funds not allocated in a given year shall remain in the Green Fund account for future use.

D.6.2 Funds allocated to a project that are not spent within the project timeframe shall be returned to the Fund for reallocation.

D.6.3 Green Fund funds are not to be used or reallocated for purposes other than the proposed request.

D.6.4 EAC may continue to disperse funding from the Green Fund as long as sufficient money remains in the Green Fund account.

D.6.5 Green Fund funds may not be used for any purposes that violate SOU policies and procedures.

D.6.6 Green Fund funds may be used for student or contracted compensation only with specific approval from the Environmental Affairs Committee.

Oregon State Attorney General Opinion #8289



2015: Oregon Attorney General reconsiders the limitations of Student fees, determining

- Speech of Student Groups is NOT Government Speech
- Student fees are not restricted in their funding of groups which intend to influence political campaigns or ballot measures
- Viewpoint Neutrality reigns supreme as determinant of constitutionality of Student fee use

Viewpoint Neutrality



Viewpoint Neutral funding means:

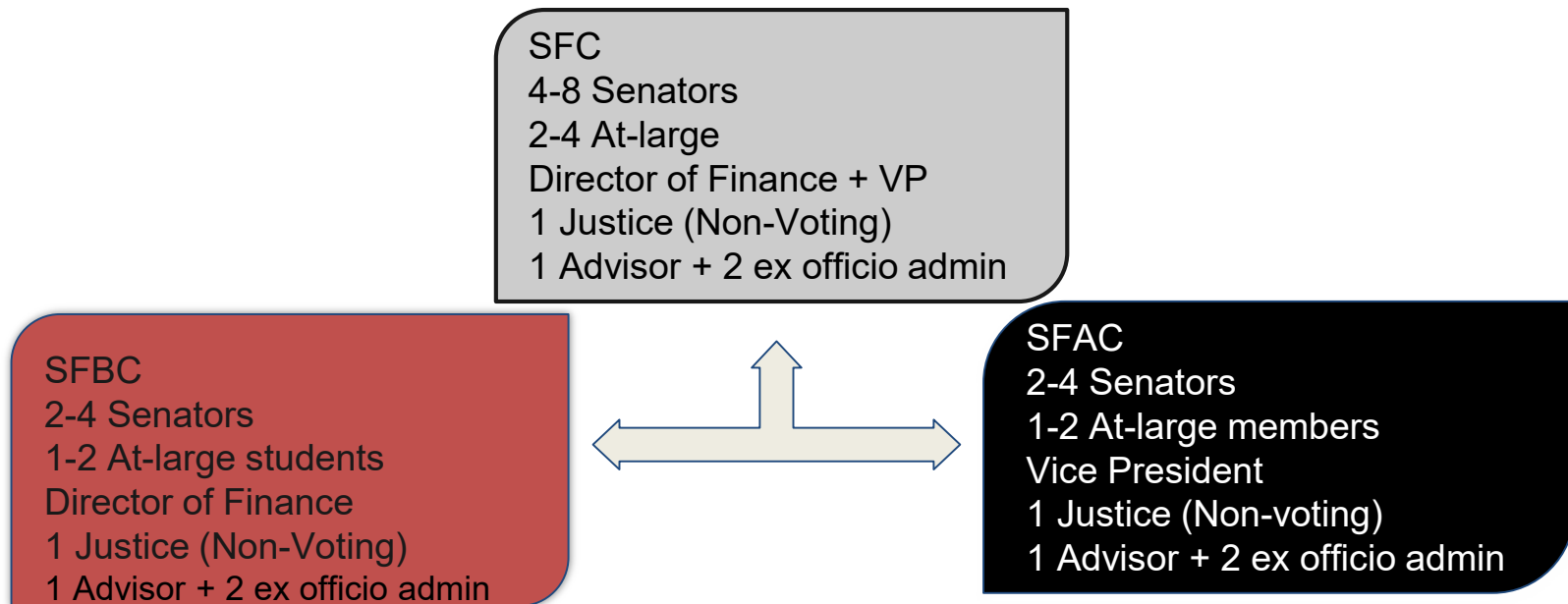
Decisions should include specific, written, objective criteria and must contain sufficient procedural safeguards to ensure neutrality and to guard against exercise of unbridled discretion

Viewpoint Neutral funding does NOT mean:

- Student groups themselves must be viewpoint neutral
- All groups must be allocated same amount of money
- Funding one partisan viewpoint requires funding a group for the opposing viewpoint

Student Money, Student Control

ASSOU and the students we represent have a significant amount of control over the student fee process:



Maintaining Student Autonomy



Requires:

- Students work collaboratively with SOU staff on the fee process, but ultimately the fee is set and decided on by students.
- Passing of knowledge from one year's student body to the next.
- A well-established fee policy and documentation of the means by which student fees stay within student control.
- Staffing fee committees with dedicated students who will develop their roles as advocates for the student body, and **maintain Viewpoint Neutrality.**

Checks Within the Process



ASSOU Senate may reject the SFC-approved budget

- May make changes upon second rejection

The ASSOU President may reject the Senate-approved budget

- Sends the budget back to Senate
- Senate may override an ASSOU Presidential Veto and send the budget directly to the University President

The University President may reject the ASSOU-approved budget

- Must collaborate with ASSOU on reasoning, justification, etc
- Send Back to ASSOU with the expectation that appropriate changes will be made

The University President and BOT may reject a proposed budget

- If it is illegal or breaks pre-existing contracts
 - This includes if there is sufficient evidence to demonstrate that viewpoint neutrality was not followed or if conflicts of interest were not resolved
- If a notification of process changes made by ASSOU has not been presented to the BOT

Tuition and Mandatory Enrollment Fees for Academic Year 2022-2023 (Action)

Tuition Rate Roadmap

- Introduction and summary of the Tuition Advisory Council's recommendation
- Undergraduate (UG) Online rate adjustment
- Reminder of Process
- Tuition rate comparators (for affordability and price sensitivity)
- President's recommendation

AY 2022-23 TAC Recommendation

	2021-22	2022-23					
Undergraduate Tuition Rate per SCH	Current	Proposed	% Change from Prior AY	Difference Per SCH	Difference Per Term @ 15 SCH	Difference Per AY @ 45 SCH	Annual Tuition Cost
01-WUE SCH	\$301.50	\$314	4.15%	\$12.50	\$187.50	\$562.50	\$14,130.00
02-UG Resident SCH (incl. EXRES)	\$201.00	\$209	3.98%	\$8.00	\$120.00	\$360.00	\$9,405.00
02.2-UG JackJo Pledge	\$150.00	\$156	4.00%	\$6.00	\$90.00	\$270.00	\$7,020.00
03-UG Non Resident SCH	\$597.00	\$617	3.35%	\$20.00	\$300.00	\$900.00	\$27,765.00
04.1-UG Online SCH RES	\$201.00	\$209	3.98%	\$8.00	\$120.00	\$360.00	\$9,405.00
04.2-UG Online SCH NON-RES	\$201.00	\$314	56.22%	\$113.00	\$1,695.00	\$5,085.00	\$14,130.00
04.3-UG Online SCH WUE	\$301.50	\$314	4.15%	\$12.50	\$187.50	\$562.50	\$14,130.00
Graduate Tuition Rate per SCH							
05-GR Resident SCH (incl. EXRES)	\$505.00	\$525	3.96%	\$14.00	\$168.00	\$504.00	\$23,625.00
06-GR Non Resident SCH	\$610.00	\$630	3.30%	\$17.00	\$204.00	\$612.00	\$28,356.00
07.0-GR AP MBA Online SCH	\$430.00	\$430	0.00%	\$0.00	\$0.00	\$0.00	\$19,350.00
07.1-GR Online SCH RES	\$505.00	\$525	3.96%	\$14.00	\$168.00	\$504.00	\$23,625.00
07.2-GR Online SCH NON-RES	\$505.00	\$525	3.96%	\$14.00	\$168.00	\$504.00	\$23,625.00
07.3-GR AP MS.Ed Online SCH	\$369.00	\$369	0.00%	\$0.00	\$0.00	\$0.00	\$16,605.00
08-GR - MEDU SCH	\$433.00	\$450	3.93%	\$12.00	\$144.00	\$432.00	\$20,250.00
Other Categories Tuition Rate per SCH							
09-Staff	\$60.00	\$62	3.33%	\$2.00	\$30.00	\$90.00	\$2,790.00
10-Waived Tuition SCH	\$0.00	\$0	0.00%	\$0.00	\$0.00	\$0.00	\$0.00
11-Course Based Tuition SCH	\$113.00	\$118	4.42%	\$3.00	\$45.00	\$135.00	\$5,310.00
12-Adv Southern Credit SCH	\$50.00	\$52	4.00%	\$1.00	\$15.00	\$45.00	\$2,340.00
13-Early Entry Credit SCH	\$186.00	\$193	3.76%	\$5.00	\$75.00	\$225.00	\$8,685.00

