

#### OFFICE OF THE BOARD OF TRUSTEES

#### **Public Meeting Notice**

May 8, 2025

TO: Southern Oregon University Board of Trustees, Finance and

Administration Committee

FROM: Sabrina Prud'homme, University Board Secretary

RE: Notice of Regular Meeting of the Finance and Administration Committee

The Finance and Administration Committee of the Southern Oregon University Board of Trustees will hold a regular meeting on the date and time set forth below.

Action items for the meeting include a consent agenda consisting of the financial dashboard, a periodic management report, and an investment report.

Information and discussion items include a vice president's report consisting of a Higher Education Coordinating Commission update, SOU impacts of governmental changes, and other general updates. Other items on the agenda include an SOU government relations update; Fiscal Year (FY) 2025 budget update and review of the FY 2026 draft budget; and the Core Information System Replacement Project budget update. The committee will also discuss student debt recovery.

The meeting will occur as follows:

Thursday, May 15, 2025 5:00 p.m. to 7:00 p.m. (or until business concludes) Visit governance.sou.edu for the meeting materials. SOU Ashland Campus, Hannon Library, Meese Room 1290 Ashland Street, Ashland, OR, 97520

Members of the public may view the proceedings at <a href="https://sou.zoom.us/j/88323556067">https://sou.zoom.us/j/88323556067</a> at the time of the meeting.

If ADA accommodations for persons with disabilities are required, please contact Holly Frazier at (541) 552-8055 or email trustees@sou.edu. Accommodation requests should be made at least 48 hours in advance.

#### **Public Comment**

Members of the public who wish to provide live public comments in person or remotely during the meeting are invited to sign up to speak, or submit their comments in writing at least 24 hours in advance of the meeting to the Board of Trustees email address: <a href="mailto:trustees@sou.edu">trustees@sou.edu</a>. Public comments also may be delivered by hand or mailed to SOU Board of Trustees, 1250 Siskiyou Boulevard, Churchill Hall, Room 107, Ashland, OR 97520.



# Board of Trustees Finance and Administration Committee Meeting May 15, 2025



# Call to Order / Roll / Declaration of a Quorum



## Board of Trustees Finance and Administration Committee Meeting

Thursday, May 15, 2025 5:00 – 7:00 p.m. (or until business concludes) Meese Room, Hannon Library, SOU Campus Zoom: https://sou.zoom.us/j/88323556067

#### **AGENDA**

Persons wishing to provide live public comments in the meeting or in writing may sign up at <a href="mailto:trustees@sou.edu">trustees@sou.edu</a>.

Please note: times are approximate and items may be taken out of order.

5:00 p.m.	1	Call to Order/Roll/Declaration of a Quorum	
	1.1	Welcome and Opening Remarks	Chair Liz Shelby
	1.2	Roll and Declaration of a Quorum	Sabrina Prud'homme, SOU, Board Secretary
	1.3	Agenda Review	Chair Liz Shelby
5:05	2	Public Comment	
5:20	<b>3</b> 3.1	Consent Agenda (Action) Financial Dashboard	Chair Liz Shelby
	3.2	Periodic Management Report	
	3.3	Third Quarter Investment Report	
5:25	4	Vice President's Report	Dr. Carson Howell, Vice President for Finance and
	4.1	HECC Update	Administration
	4.2	SOU Impacts of Governmental Changes	
	4.3	Other General Updates	
5:35	<b>5</b> 5.1	Action, Information and Discussion Items SOU Government Relations Update	Marc Overbeck, SOU, Director of Government Relations; Rob Partridge,

SOU, General Counsel

# Southern Oregon University Board of Trustees Finance and Administration Committee Meeting Thursday, May 15, 2025

#### AGENDA (Continued)

5:45	5.2	Fiscal Year (FY) 2025 Budget Update and Review of FY 2026 Budget Draft	Dr. Carson Howell; Josh Lovern, SOU, Director of Budget and Planning; Krista Darrah, SOU, Controller and Director of Business Services
6:30	5.3	Student Debt Recovery	Dr. Casey Shillam, SOU, Provost and Executive Vice President for Academic and Student Affairs
6:45	5.4	Core Information System Replacement Project: Project Budget Update	Dr. Carson Howell
6:55	5.5	Future Meetings	Chair Liz Shelby
7:00 p.m.	6	Adjournment	Chair Liz Shelby



