



OFFICE OF THE BOARD OF TRUSTEES

Public Meeting Notice

April 11, 2025

TO: Southern Oregon University Board of Trustees, Executive, Audit, and Governance Committee

FROM: Sabrina Prud'homme, University Board Secretary

RE: Notice of Regular Meeting of the Executive, Audit, and Governance Committee

The Executive, Audit, and Governance Committee of the Southern Oregon University (SOU) Board of Trustees will hold a regular meeting on the date and at the location set forth below.

Topics on the agenda include a Fiscal Year (FY) 2025 internal audit report and an FY 2026 internal audit plan discussion. There will be updates on the SOU-La Clinica Partnership as well as the board's 2025 self-evaluation. A governance topic the committee will discuss is the Association of Governing Boards of Universities and Colleges' 2025 Annual Conference on Trusteeship.

The meeting will occur as follows:

Friday, April 18, 2025

9:30 a.m. to 11:30 a.m. (or until business concludes)

Visit governance.sou.edu for the meeting materials.

SOU Ashland Campus, Hannon Library, DeBoer Room

1290 Ashland Street, Ashland, OR, 97520

To view the proceedings remotely, visit <https://sou.zoom.us/j/85174440905> at the time of the meeting.

If ADA accommodations for persons with disabilities are required, please contact Holly Frazier at (541) 552-8055 or email trustees@sou.edu. Accommodation requests should be made at least 48 hours in advance.

Public Comment

Members of the public who wish to provide live public comments in person or remotely during the meeting are invited to sign up to speak, or submit their comments in writing at least 24 hours in advance of the meeting to the Board of Trustees email address: trustees@sou.edu. Public comments also may be delivered by hand or mailed to SOU Board of Trustees, 1250 Siskiyou Boulevard, Churchill Hall, Room 107, Ashland, OR 97520.



Board of Trustees
Executive, Audit, and Governance Committee
April 18, 2025

Call to Order / Roll / Declaration of a Quorum



**Board of Trustees
Executive, Audit, and Governance Committee Meeting**

**Friday, April 18, 2025
9:30 a.m. – 11:30 a.m. (or until business concludes)
DeBoer Room, Hannon Library, SOU Campus
Zoom: <https://sou.zoom.us/j/85174440905>**

AGENDA

Persons wishing to provide live public comments in the meeting or in writing may sign up in advance at trustees@sou.edu.
Please note: times are approximate and items may be taken out of order.

9:30 a.m.	1	Call to Order/Roll/Declaration of a Quorum	Chair Sheila Clough
	1.1	Welcome and Opening Remarks	
	1.2	Roll and Declaration of a Quorum	Sabrina Prud'homme, SOU, Board Secretary
	1.3	Agenda Review	Chair Sheila Clough
9:35	2	Public Comment	
	3	Reports	
9:45	3.1	FY 2025 Internal Audit Report	Ryan Schnobrich, Portland State University, Internal Audit Contractor
	4	Action, Information, and Discussion Items	
10:05	4.1	FY 2026 Internal Audit Plan Discussion of Risks	Chair Sheila Clough
10:25	4.2	Update on Southern Oregon University and La Clinica Partnership	Rob Patridge, SOU, General Counsel; Carrie Vath, SOU, Assistant Vice President and Dean of Students
10:45	4.3	Governance Topic: Association of Governing Boards of Universities and Colleges' 2025 Annual Conference on Trusteeship	Chair Sheila Clough
11:15	4.4	2025 Board of Trustees Self-Evaluation Update	Sabrina Prud'homme
11:20	4.5	Future Meetings	Chair Sheila Clough
11:25 a.m.	5	Adjournment	Chair Sheila Clough

Public Comment

FY 2025 Internal Audit Report

Internal Audit Update



Objectives of Update

- 1) Update on services provided since last committee meeting
- 2) Provide a status update on Hotline activity since last committee meeting
- 3) Fiscal Year 2025 Projects Update
- 4) Questions and open discussion

Objective 1 – Internal Audit Services

- **Updates with SOU Management** – Periodic check-ins with General Counsel to provide status updates on internal audit projects and consulting services and discussion on other SOU topics.
- **Meeting with Chair Clough** – Continue to hold update meetings with Chair Clough. Periodic meetings with Chair helps to support internal audit standards for independence and dual reporting structure of internal audit to the Board and SOU President.