AY 2022-23 Tuition Coding Update

	2021-22	2022-23		
Undergraduate Tuition Rate per SCH	<u>Current</u>	Proposed	% Change from Prior AY	Difference Per SCH
04.2-UG Online SCH NON-RES	\$201.00	\$314	56.22%	\$113.00
04.3-UG Online SCH WUE	\$301.50	\$314	4.15%	\$12.50
Graduate Tuition Rate per SCH				
06-GR Non Resident SCH	\$610.00	\$630	3.30%	\$17.00
07.1-GR Online SCH RES	\$505.00	\$525	3.96%	\$14.00
07.2-GR Online SCH NON-RES	\$505.00	\$525	3.96%	\$14.00

- The percent change to Item 04.2 UG Online SCH NON-RES will **only** apply to new incoming students.
 - Students who started at the university prior to Fall 2022 will continue to be charged the prevailing rate they started in their online programs
- Item 07.2 GR Online SCH NON-RES is locked to 07.1 GR Online SCH RES and will not change in tandem with percent changes to 06 GR Non Resident SCH

Tuition Rate-Setting Process

- HB 4141 became ORS 352.103
- Each public university listed in [ORS 352.002 \(Public universities\)](#) shall have an advisory body to advise the president of the university on the president's recommendations to the governing board regarding resident tuition and mandatory enrollment fees for the upcoming academic year.

ORS 352.103

Checklist

(Formerly HB 4141 Checklist)

Reminder

1. The University must create a shared governance body that advises the President concerning resident tuition and fees recommendations to be brought before the University's Board of Trustees;
 - A. **SOU chartered the Tuition Advisory Council.**
2. That body must provide a written document describing the role of the advisory council and be composed of at least:
 - ☒ a) Two Administrators
 - ☒ b) Two Faculty
 - ☒ c) Two Students representing Student Government
 - ☒ d) Two Students representing historically underserved students
3. The University must provide training on:
 - ☒ a) The budget of the university
 - ☒ b) The legislative appropriation processes
 - ☒ c) Data showing the relationship between tuition and fees to state appropriations
4. The University must provide the council with:
 - ☒ a) A plan for managing costs
 - ☒ b) A plan for how tuition and fees *could be decreased* if the university receives extra appropriations
5. If the council feels a recommendation greater than 5% annually is necessary, the council must document its consideration of:
 - ☒ a) The impact of that increase on students, especially historically underserved students
 - ☒ b) The impact of that increase on the mission of the University
 - ☒ c) Alternative scenarios involving smaller increases
6. The council must also:
 - ☒ a) Provide opportunities for students to actively participate in the process and deliberations
 - ☒ b) Provide a written report to the President with recommendations, deliberations and observations about tuition and fees for the upcoming academic year including any sub-reports requested by members of the council or other documentation produced or received by the council
7. The University must ensure that the process is described on the University's website and include downloadable materials such as:
 - ☒ a) The council's role and relationship to the Board