# **Public Comment**



# Consent Agenda (Action)

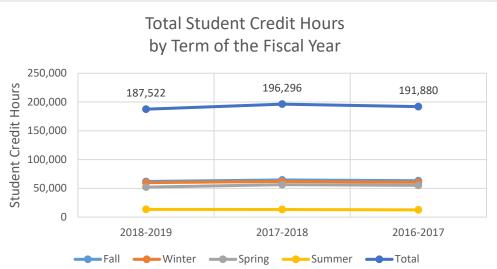
(Investment report to be added May 9)

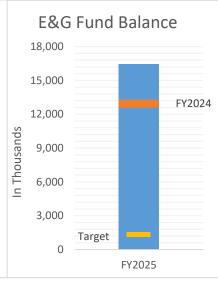


#### **Financial Dashboard**

For FY2025 As of April 30, 2025

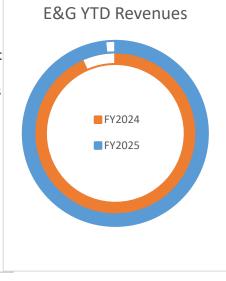


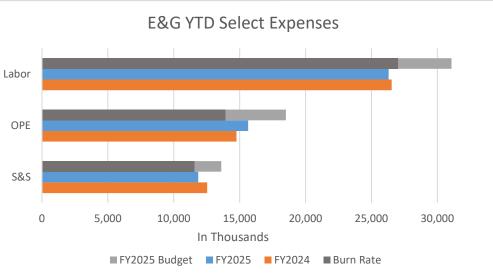




#### **E&G YTD Revenues**

Tuition and Fees are based on student credit hours. Actuals may vary as the feed to Workday was not complete as of the day of this report.





#### Periodic Management Report



#### As of April 30, 2025 Fiscal Year Ending June 30, 2025

		•	<u>Yea</u>	r-to-Date	)			Budget
	F	Y2024	Pr	ior YTD	C	Current YTD	% Change compared to	
(in thousands)	F	Results		Actual		Actual	last year	
Education & General								
State General Fund	\$	28,978	\$	28,862	\$	28,628	-1%	\$ 28,706
Tuition & Resource Fees, net of Remissions		32,842		31,757		34,282	8%	33,992
Other		2,488		2,654		2,356	-11%	3,742
Total Revenues	\$	64,308	\$	63,274	\$	65,267	_	\$ 66,439
Personnel Services	\$	52,574	\$	41,278	\$	41,948	2%	\$ 52,010
Supplies & Services & Capital Outlay		13,829		11,664		12,242	5%	13,605
Total Expenditures	\$	66,403	\$	52,942	\$	54,190	2%	\$ 65,615
Net from Operations	\$	(2,095)	\$	10,332	\$	11,076	7%	\$ 824
Net Transfers In (Out)		350		(2,189)		(589)	_	(2,706)
<b>Total Expenses &amp; Transfers</b>		1,745		(8,143)		(10,488)	29%	-



# Vice President's Report



# Government Relations Update

# Items in this Report



- University Funding
- SOU Capital Construction Proposal
- Other Items of Note
- Bills of Interest
- Thank you to Trustees

# **University Funding**



- OCOP Request: \$1.275 Billion
- Governor's Recommended Budget: \$1.07 Billion
- Ways & Means Co-Chair Budget \$1.09 Billion

• Strong messaging from Co-Chairs and Leadership that "Current Service Level" is what universities will receive (aligned with theme of funding "core services")

# **SOU Capital Request**



- Creative Industries Proposal #2 of ranked university projects on prioritized list
- Many meetings with Subcommittee Members
- SOU continues to pursue a media/video/visit campaign to receive approval this session.
- Optomisitic we will be successful

## Other Issues



- May 14 Revenue Forecast
  - ➤SOU has built a relationship with Carl Riccadonna, the new State Economist
- Legislative Sine Die (Adjournment) by June 29

# **Bills of Interest**



Far fewer bills remaining during the session left to consider

- ► HB 3213 University Foundation Bill dead
- ➤ HB 3129 University BH Workforce Bill in W&M
- ➤ HB 3458 HECC study on reporting mandates put into HB 3026, should continue to move
- ➤ HB 2551 Higher Education Campus Public Safety Bill passed the Senate
- ➤ HB 2649 Taiwan Student Proposal In committee, but should be passed this session.