Objective 1 – Internal Audit Services

- **Change to Services Team**– Offer made to candidate for Internal Auditor position to re-fill for Amy Smith, Senior Internal Auditor, who transitioned to a new organization in January of 2025. Turnover in position has caused some project delays.

Objective 2 – Hotline Update

- 0 Hotline reports/stakeholder reports received since the last committee meeting.
- Internal Audit continues to work closely with General Counsel, President, Human Resources, and Provost on the past reported concerns.

Objective 3 – Internal Audit Projects Update

Projects for Fiscal Year 2025:

- 1) Athletics – project started and fieldwork site visit conducted in March of 2025. Trying to wrap-up project work before the end of fiscal year 2025.
- 2) Special projects and reviews as needed.
- 3) Annual Risk Assessment project worked on since last committee meeting and proposed internal audit project(s) for fiscal year 2026 will be presented at next committee meeting.

Internal Audit Update



Questions and Other Discussion

FY 2026 Internal Audit Plan Discussion of Risks

Update on La Clinica Partnership

Student Health and Wellness Center Updates



STUDENT HEALTH AND WELLNESS CENTER
AT SOUTHERN OREGON UNIVERSITY

Dr. Carrie Vath & Rob Patridge
April 18, 2025

Recap

- Spring 2024:
 - Signed Agreement with La Clinica
- Summer 2024:
 - Transition
- Fall 2024: La Clinica Student Health and Wellness Center at SOU Opens
 - October 2024 Campus Town Hall
 - November 2024 Met with Students regarding Gender Affirming Care (GAC) Services
 - December 2024 Participated in Student Video Project about GAC Services & presented at ASSOU
- Winter 2025:
 - System improvements based on Student, Faculty, and Staff feedback
 - Understanding Insurance, Fees, Registration Process, and Access to Medication
- Spring 2025:
 - Launching Online Registration Process

Financial Overview

SOU retains 22% of the Student Health Fees for expenses related to facility operations (utilities, insurance, Executive Director salary + benefits, and Telus).