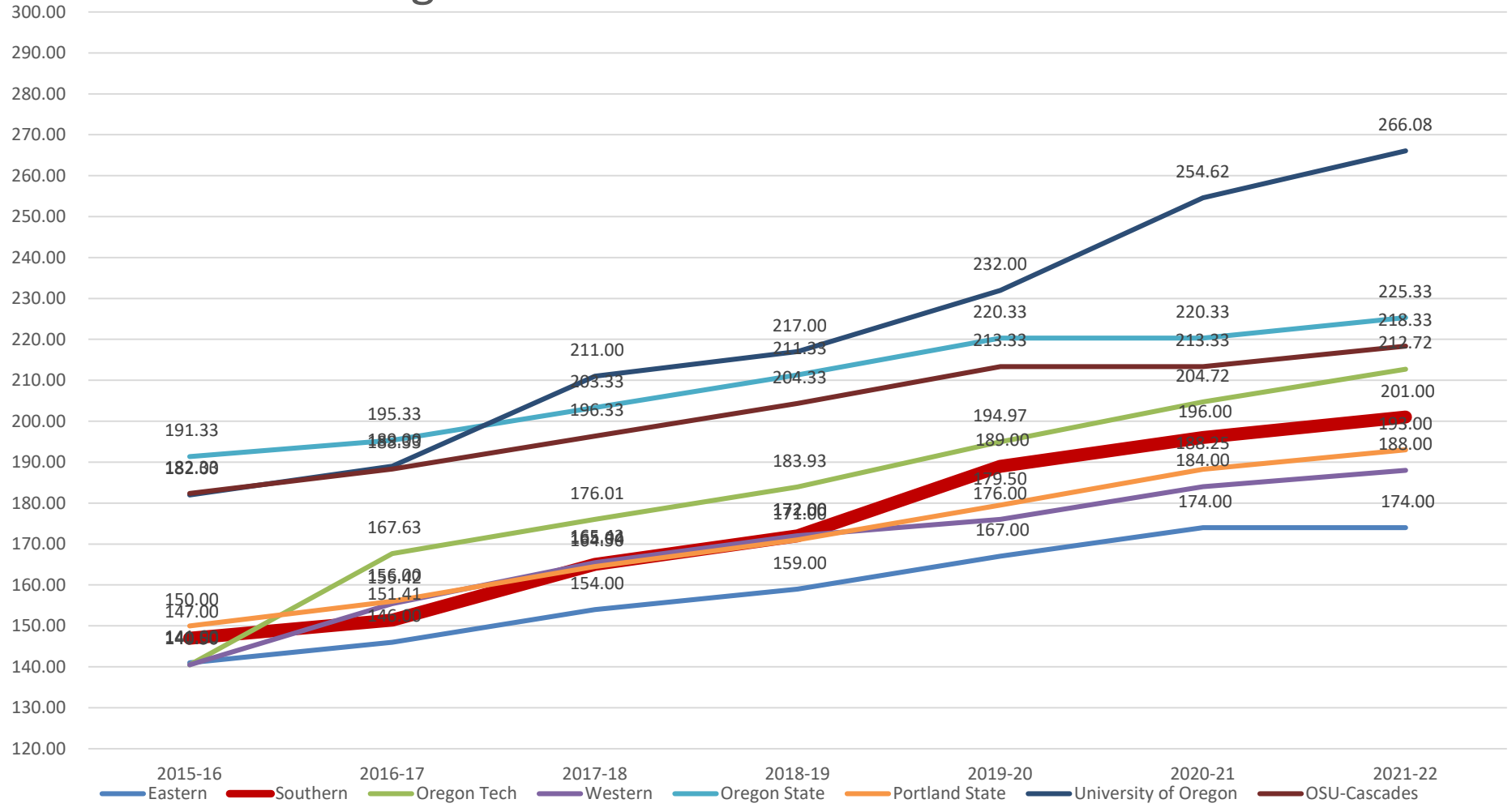
SOU Tuition Affordability

Historic SCH Rate Comparison

*Note: UG Resident – Incoming Cohorts Only



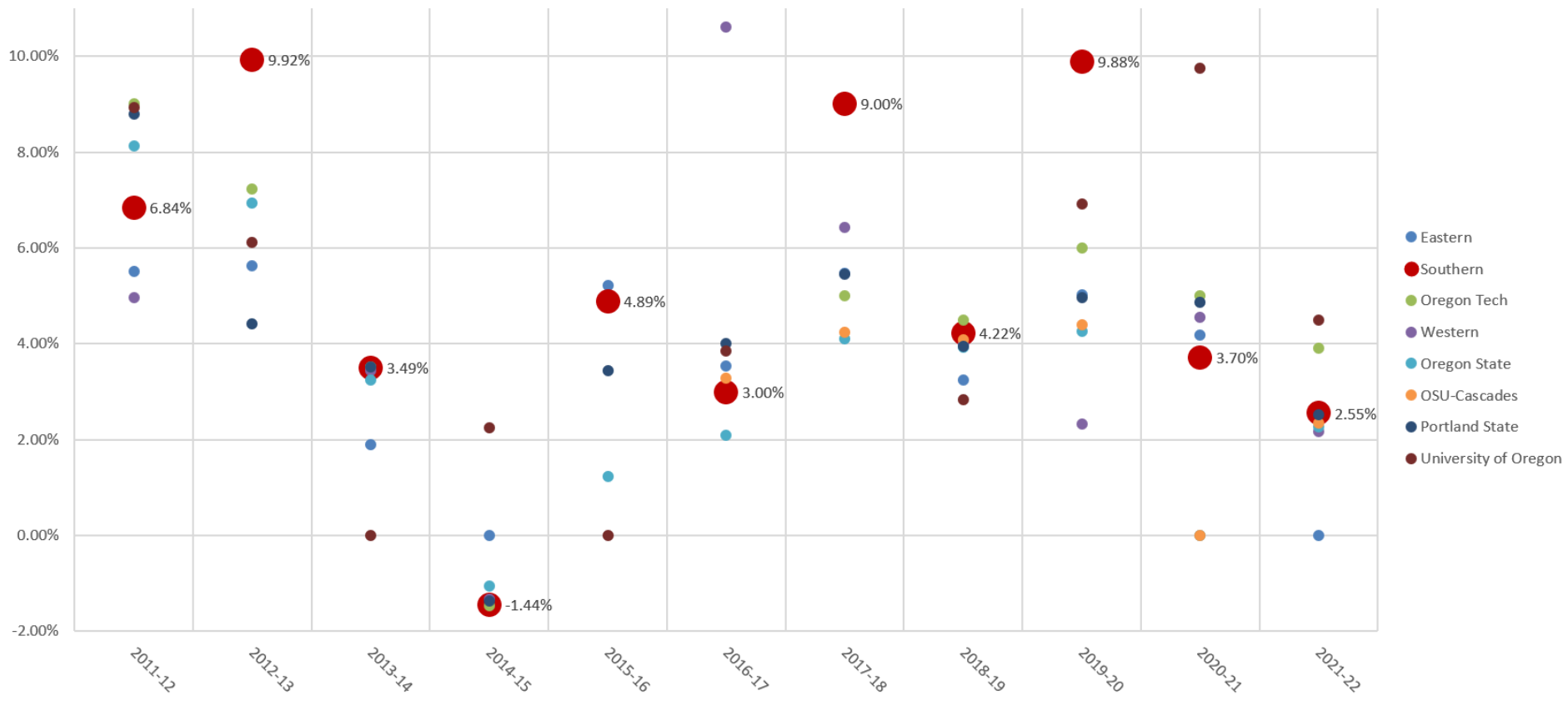
Oregon Resident UG Tuition 2015 - 2021



Source: HECC | graphs annually compiled by SOU Office of Budget & Planning; new cohorts only

OPU Tuition Rate Percent Changes 2011 – 2021

Relative % Change from Prior Academic Year

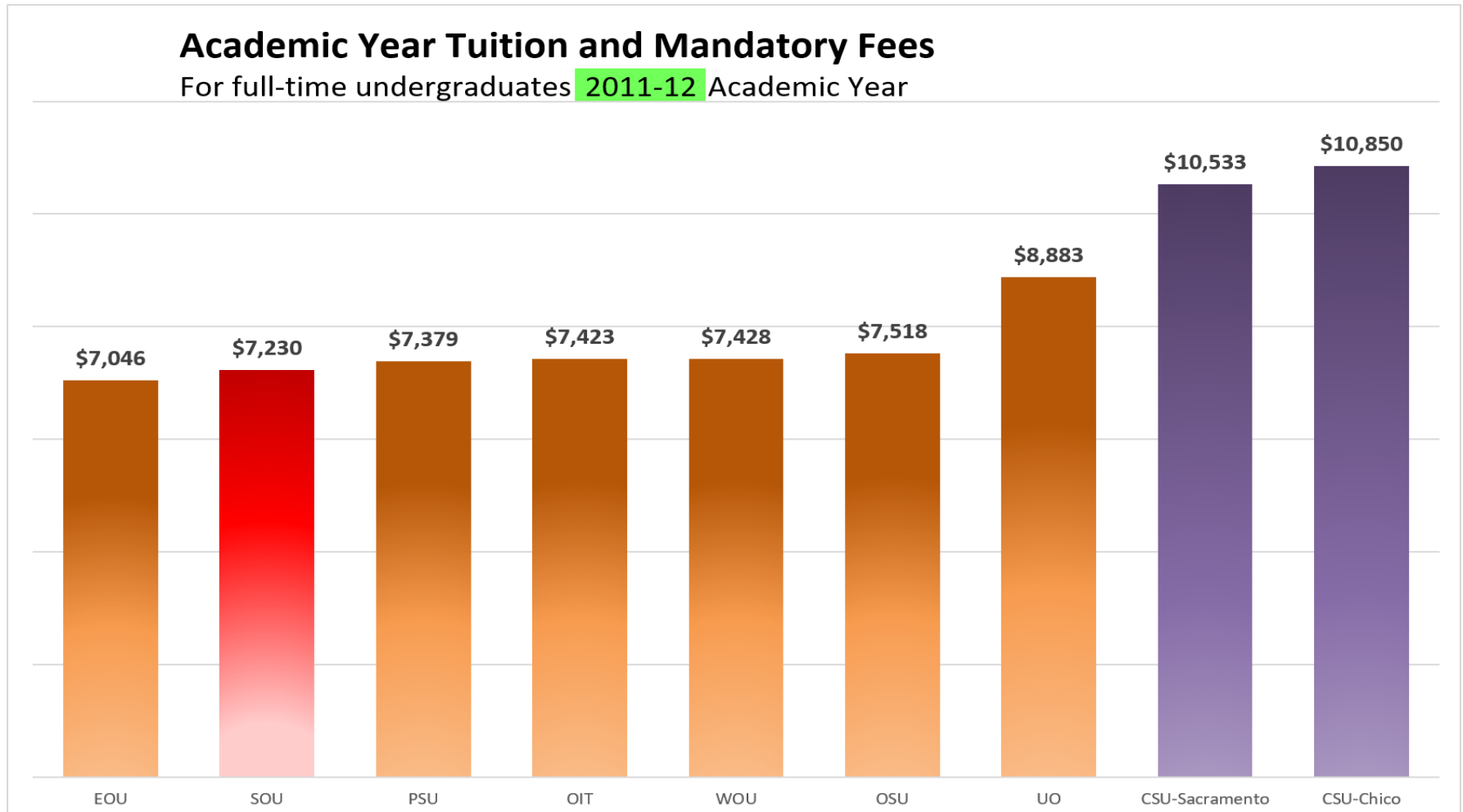


Composite Tuition & Fees Comparison

(Three terms, 15 SCH/term, all mandatory fees)

Academic Year Tuition and Mandatory Fees

For full-time undergraduates 2011-12 Academic Year



Source: HECC & others – annually compiled by SOU Office of Budget & Planning; new student cohorts only