# Thank you!



Thank you to ALL Trustees for your support and questions – particularly

- Chair Clough
- Vice-Chair Franks
- Trustee Chavez
- Trustee Mendoza
- Trustee Santos

for testimony and advocacy at legislative events in Salem and elsewhere!!!



# Fiscal Year (FY) 2025 Budget Update and Review of FY 2026 Budget Draft

# \*Fiscal Year (FY) 2025 Budget Update



- Remissions analysis
- Other Personnel Expenses (OPE) Analysis
- TRU+ sustainability funding
- Future projections

\*Note: Some rows in pro forma have been collapsed for readability

# FY 2026 Draft Budget: Key Assumptions



- Education and General (E&G) Fund
  - > -3% Student Credit Hours across all categories
  - ➤ Tuition at April adopted rates
  - >Labor
    - Classified: Per Collective Bargaining Agreements
    - Faculty: Estimate of Bargaining Outcomes
    - Unclassified: 1% Across the Board
- Supplies and Services (S&S) flat except contracts being reviewed for FY 26; principally IT related
- Transfers modeled after labor increases, but final budget dependent on ASSOU Allocations

# \*FY 2026 Draft E&G Budget Outstanding Items



- May revenue forecast
- PUSF updates
- Funding requests
- Bargaining outcomes
- Enrollment shifts (focus on yield)

As a result, a "drafty" draft appears in subsequent slides

\*Note: Some rows in pro forma have been collapsed for readability

E&G Revenues	2	2023-25 Bienniur	m	2025-27 Biennium	
E&G Revenues	2023-24	2024-25	2024-25	2025-26	2026-27
	Actual	FY25 Budget	Est FY25	DRAFT BUDGET	FORECAST
	(000's)	(000's)	(000's)	(000's)	(000's)
REVENUES					
Total State Funding (SSCM,ETSF,SELP)	27,856	28,706	28,706	29,481	30,529
Tuition	33,204	34,845	34,897	35,316	36,188
Fees	4,479	4,247	4,591	4,646	4,821
Raider Aid (remissions)	(4,853)	(4,000)	(5,206)	(5,269)	(5,005)
Oth tuition & fee adjustments		(1,100)			
Tuition, net of Raider Aid	32,830	33,992	34,282	34,694	36,004
Misc. Other Revenue	4,044	3,742	3,742	4,187	4,290
TOTAL REVENUES	64,730	66,439	66,730	68,361	70,822

#### MAY UPDATE TO REVENUE PROJECTIONS & OBSERVATIONS

- FY25 Remissions "deep dive" revealed a much larger than expected growth from prior year (+28%) that is having a very large impact to revenues
- Significant impact to overall fund balance for coming years

#### FY2026 Draft Budget

- Tuition nearly unchanged from April (+70K)
- No major updates to tuition, fee, or state revenue assumptions
- Update to Miscellaneous Other Revenues projections
- Update to remissions to reflect cohort continuation at updated discount rate

E&G Revenues	2023	023-25 Biennium		
Variance Analysis	2024-25	2024-25	2024-25	
variance Analysis	FY25 Budget	Est FY25	VARIANCE	
	(000's)	(000's)	(000's)	
REVENUES				
Total State Funding (SSCM,ETSF,SELP)	28,706	28,706	0	
Tuition	34,845	34,897	52	
Fees	4,247	4,591	344	
Raider Aid (remissions)	(4,000)	(5,206)	(1,206)	
Oth tuition & fee adjustments	(1,100)		1,100	
Tuition, net of Raider Aid	33,992	34,282	290	
Misc. Other Revenue	3,742	3,742	-	

66,439

66,730

290

#### MAY BUDGET vs PROJECTION VARIANCE ANALYSIS - REVENUES

FY2025 Budget vs Estimate to Complete\*

- Tuition (+\$52k) and Fees (+\$344k)
- Remissions (-\$1,206) large increase over budget requiring extra monitoring
- Total Revenue Variance: \$290k