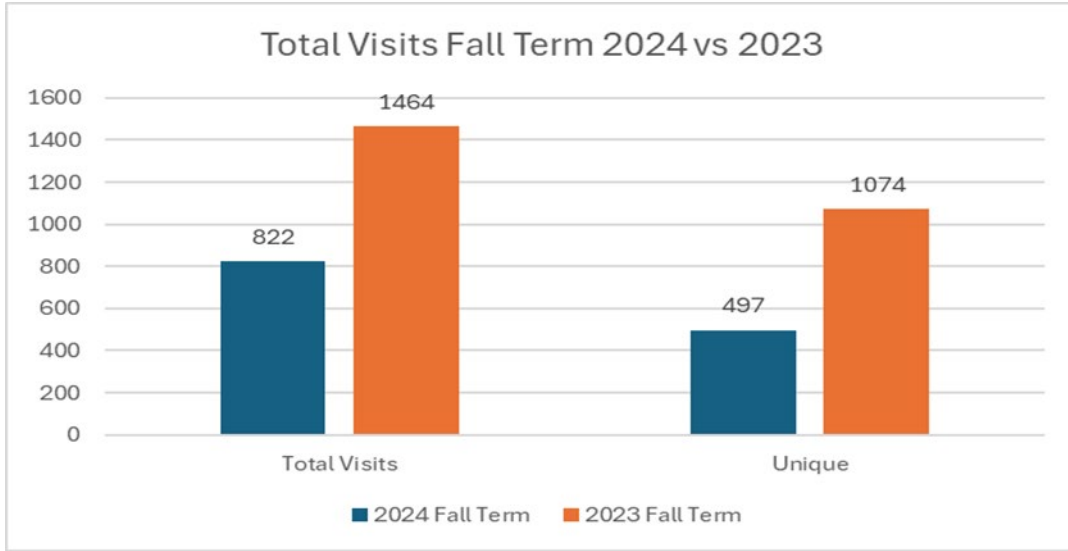
Payments to La Clinica

- Fall 2024 \$388,318
- Winter 2025 \$362,904

Unexpected One-Time Costs for Transition

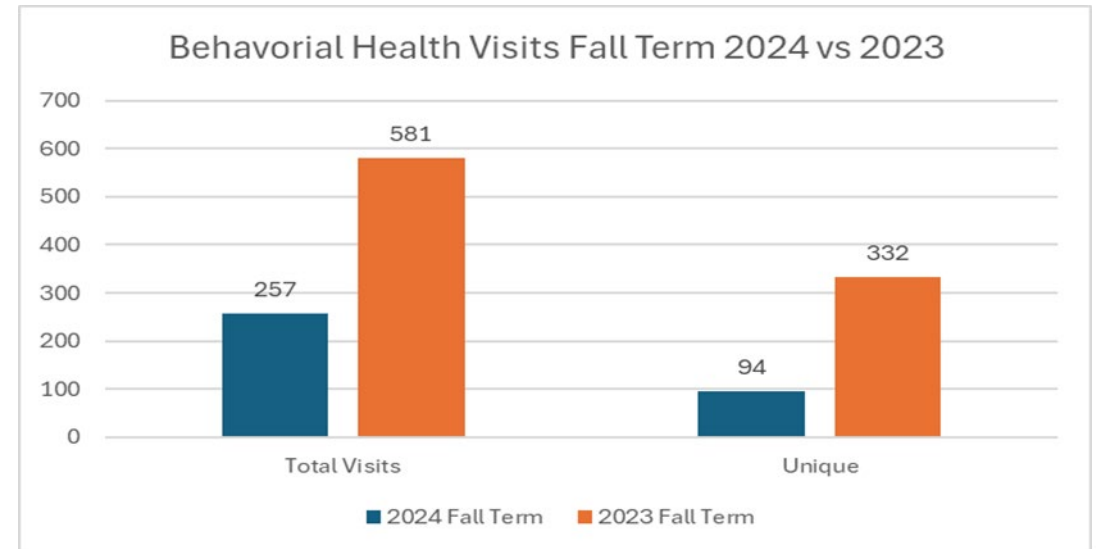
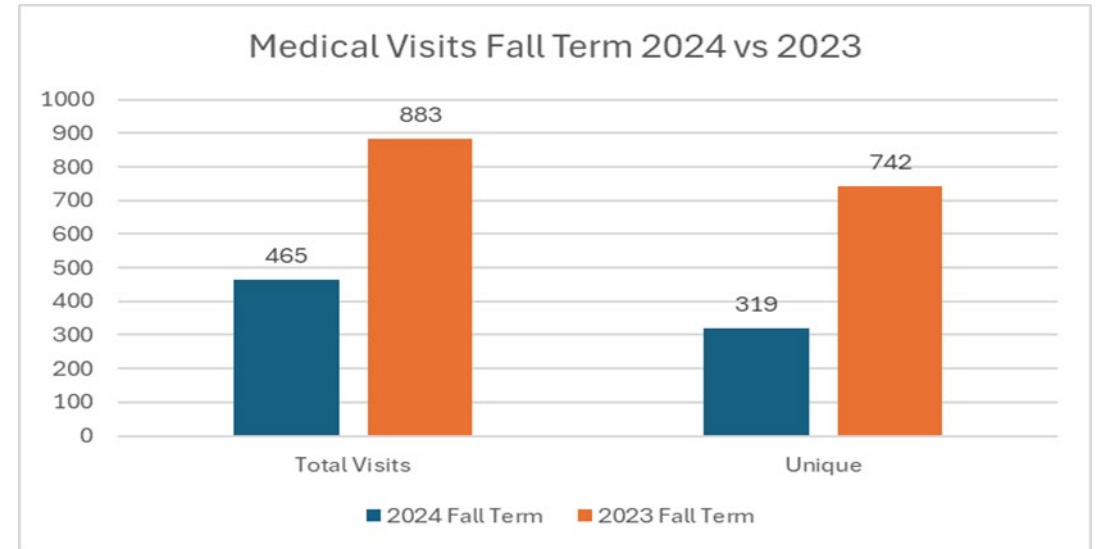
- Buyout of Medicaat (\$74,581)
- Six months of health insurance to staff (~\$60,000)
- Facility Costs (~\$10,000)