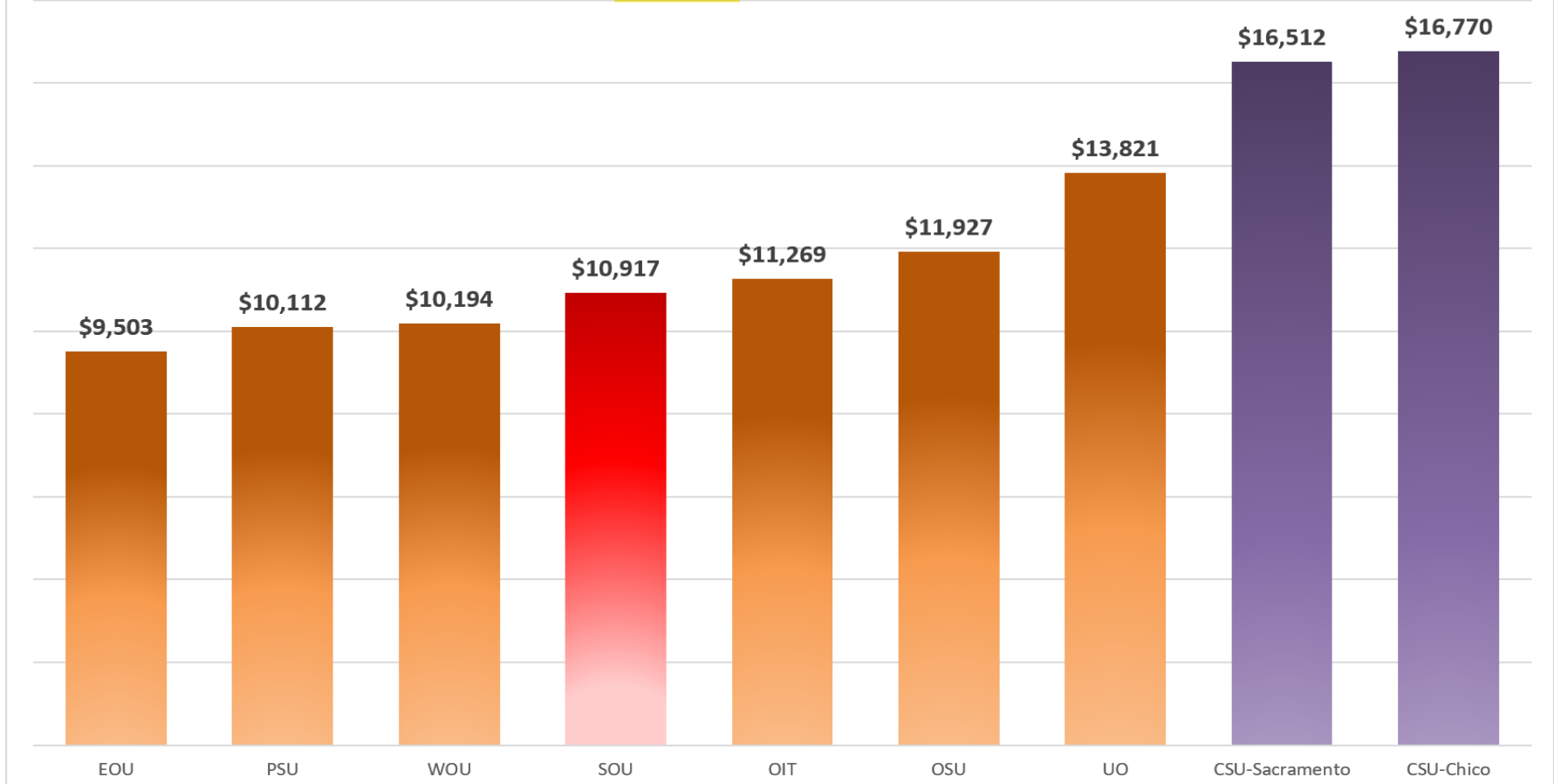
Composite Tuition & Fees Comparison

(Three terms, 15 SCH/term, all mandatory fees)



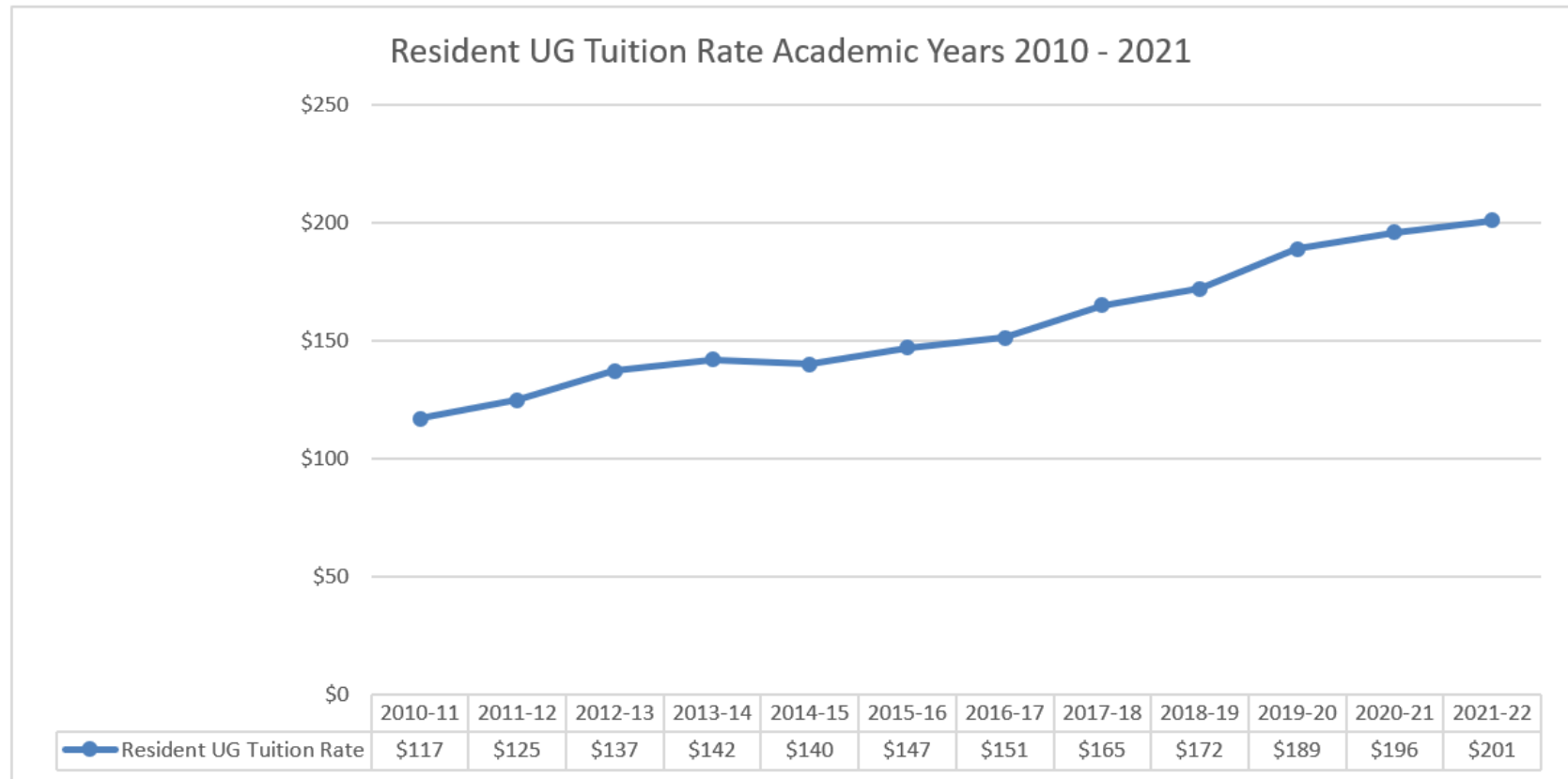
Academic Year Tuition and Mandatory Fees

For full-time undergraduates 2020-21 Academic Year



Source: HECC & others – annually compiled by SOU Office of Budget & Planning; new student cohorts only

Undergraduate Resident Tuition Rate Per Student Credit Hour



Source: SOU Factbooks (Graphs compiled by Budget & Planning)