TOTAL REVENUES

<sup>\*</sup>NOTE: FY 2025 Revenue data feed process is not yet finalized

E&G Labor	2	2023-25 Bienniu	m	2025-27 Biennium	
E&G Labor	2023-24	2024-25	2024-25	2025-26	2026-27
	Actual	FY25 Budget	Est FY25	DRAFT BUDGET	FORECAST
	(000's)	(000's)	(000's)	(000's)	(000's)
EXPENSES & TRANSFERS					
Personnel Services					
Faculty	(14,370)	(14,678)	(13,985)	(14,922)	(15,381)
Unclassified Staff	(9,908)	(9,896)	(9,595)	(9,780)	(10,002)
Classified Staff	(7,036)	(7,426)	(7,241)	(7,797)	(8,176)
Students, GA's, etc	(1,334)	(1,499)	(1,408)	(1,589)	(1,603)
Salaries Sub-total	(32,648)	(33,499)	(32,228)	(34,088)	(35,162)
PERS & ORP (Retirement Pgms)	(8,015)	(7,534)	(7,998)	(8,336)	(8,708)
PEBB (Healthcare)	(8,112)	(7,793)	(8,094)	(8,303)	(8,586)
Other (FICA, SAIF, OPL, etc.)	(3,187)	(3,184)	(3,180)	(3,314)	(3,462)
OPE Sub-total	(19,313)	(18,511)	(19,271)	(19,954)	(20,756)
Net Personnel Services	(51,962)	(52,010)	(51,500)	(54,420)	(56,760)

#### MAY UPDATE TO LABOR PROJECTIONS & OBSERVATIONS

• Mostly unchanged from April estimates if even slight improvements

#### FY2026 Draft Budget

- OPE extra analysis necessitates update to draft (+543k) compared to April
  - Person-by-person analysis underway for June budget
- FY26 will be final year of SOU Forward planned retirements/separations

E&G Labor	2023-25 Biennium				
Variance Analysis	2024-25	2024-25	2024-25		
Variance Analysis	FY25 Budget	Est FY25	VARIANCE		
	(000's)	(000's)	(000's)		
Personnel Services					
Faculty	(14,678)	(13,953)	725		
Unclassified Staff	(9,896)	(9,859)	36		
Classified Staff	(7,426)	(7,401)	26		
Students, GA's, etc	(1,499)	(1,411)	88		
Salaries Sub-total	(33,499)	(32,624)	874		
PERS & ORP (Retirement Pgms)	(7,534)	(8,018)	(484)		
PEBB (Healthcare)	(7,793)	(8,115)	(322)		
Other (FICA, SAIF, OPL, etc.)	(3,184)	(3,188)	(4)		
OPE Sub-total	(18,511)	(19,321)	(810)		
Net Personnel Services	(52,010)	(51,945)	65		

#### MAY BUDGET vs PROJECTION VARIANCE ANALYSIS - LABOR

#### FY2025 Budget vs Estimate to Complete

- Salaries \$874k under budget; mostly Faculty deferral issue being monitored
- OPE \$810 over budget; Retirement & Health need new modeling
- Net LABOR \$65k <u>under</u> budget

Supplies & Services	2	023-25 Bienniur	2025-27 Biennium		
Supplies & Services	2023-24	2024-25	2024-25	2025-26	2026-27
(S&S)	Actual	FY25 Budget	Est FY25	DRAFT BUDGET	FORECAST
,	(000's)	(000's)	(000's)	(000's)	(000's)
Supplies & Services (S&S)					
S&S Expenses	(14,120)	(12,231)	(11,726)	(12,527)	(12,840)
RisePoint Program Share (AP)	(1,383)	(1,249)	(1,225)	(1,307)	(1,354)
Capital Expenses (CapEx)	(49)	(125)	(90)	(92)	(94)
Total S&S, CapEx, AP	(15,552)	(13,605)	(13,040)	(13,926)	(14,288)

#### MAY SUPPLIES & SERVICES (S&S) PROJECTIONS & OBSERVATIONS

- S&S Full fiscal year projections now show impact of TRU+ Sustainability
  - Intentionally more conservative than modeling suggests
  - Final round of TRU+ Sustainability to be submitted in June

#### FY2026 Draft Budget

• Draft Budget needs more finessing to account for software changes before final budget in June; lots of contract updates occurring

Supplies & Services	2023-25 Biennium				
Variance Analysis	2024-25	2024-25	2024-25		
variance Analysis	FY25 Budget	Est FY25	VARIANCE		
	(000's)	(000's)	(000's)		
Supplies & Services (S&S)					
S&S Expenses	(12,231)	(11,726)	505		
RisePoint Program Share (AP)	(1,249)	(1,225)	24		
Capital Expenses (CapEx)	(125)	(90)	35		
Total S&S, CapEx, AP	(13,605)	(13,040)	565		