Service Utilization



Reasons for Differences:

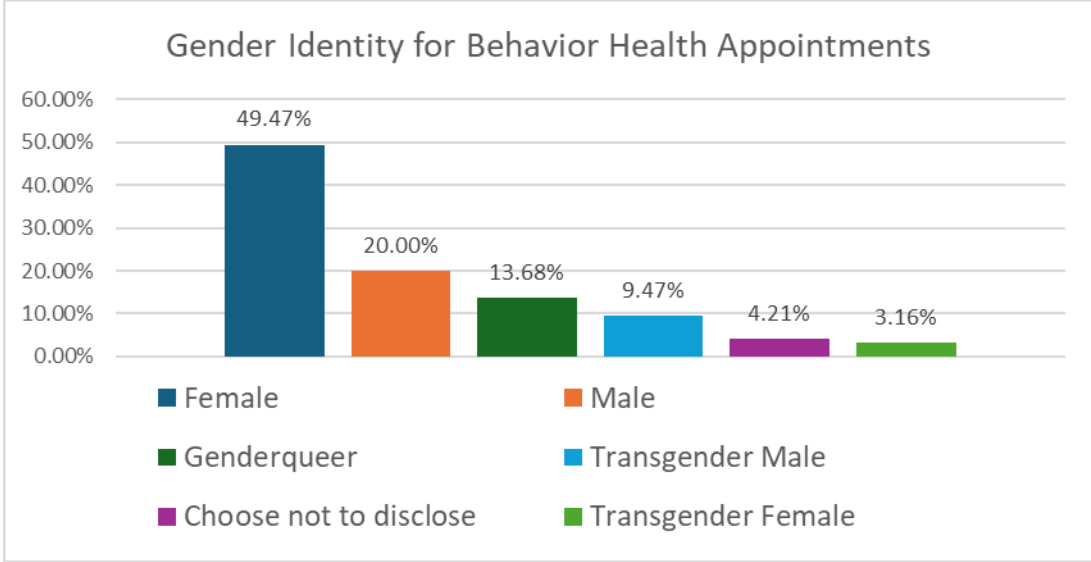
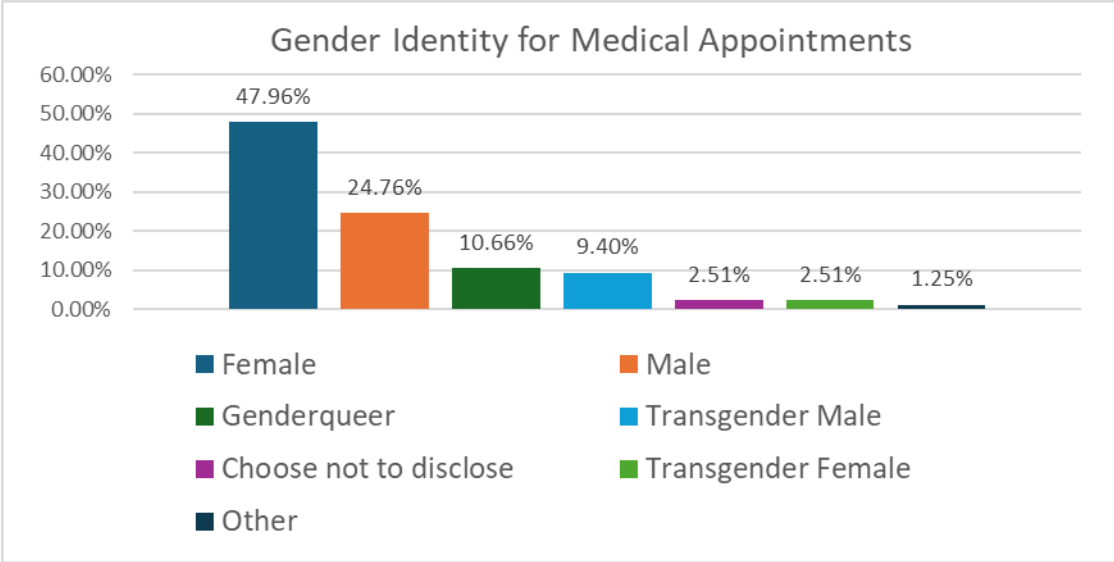
- Started Fall 2024 with fewer providers (-2FTE)
- Appointments with medical providers were reduced for the learning curve for Fall (Winter is normal scheduling BUT still down 2 FTE)