President's Recommendation to Board

	2021-22	2022-23						
Undergraduate Tuition Rate per SCH	Current	Proposed	% Change from Prior AY	Difference Per SCH	Difference Per Term @ 15 SCH	Difference Per AY @ 45 SCH	Annual Tuition Cost	
01-WUE SCH	\$301.50	\$314	4.15%	\$12.50	\$187.50	\$562.50	\$14,130.00	
02-UG Resident SCH (incl. EXRES)	\$201.00	\$209	3.98%	\$8.00	\$120.00	\$360.00	\$9,405.00	
02.2-UG JackJo Pledge	\$150.00	\$156	4.00%	\$6.00	\$90.00	\$270.00	\$7,020.00	
03-UG Non Resident SCH	\$597.00	\$617	3.35%	\$20.00	\$300.00	\$900.00	\$27,765.00	
04.1-UG Online SCH RES	\$201.00	\$209	3.98%	\$8.00	\$120.00	\$360.00	\$9,405.00	
04.2-UG Online SCH NON-RES	\$201.00	\$314	56.22%	\$113.00	\$1,695.00	\$5,085.00	\$14,130.00	
04.3-UG Online SCH WUE	\$301.50	\$314	4.15%	\$12.50	\$187.50	\$562.50	\$14,130.00	
Graduate Tuition Rate per SCH								
05-GR Resident SCH (incl. EXRES)	\$505.00	\$525	3.96%	\$14.00	\$168.00	\$504.00	\$23,625.00	
06-GR Non Resident SCH	\$610.00	\$630	3.30%	\$17.00	\$204.00	\$612.00	\$28,356.00	
07.0-GR AP MBA Online SCH	\$430.00	\$430	0.00%	\$0.00	\$0.00	\$0.00	\$19,350.00	
07.1-GR Online SCH RES	\$505.00	\$525	3.96%	\$14.00	\$168.00	\$504.00	\$23,625.00	
07.2-GR Online SCH NON-RES	\$505.00	\$525	3.96%	\$14.00	\$168.00	\$504.00	\$23,625.00	
07.3-GR AP MS.Ed Online SCH	\$369.00	\$369	0.00%	\$0.00	\$0.00	\$0.00	\$16,605.00	
08-GR - MEDU SCH	\$433.00	\$450	3.93%	\$12.00	\$144.00	\$432.00	\$20,250.00	
Other Categories Tuition Rate per SCH								
09-Staff	\$60.00	\$62	3.33%	\$2.00	\$30.00	\$90.00	\$2,790.00	
10-Waived Tuition SCH	\$0.00	\$0	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	
11-Course Based Tuition SCH	\$113.00	\$118	4.42%	\$3.00	\$45.00	\$135.00	\$5,310.00	
12-Adv Southern Credit SCH	\$50.00	\$52	4.00%	\$1.00	\$15.00	\$45.00	\$2,340.00	
13-Early Entry Credit SCH	\$186.00	\$193	3.76%	\$5.00	\$75.00	\$225.00	\$8,685.00	



ACADEMIC YEAR 2021-22 TUITION RATE RECOMMENDATION

For July 1, 2022 through June 30, 2023

Date: April 14, 2022

To: The Board of Trustees of Southern Oregon University Board of Trustees

From: Dr. Richard Bailey, President

DESCRIPTION OF REQUEST

Recommendation of Tuition Rates for Academic Year 2022-23

DESCRIPTION OF FUNDS

Tuition Rates as authorized and collected according to ORS 352.102. Rates include:

	2021-22	2022-23					
Undergraduate Tuition Rate per SCH	Current	Proposed	% Change from Prior AY	Difference Per SCH	Difference Per Term @ 15 SCH	Difference Per AY @ 45 SCH	Annual Tuition Cost
01-WUE SCH	\$301.50	\$314	4.15%	\$12.50	\$187.50	\$562.50	\$14,130.00
02-UG Resident SCH (incl. EXRES)	\$201.00	\$209	3.98%	\$8.00	\$120.00	\$360.00	\$9,405.00
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07.3-GR AP MS.Ed Online SCH	\$369.00	\$369	0.00%	\$0.00	\$0.00	\$0.00	\$16,605.00
08-GR - MEDU SCH	\$433.00	\$450	3.93%	\$12.00	\$144.00	\$432.00	\$20,250.00
Other Categories Tuition Rate per SCH							
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11-Course Based Tuition SCH	\$113.00	\$118	4.42%	\$3.00	\$45.00	\$135.00	\$5,310.00
12-Adv Southern Credit SCH	\$50.00	\$52	4.00%	\$1.00	\$15.00	\$45.00	\$2,340.00
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*Note: The new rate on Item 04.2 UG Online SCH NON-RES will only apply to new incoming students. Students who started at the university prior to Fall 2022 will continue to be charged the prevailing rate they started in their online programs

PRESIDENT'S RECOMMENDATION

[X] Approve [] Disapprove

President, Southern Oregon University
Dr. Richard Bailey

4/14/2022

Date

Mandatory Enrollment Fee-Setting Roadmap

- Reminder of Process
- Summary of the Tuition Advisory Council's Recommendation
 - ✓ Building Fee Data and Discussion
 - ✓ Health Fee Data and Discussion
 - ✓ Oregon Public University (OPU) Fee Comparators (for context and price sensitivity)
 - ✓ Total Tuition and Fee Cost Impact to Students
- President's Enrollment Fee Recommendation
- Matriculation Fee Data and Discussion
- President's Matriculation Fee Recommendation
- Housing and Dining Fee – for information only

Mandatory Enrollment Fee-Setting Process

- Each public university listed in [ORS 352.002 \(Public universities\)](#) shall have an advisory body to advise the president of the university on the president's recommendations to the governing board regarding resident tuition and mandatory enrollment fees for the upcoming academic year.

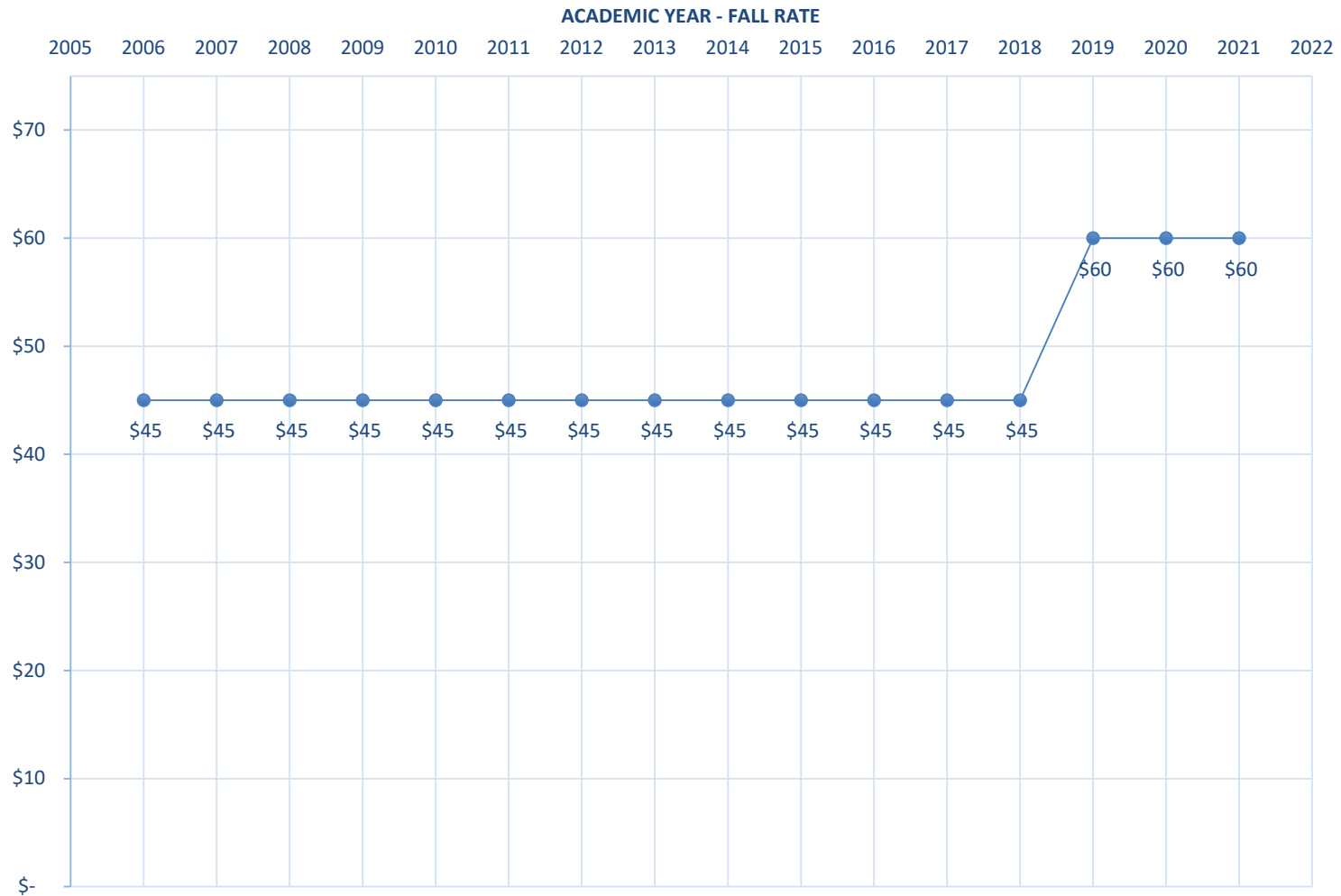
Mandatory Enrollment Fees

- **Established by ORS 352.102**
 - oregonlaws.org/ors/352.102
- **NEW! Building Debt-Service & Technology Infrastructure Fee**
 - Recommended by Administration to the President
 - Recommended by the President to the Governing Board
 - Adopted by the Governing Board – included in HECC review/approval
- **Health Center Fee**
 - Recommended by the Director, Student Health and Wellness Center to the President
 - Recommended by the President to the Governing Board
 - Adopted by the Governing Board – included in HECC review/approval
- **Proposed fee schedules as recommended by TAC on April 1st, 2022**