#### MAY VARIANCE ANALYSIS – S&S

FY2025 Budget vs Estimate to Complete

- General Supplies & Services now \$505k **UNDER** budget
  - Intentionally conservative compared to model
- AP Program \$24k under budget
  - Program shrinkage in models
- Capital Expenses \$35k under budget
- Net impact, \$565k under budget
- June update will integrate final TRU+ Sustainability funding

ransfers	2	2023-25 Bienniur	2025-27 Biennium		
lansiers	2023-24	2024-25	2024-25	2025-26	2026-27
	Actual	FY25 Budget	Est FY25	DRAFT BUDGET	FORECAST
	(000's)	(000's)	(000's)	(000's)	(000's)
Budgeted Transfers (In & Out)	(2,529)	(2,706)	(2,706)	(2,831)	(2,953)
Transfers Net (excluding relief funds)	(2,529)	(2,706)	(2,706)	(2,831)	(2,953)
Federal Relief Funds Transferred to E&G	2,879				
Transfers Net (In & Out of E&G)	350	(2,706)	(2,706)	(2,831)	(2,953)

### MAY TRANSFERS PROJECTIONS & OBSERVATIONS

#### FY2025

- Automatic processes still being established in Workday
- Estimate set to Budget until more fidelity can be achieved

#### DRAFT FY2026

• Estimate based on labor & OPE increase assumptions in E&G transfer supported areas; principally Athletics

#### MAY VARIANCE ANALYSIS – TRANSFERS

FY2025 Budget vs Estimate to Complete

No observable deviations from budget currently

E&G Fund Balance	2			2025-27 Bicillidili		
Each Fully Dalalice	2023-24	2024-25	2024-25	2025-26	2026-27	
	Actual	FY25 Budget	Est FY25	DRAFT BUDGET	FORECAST	
TOTAL EXPENSES & TRANSFERS	(000's) (67,164)	(000's) (68,321)	(000's) <b>(67,246)</b>	(000's) (71,177)	(000's) (73,252)	
TOTAL EXPENSES (excluding Federal Relief)	(69,693)		(01,240)	(11,111)	(10,202)	
FUND BALANCE	65,853					
Non-Recurring 1-Time Revenue	1,122	1,458	729	334		
Non-Recurring 1-Time Expense			(1,500)			
Adjusted Ending Fund Balance	4,336	3,912	3,048	567	(1,863)	
% Operating Revenues (Adjusted)	6.70%	5.89%	4.57%	0.83%	-2.63%	
Change in Fund Balance	(2,433)	(1,881)	(517)	(2,815)	(2,429)	
Beginning Fund Balance	5,647	3,214	3,214	2,697	(118)	
Ending Fund Balance	3,214	1,332	2,697	(118)	(2,547)	
% Operating Revenues (Regular Ops)	4.96%	2.01%	4.04%	-0.17%	-3.60%	
Days of Operations	16.75	19.09	14.64	(0.61)	(12.69)	
Months of Operations	0.56	0.64	0.49	(0.02)	(0.42)	

2023-25 Biennium

2025-27 Biennium

#### MAY UPDATE FUND BALANCE PROJECTIONS & OBSERVATIONS

- FY25 fund balance significantly changed from April estimate.
  - TRU+ Sustainability funding but tempered by Remissions
- Future biennium prospects turning negative
  - Remissions and labor updates; extra review S&S contracts
- Continued monitoring to ensure  $R \ge C$

E&G Fund Balance	2023-25 Biennium				
	2024-25	2024-25	2024-25		
Variance Analysis	FY25 Budget	Est FY25	VARIANCE		
	(000's)	(000's)	(000's)		
TOTAL EXPENSES & TRANSFERS	(68,321)	(67,246)	1,075		
TOTAL EXPENSES (excluding Federal Relief)					
FUND BALANCE					
Non-Recurring 1-Time Revenue	1,458	729	(729)		
Non-Recurring 1-Time Expense		(1,500)	(1,500)		
Adjusted Ending Fund Balance	3,912	3,048	(864)		
% Operating Revenues (Adjusted)	5.89%	4.57%	-1.32%		
Change in Fund Balance	(1,881)	(517)	1,365		
Beginning Fund Balance	3,214	3,214	0		
Ending Fund Balance	1,332	2,697	1,365		
% Operating Revenues (Regular Ops)	2.01%	4.04%	2.04%		
Days of Operations	19.09	14.64	(4.45)		