STUDENT HEALTH AND WELLNESS CENTER
AT SOUTHERN OREGON UNIVERSITY



Service Utilization- Demographics



Notes:

- Data represents Fall 2024 Gender Identity; no data for Fall 2023
- Nurse Practitioner who specializes in GAC has ~60 students
- Race/Ethnicity Data: 77% white, 9% multiple, 7% unknown, 2%, Samoan 1%, Filipino 1%, and Other 3%

Visit Fee Structure for Students

Federal Poverty Level (FPL)

	Medical	Behavioral Health	Amount Paid by Student (\$)
100% and below	91%	87%	\$ -
101 - 150%	5%	4%	\$ 5.00
151 - 200%	2%	2%	\$ 10.00
Over 200%	1%	4%	\$ 15.00

Notes:

- Majority of SOU students accessing care charged \$0 for the visit
- La Clinica uses a specialized scale for our campus (other Clinics scale is \$35-\$100)
- Additional charges for specific procedures in the clinic, lab work, and medications (no change from former practice)
- Charges are no longer billed to the student's account by SOU; instead, they are directly charged to the student by La Clinica or Lab Corp.

Next Steps

- SOU to administer a Student Satisfaction Survey in partnership with La Clinica by May 2025
- La Clinica to launch Health campaigns that include workshops, training, and social media in Spring 2025
- Conversations related to the expansion of services to additional populations (i.e., SOU employees + family members and SOU student family members)
- Annual Program Review submission (Exec. Director will be responsible for creation and submission to SOU)
- Continue quarterly partnership meetings between La Clinica and SOU

Governance Topic:
Association of Governing Boards of
Universities and Colleges'
2025 Annual Conference on Trusteeship

2025 SOU Board of Trustees Self-Evaluation Update

2025 Board Evaluation

Requirements:

- (a) Regularly conduct a self-evaluation; and (b) At each self-evaluation, provide an opportunity for the university community to provide written input or public testimony evaluating the work of the board. (SB 273)
- . . . each Trustee will participate in regular self-evaluations and evaluations of Board performance, which should be conducted in odd-numbered years. At each regular self-evaluation, an opportunity will be provided for the university community to provide written input or public testimony evaluating the work of the board. (Board Statement on the Individual Responsibilities of Trustees)

2025 Board Evaluation Timeline*



Administer: ~~Winter~~ April 2025

Analyze: May 2025

Share: June 2025

Workplan: September 2025 retreat

*Some steps may be accomplished earlier

Future Meetings

Adjournment