Mandatory Enrollment Fees	Current	Per AY	Proposed	Per AY	\$ ▲ Per Term	\$ ▲ per AY	% ▲
Student Health Services	\$150.00	\$450.00	\$175.00	\$525.00	\$25.00	\$75.00	16.67%
Building Debt-Service Fee	\$45.00	\$135.00	\$50.00	\$150.00	\$5.00	\$15.00	11.11%
Technology Infrastructure Fee	\$15.00	\$45.00	\$25.00	\$75.00	\$10.00	\$30.00	66.67%
Composite Enrollment Fees:	\$210.00	\$630.00	\$250.00	\$750.00	\$40.00	\$120.00	19.05%

Enrollment Fees - Building

BUILDING FEE RATE 2006 - 2021



Enrollment Fees - Building

- Principally for debt service on bonds of non-instructional buildings that don't have dedicated revenue outside of incidental fee; I.e., Student Union
 - Excludes those that have separate revenue sources for debt-services
 - Housing, Dining, SRC, others
- Additional \$15 component added in 2019 to address necessary IT infrastructure upgrades in buildings
- Debt service piece will not be able to satisfy required payments by 2032;
 - Enrollment decline means fewer dollars supporting the reserves.

Enrollment Fees - Transparency

[HB 2542: Display of Mandatory Fees](#)

Summary: Requires each public university and community college to prominently display mandatory fees charged. Each institution shall report to the HECC no later than September 1 of each year a description of efforts to display mandatory fees, description of use of mandatory fee, and financial overview. First applies to 2021-2022 academic year.

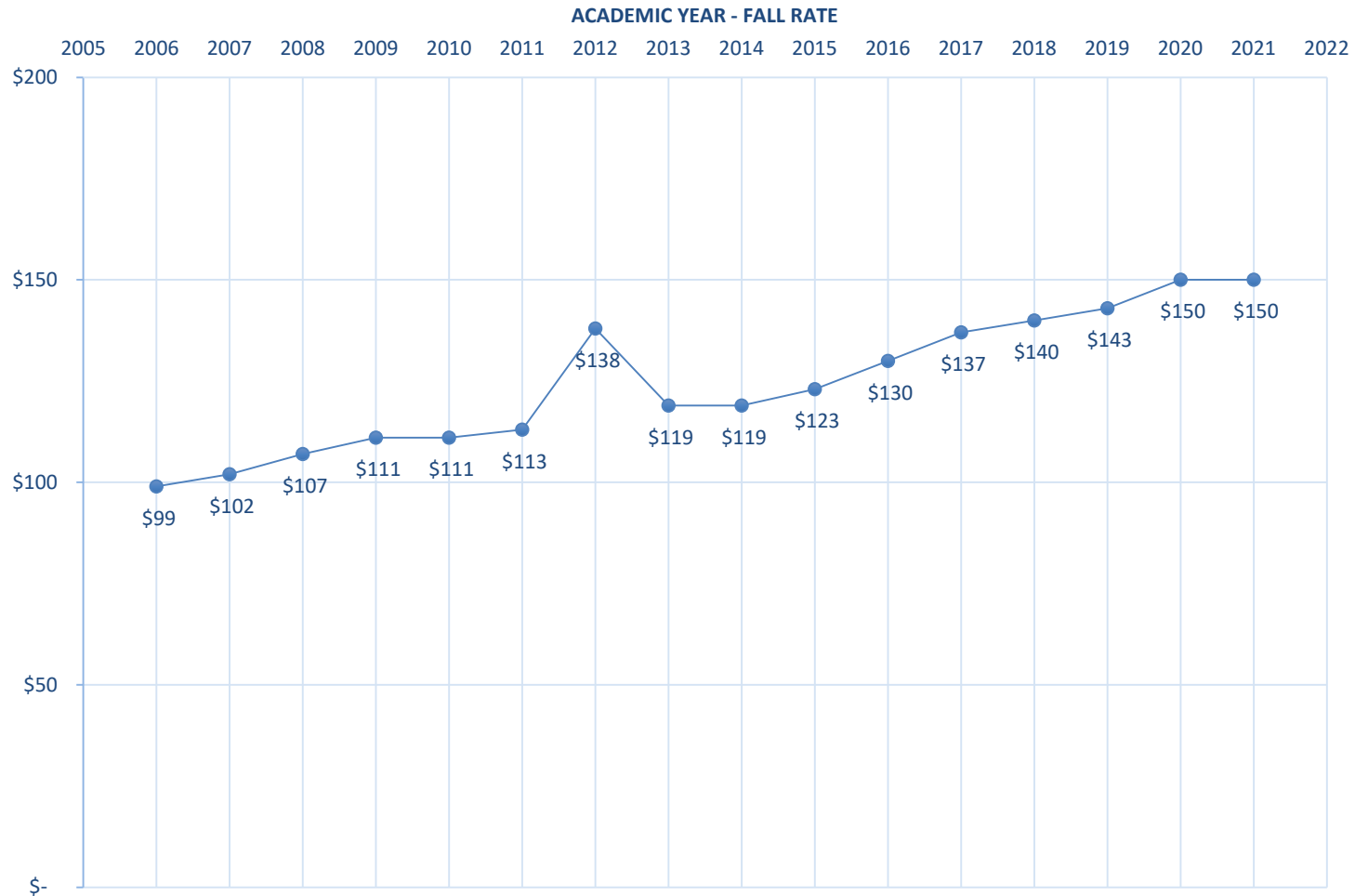
Effective Date: January 1, 2022

Recommendation to split into 2 distinct fees:

- Building Debt-Service Fee: \$50/term
- Technology Infrastructure Fee: \$25/term
- Total Increase from current 'Building' fee: \$15/term