#### APRIL VARIANCE ANALYSIS – FUND BALANCE

FY2025 Budget vs Estimate to Complete

• Total Expenses & Transfers \$315k over budget, largely due to OPE estimate

0.64

0.49

(0.15)

• Change in Fund Balance pressure stemming from Remissions/Labor

**Months of Operations** 

• Currently, estimates still better than budgeted, but more work remains

	Education and General (in thousands of dollars)		2023-25 Biennium				2025-27 Biennium	
			2024-25	2024-25	2024-25	2025-26	2026-27	
		Actual	FY25 Budget	Est FY25	VARIANCE	DRAFT BUDGET	FORECAST	
		(000's)	(000's)	(000's)	(000's)	(000's)	(000's)	
REVENUES			,		, ,		` '	
Total State Funding (sscm,ETSF,SELP)		27,856	28,706	28,706	0	29,481	30,529	
Tuition		33,204 4,479	34,845 4,247	34,897 4,591	52 344	35,316 4,646	36,188 4,821	
Fees Raider Aid (remissions)		(4,853)	(4,000)	(5,206)	(1,206)	(5,269)	(5,005)	
	Oth tuition & fee adjustments	(1,000)	(1,100)	(=,==)	1,100	(5,255)	(0,000)	
	Tuition, net of Raider Aid	32,830	33,992	34,282	290	34,694	36,004	
	Misc. Other Revenue	4,044	3,742	3,742	-	4,187	4,290	
$\mathbf{E\&G}$	TOTAL REVENUES	64,730	66,439	66,730	290	68,361	70,822	
	ENSES & TRANSFERS							
Pro Forma								
D	Salaries Sub-total	(32,648)	(33,499)	(32,228)	1,270	(34,088)	(35,162)	
Projections	OPE Sub-total	(19,313)	(18,511)	(19,271)	(760)	(19,954)	(20,756)	
to FY2027	Net Personnel Services	(51,962)	(52,010)	(51,500)	510	(54,420)	(56,760)	
00112021	Supplies & Services (S&S)							
	Total S&S, CapEx, AP	(15,552)	(13,605)	(13,040)	565	(13,926)	(14,288)	
	Personnel and S&S before Transfers	(67,514)	(65,615)	(64,540)	1,075	(68,345)	(70,299)	
	Net from Operations Before Transfers	(2,783)	825	2,189	1,365	16	524	
	Transfers Net (excluding relief funds)	(2,529)	(2,706)	(2,706)	-	(2,831)	(2,953)	
	Federal Relief Funds Transferred to E&G	2,879	(0.700)	(0.700)		(0.004)	(0.050)	
Transfers Net (In & Out of E&G)		350	(2,706)	(2,706)	-	(2,831)	(2,953)	
TOTAL EXPENSES & TRANSFERS		(67,164)	(68,321)	(67,246)	1,075	(71,177)	(73,252)	
TOTAL EXPENSES (excluding Federal Relief)		(69,693)						
FUND BALANCE		4.400	4.450	700	(700)	224		
Non-Recurring 1-Time Revenue  Non-Recurring 1-Time Expense		1,122	1,458	729	(729)	334		
		4 000	0.040	(1,500)	(1,500)	507	(4.000)	
Adjusted Ending Fund Balance		4,336 <b>6.70</b> %	3,912	3,048	(864)	567	(1,863)	
% Operating Revenues (Adjusted)			5.89%	4.57%		0.83%	-2.63%	
Change in Fund Balance			(1,881)	(517)		(2,815)	(2,429)	
Beginning Fund Balance		5,647	3,214	3,214	1 265	2,697	(118)	
	Ending Fund Balance	3,214	1,332	2,697	1,365	(118) 0 47%	(2,547)	
,	% Operating Revenues (Regular Ops)		2.01%	4.04%		-0.17%	-3.60%	
	Days of Operations	16.75	19.09	14.64	(4.45)	(0.61)	(12.69)	
	Months of Operations	0.56	0.64	0.49	(0.15)	(0.02)	(0.42)	