Enrollment Fees - Health

HEALTH SERVICES FEE RATE 2006 - 2021



Enrollment Fees - Health

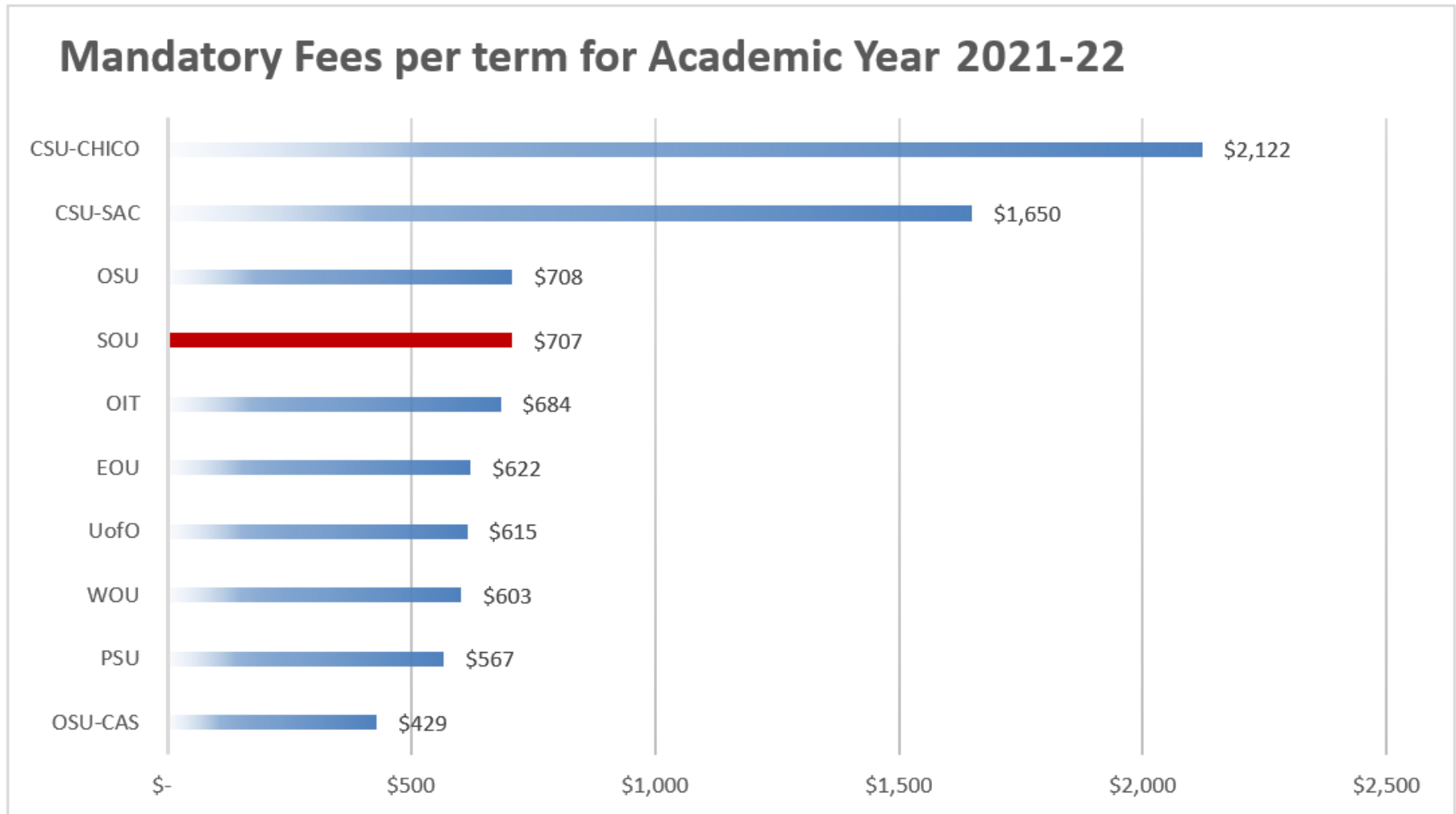
- Pandemic created extra utilization of Health Areas
- Testing and contact tracing increased workload and the SHWC often had to call in additional help
 - On-call nurse, overtime work for providers, etc.
- Exceptional level of service during the pandemic, but unrealistic to continue at that enhanced rate

Recommendations:

Current Service Level Expectation: \$150 → \$220

Reduced Service Level Post Pandemic: \$150 → \$175

AY 2021-22 OPU Mandatory Fees (Enrollment / Incidental)



Source: HECC – annually compiled by SOU Office of Budget & Planning; new cohorts only

AY 2022-23 Student Fee Committee and Tuition Advisory Committee Mandatory Fee Recommendations

Mandatory Enrollment & Incidental Fees	Current	Per AY	Proposed	Per AY	\$ ▲ Per Term	\$ ▲ per AY	% ▲
Student Incidental Fee	\$380.00	\$1,140.00	\$395.00	\$1,185.00	\$15.00	\$45.00	3.95%
Green Tag Fee	\$13.00	\$39.00	\$14.00	\$42.00	\$1.00	\$3.00	7.69%
Student Rec Center Fee	\$104.00	\$312.00	\$104.00	\$312.00	\$0.00	\$0.00	0.00%
Student Health Services Fee	\$150.00	\$450.00	\$175.00	\$525.00	\$25.00	\$75.00	16.67%
Building Debt-Service Fee	\$45.00	\$135.00	\$50.00	\$150.00	\$5.00	\$15.00	11.11%
Technology Infrastructure Fee	\$15.00	\$45.00	\$25.00	\$75.00	\$10.00	\$30.00	66.67%
Composite Mandatory Fees:	\$707.00	\$2,121.00	\$763.00	\$2,289.00	\$56.00	\$168.00	7.92%

*All figures rounded to nearest whole dollar

AY 2022-23 Tuition and Fees Impact to Resident Undergraduate Students

Tuition	Current per Term	Current Per AY	Proposed per Term	Proposed Per AY	\$ ▲ Per Term	\$ ▲ per AY	% ▲
Resident Undergrad	\$3,015	\$9,045	\$3,135.00	\$9,405.00	\$8.00	\$360.00	3.98%
Mandatory Enrollment & Incidental Fees							
Student Incidental & Green Tag	\$393	\$1,179	\$409.00	\$1,227.00	\$16.00	\$48.00	4.07%
Student Rec Center	\$104	\$312	\$104.00	\$312.00	\$0.00	\$0.00	0.00%
Student Health Services	\$150	\$450	\$175.00	\$525.00	\$25.00	\$75.00	16.67%
Building Debt-Service Fee	\$45	\$135	\$50.00	\$150.00	\$5.00	\$15.00	11.11%
Technology Infrastructure Free	\$15	\$45	\$25.00	\$75.00	\$10.00	\$30.00	66.67%
Composite Fees:	\$707	\$2,121	\$763.00	\$2,289.00	\$56.00	\$168.00	7.92%
Composite Tuition and Fees:	\$3,722	\$11,166	\$3,898.00	\$11,694.00	\$64.00	\$528.00	4.73%
HECC - Tuition & Mandatory Enrollment Fees:	\$3,225	\$9,675	\$3,385	\$10,155	\$48	\$480	4.96%

One-time Fees - Matriculation

- Assessed only **once** to new undergrads
 - Often deferred until fully enrolled/taking courses
- Designed to reduce (not eliminate) other student administrative fees that used to exist:
 - Orientation, Scheduling, transcripts, degree applications, re-enrollment, etc.
 - Also supports 1st year interest groups and learning
- Fee has not changed since ????

Recommendation:

Raise Matriculation Fee to support cost growth in areas supported by the fee from \$300 to \$350.

Mandatory One-Time Fees	Current	Per AY	Proposed	Per AY	\$ ▲ Per Term	\$ ▲ per AY	% ▲
Matriculation Fee	\$300.00	\$900.00	\$350.00	\$1,050.00	\$50.00	\$150.00	16.67%



MANDATORY ENROLLMENT and ONE-TIME FEES RECOMMENDATION
For July 1, 2022 through June 30, 2023

Date: April 14, 2022
To: The Board of Trustees of Southern Oregon University
From: Dr. Richard Bailey, President

DESCRIPTION OF REQUEST

Recommendation for Mandatory Enrollment Fees for Academic Year 2022-23 & Summer Term 2022 and
Recommendation of an update to the Matriculation Fee for Academic Year 2022-23

DESCRIPTION OF FUNDS

Mandatory Enrollment Fees as authorized and collected according to ORS 352.102 and
One-time fee collection as authorized and collected according to ORS 352.102. Fees include:

BUILDING DEBT SERVICE	
Building Debt Service Fee - Academic Year 2022 - 23	\$50.00
Building Fee (Debt Portion) - Prior Academic Year	\$45.00
\$ Change from Prior Year:	\$5.00
% Change from Prior Year:	11.11%
Building Debt Service Fee - Summer Term 2022	\$37.50
Building Fee (Debt Portion) - Prior Summer Term	\$33.75
\$ Change from Prior Year:	\$4
% Change from Prior Year:	11.11%
<u>Programs Supported</u>	<u>Est. AY Collections</u>
Building Debt-Service Reserve	\$404,350
TECHNOLOGY INFRASTRUCTURE FEE	
Technology Infrastructure Fee - Academic Year 2022 - 23	\$25.00
Building Fee (Technology portion) - Prior Academic Year	\$15.00
\$ Change from Prior Year:	\$10.00
% Change from Prior Year:	66.67%
Technology Infrastructure Fee - Summer Term 2022	\$18.75
Building Fee (Technology portion) - Prior Summer Term	\$11.25
\$ Change from Prior Year:	\$8
% Change from Prior Year:	66.67%
<u>Programs Supported</u>	<u>Est. AY Collections</u>
Technology Infrastructure	\$202,175
STUDENT HEALTH SERVICES FEE	
Health Services Fee - Academic Year 2022 - 23	\$175.00
Health Services Fee - Prior Academic Year	\$150.00
\$ Change from Prior Year:	\$25.00
% Change from Prior Year:	16.67%
Health Services Fee - Summer Term 2021	\$125.00
Health Services Fee - Prior Summer Term	\$107.00
\$ Change from Prior Year:	\$18.00
% Change from Prior Year:	16.82%
<u>Programs Supported</u>	<u>Est. AY Collections</u>
Student Health and Wellness Center and Programs	<u>\$1,415,225</u>