# Student Debt Recovery

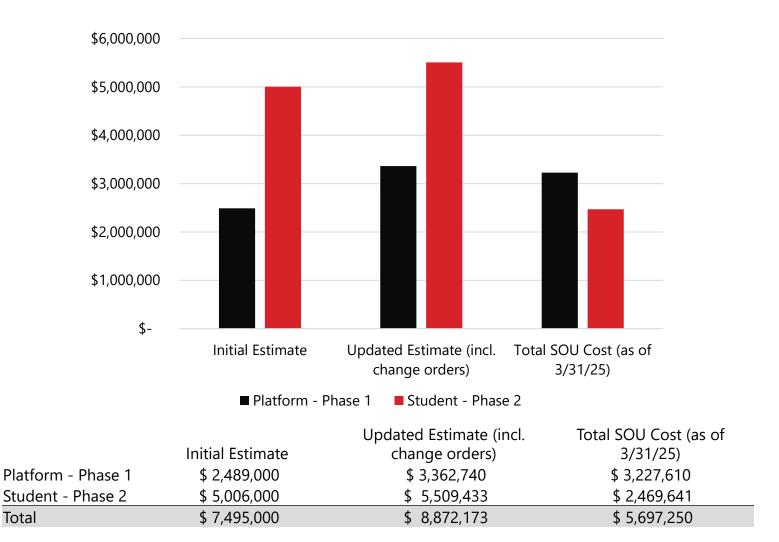
(materials to be added May 9 for this section)



# Core Information System Replacement (CISR): Project Budget Update

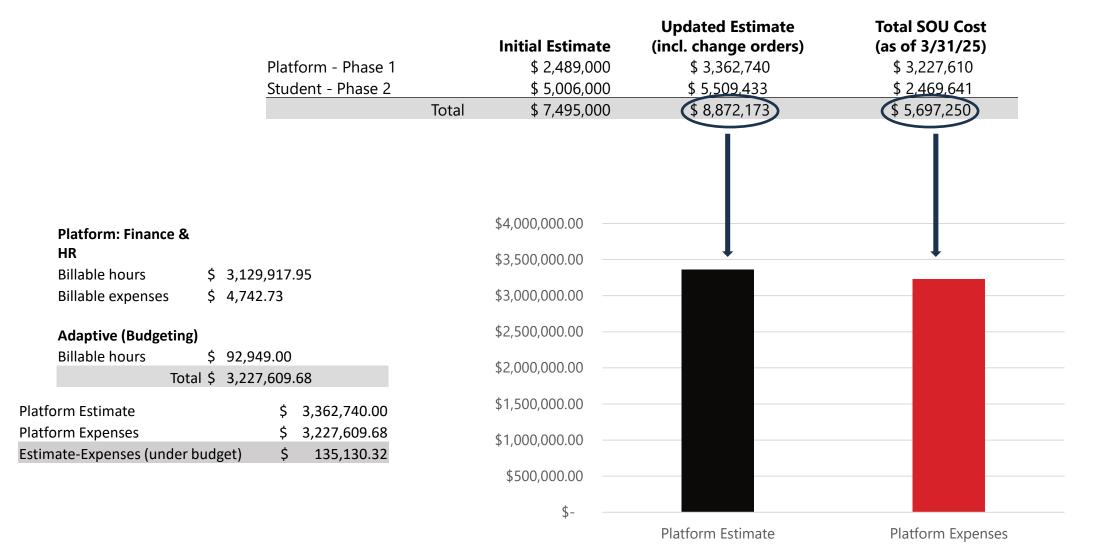
# CISR Project Budget with Implementer





# CISR Project Budget with Implementer





# CISR Update – Go-Live Dates\*



Platform –	Finance	& HR	Platform -	_

Adaptive (Budgeting)

Student – 1 (Fall '26 Application+)

Student – 2 (Other Functions)

Student - Last Uptake

#### **Original Go-Live**

July 2023 March 2024 August 2024 March 2025

#### September 2025

# Actual/Anticipated Go-Live

January 1, 2024

September 1, 2024

\*September 15, 2025

\*March 2, 2026

\*September 14, 2026

• More detailed timeline information available online at <a href="https://sou.edu/cisr/timeline-2/">https://sou.edu/cisr/timeline-2/</a>

<sup>\*</sup> o-live date ill be earlier if possible



# **Future Meetings**



# Adjournment