MANDATORY ENROLLMENT and ONE-TIME FEES RECOMMENDATION
For July 1, 2022 through June 30, 2023
(Continued)

ONE-TIME FEES	
Matriculation Fee - Academic Year 2022 - 23	\$350
Matriculation Fee - Prior Academic Year	\$300
\$ Change from Prior Year:	\$50
% Change from Prior Year:	16.67%

<u>Programs Supported</u>	<u>Est. AY Collections</u>
Matriculation Funded Indexes	\$353,500

PRESIDENT'S RECOMMENDATION

☒ Approve ☐ Disapprove



President, Southern Oregon University
Dr. Richard Bailey

4/14/2022
Date

Cost of Attendance for Academic Year 2022-2023

Housing & Dining Rates Update



Housing & Dining Rates Updates

-For informational purposes

Housing	Current	Curr/AY	New Rate	New/AY	Inc \$/Term	Inc \$/AY	Inc %
Greensprings - Double	\$2,742	\$8,225	\$2,851	\$8,554	\$110	\$329	4.00%
Greensprings - Double-as-Single	\$3,621	\$10,863	\$3,766	\$11,298	\$145	\$435	4.00%
Madrone - Single Apartment	\$4,230	\$12,690	\$4,399	\$13,198	\$169	\$508	4.00%
Shasta - Double	\$3,096	\$9,287	\$3,220	\$9,659	\$124	\$371	4.00%
Shasta - Single	\$3,770	\$11,310	\$3,921	\$11,762	\$151	\$452	4.00%
McLoughlin - Double	\$3,260	\$9,781	\$3,391	\$10,173	\$130	\$391	4.00%
McLoughlin - Single	\$4,048	\$12,144	\$4,210	\$12,630	\$162	\$486	4.00%
McLoughlin - Super Single	\$4,453	\$13,358	\$4,631	\$13,892	\$178	\$534	4.00%
McLoughlin - Studio Single	\$4,542	\$13,627	\$4,724	\$14,172	\$182	\$545	4.00%

Meals	Current	Curr/AY	New Rate	New/AY	Inc \$/Term	Inc \$/AY	Inc %
Red Plan	\$ 1,978	\$ 5,935	\$2,050	\$6,150	\$72	\$215	3.62%
Black Plan	\$ 1,978	\$ 5,935	\$2,050	\$6,150	\$72	\$215	3.62%
S Plan	\$ 1,660	\$ 4,980	\$1,705	\$5,115	\$45	\$135	2.71%
O Plan	\$ 1,660	\$ 4,980	\$1,705	\$5,115	\$45	\$135	2.71%
U Plan	\$ 1,660	\$ 4,980	\$1,705	\$5,115	\$45	\$135	2.71%
Rocky Plan	\$ 1,349	\$ 4,048	\$1,390	\$4,170	\$41	\$122	3.03%
Hawk Plan	\$ 928	\$ 2,784	\$950	\$2,850	\$22	\$66	2.38%
Madrone Plan	\$ 873	\$ 2,620	\$900	\$2,700	\$27	\$80	3.05%

*All figures rounded to nearest whole dollar

Undergraduate Resident Cost of Attendance for Academic Year 2022-23

Tuition	Current per Term	Current Per AY	Proposed per Term	Proposed Per AY	\$ ▲ Per Term	\$ ▲ per AY	% ▲
Resident Undergrad	\$3,015	\$9,045	\$3,135.00	\$9,405.00	\$8.00	\$360.00	3.98%
Mandatory Enrollment & Incidental Fees							
Student Incidental & Green Tag	\$393	\$1,179	\$409.00	\$1,227.00	\$15.00	\$45.00	4.07%
Student Rec Center	\$104	\$312	\$104.00	\$312.00	\$0.00	\$0.00	0.00%
Student Health Services	\$150	\$450	\$175.00	\$525.00	\$25.00	\$75.00	16.67%
Building Debt-Service Fee	\$45	\$135	\$50.00	\$150.00	\$5.00	\$15.00	11.11%
Technology Infrastructure Free	\$15	\$45	\$25.00	\$75.00	\$10.00	\$30.00	66.67%
Composite Fees:	\$707	\$2,121	\$763.00	\$2,289.00	\$56.00	\$168.00	7.92%
Composite Tuition and Fees:	\$3,722	\$11,166	\$3,898.00	\$11,694.00	\$64.00	\$528.00	4.73%
HECC - Tuition & Mandatory Enrollment Fees:	\$3,225	\$9,675	\$3,385	\$10,155	\$48	\$480	4.96%
Housing/Meals							
Shasta Double	\$3,096	\$9,287	\$3,220	\$9,659	\$124	\$371	4.00%
Red Plan	\$1,978	\$5,935	\$2,050	\$6,150	\$72	\$215	3.62%
Composite Housing/Meals Change:	\$5,074	\$15,222	\$5,270	\$15,809	\$195	\$586	3.85%
Cost of Attendance*							
Resident Undergrad	\$8,796	\$26,388	\$9,168	\$27,503	\$259	\$1,114	4.22%

Note: All figures rounded to nearest whole dollar

*Excludes course fees, books, and other special fees or charges required for specific enrollment situations.

Questions / Comments

**Southern Oregon University
Board of Trustees
Finance and Administration Committee**

**RESOLUTION
Tuition and Fees for Academic Year 2022-23**

Whereas, the Southern Oregon University Board of Trustees (“the board”) has the authority to establish tuition and mandatory enrollment fees in accordance with ORS 352.102, ORS 352.103 and other applicable laws and policy, including the Board Statement on Delegation of Authority;

Whereas, the board previously adopted a process for Establishing Tuition and Mandatory Fees;

Whereas, the board authorizes the collection of mandatory student incidental fees which have been recommended jointly by the president of the university and the recognized student government, the Associated Students of Southern Oregon University (ASSOU), and established in accordance with provisions outlined in ORS 352.102 and ORS 352.105;

Whereas, the university’s Tuition Advisory Council, which is comprised of representatives from various campus constituencies including but not limited to students, student government, faculty, and staff has recommended to the University President tuition and mandatory enrollment fees for Academic Year 2022-23;

Whereas, after considering numerous factors including but not limited to historical tuition and fee trends, comparative data of peer institutions, the university’s budget and projected costs, anticipated funding including anticipated state appropriation levels, and applicable fee recommendations, the University President has provided the board tuition and mandatory enrollment fee recommendations for consideration;

Whereas, the president has recommended to the Finance and Administration Committee that the proposed tuition and mandatory enrollment and incidental fees schedules be submitted to the full Board of Trustees for consideration and approval; and

Whereas, the president and the board consider a number of factors, including the desire to: create affordable access to programs and courses; encourage a diverse student body; maintain quality academic programs; encourage enrollment, persistence, and graduation of students; maintain the university infrastructure necessary to support the academic, cultural and physical development of its students; and support the educational goals of the State of Oregon;

Now, therefore, be it resolved, that the Finance and Administration Committee of the Board of Trustees of Southern Oregon University hereby recommends the Board of Trustees approve the tuition rates, mandatory enrollment fees, and the mandatory student incidental fees schedules [as proposed/as amended](#), to become effective July 1, 2022. With this approval, the committee further recommends the board authorize the collection of tuition and fees for the 2022-2023 academic year.

VOTE:

DATE: April 21, 2022

University Board Secretary

Future Meetings

Adjournment